



## 2016 & 2017 (optional 2018) SLSNSW Best of the Best Surf Boat Challenge Expression of Interest (EOI) to Host

**Attention:** Club Presidents and Secretaries

**Actioned by:** Club President, Club Secretary and Club Carnival Organisers

**Date:** 24 July 2015

**Contact:** Rob Pidgeon, Surf Sports Events Coordinator  
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<b>Summary</b>	This document is to advise all clubs that Surf Life Saving NSW is seeking "Expressions Of Interest" (EOI) from Clubs who may wish to host the 2016 SLSNSW Best of the Best Surf Boat Challenge which is to be held on the 2 <sup>nd</sup> April 2016 and TBC 2017.
<b>Key Strategic Goals</b>	6.1 Promote inclusiveness and engagement of all members of the community to be involved in Surf Life Saving. 6.6 Recognise and harness the participation of young people. 8.1 Increase participation in our sport and recreational activities at a grassroots level through structured and appropriately tiered programs. 8.3 Establish best practice event management for the delivery of Surf Sports events. 8.4 Actively invest in sustained participation by supporting members in a welcoming and safe environment. 8.5 Deliver Surf Sports events to our members which appeal to a broad participation base.
<b>Action</b>	Complete and submit EOI by <b>11pm Sunday 6<sup>th</sup> September 2015</b> .

### 1. Introduction

Surf Life Saving New South Wales (SLSNSW) is once again staging the Best of the Best Surf Boat Challenge event for the 2016 & 2017 seasons. The Best of the Best Surf Boat Challenge is one of the premier NSW surf boat events. The event will include crews across all six (6) divisions, from each of the Regional/Branch Boat Series.

SLSNSW is seeking EOIs from Clubs who may be interested in hosting the NSW Best of the Best Surf Boat Challenge. SLSNSW would like to stage the Best of the Best Surf Boat Challenge at a Sydney Metro location; therefore it is desirable that Clubs from Sydney and Sydney Northern Beaches Branches apply. However, SLSNSW will consider all applications.

Successful venues will be chosen from Clubs whose beach meets the venue requirements.

SLSNSW will confirm and provide a hosting fee to the successful club. This will be confirmed in the MOU.

All applications to host this event must have their Club and Branch approval prior to the closing date.

## 2. Background Information

The purpose of Surf Lifesaving competition is to attract and retain members and improve their lifesaving skills. The NSW Best of the Best Surf Boat Challenge provides SLSNSW members the opportunity to compete against top quality crews from across the State in a safe enjoyable environment.

The NSW Best of the Best Surf Boat Challenge is conducted over one day in April and attracts approximately 500 visitors to the host venue.

Competition divisions include Opens (men & women), Reserves, Under 23's (men & women) and Under 19's. The event not only caters for competitors but provides opportunities to many other people to participate in roles such as officiating, water safety, first aid and many other roles.

## 3. Previous Host Councils & Clubs

Year	Council	Club
2012	Warringah Council	North Narrabeen SLSC
2013	Randwick City Council	Maroubra SLSC
2014	Gosford City Council	Ocean Beach & Umina SLSC
2015	Warringah Council	North Narrabeen SLSC

## 4. Venue & Event Requirements

The successful venue will be required to address the following criteria: A checklist is provided at the end of this circular. Please provide any supporting attachments with the EOI.

### a. On Beach

Minimum accessible beach of 400m, including the following:

Item	Description	Dimension	Additional Information
1.	1 x Boat area, straight line at water's edge.	300m long x 40m wide	
2.	Minimum beach width	25m wide	Measured at high tide
3.	Minimum of 2 pedestrian beach access points	3m wide	
4.	Minimum of 2 beach vehicle access points	3m wide	
5.	A minimum of 3 x fully operational IRB's and crews		Suitable for laying cans and water safety

### b. Back of Beach

Needs to be capable of the following infrastructure:

Item	Description	Dimension	Additional Information
1.	Officials briefing/catering/licensed refreshment area		This area should be in close proximity to each other and as close as possible to the main competition areas. This could be part of the existing clubhouse.
2.	Helicopter Landing Site	40m x 40m	Must be within a reasonable distance to the competition area.
3.	First Aid area		Must have direct access to the beach. This may be part of the existing clubhouse.
4.	Sufficient trailer parking for 72 crews		
6.	Sufficient workforce for the duration of the event		Workforce will require minimum 12 people

**c. Alternative Locations**

1. The proposed alternative venues should face a different direction and prevailing conditions to that of the proposed venue;
2. Two alternative locations should be nominated, with one meeting similar requirements of the proposed venue, i.e. alternative for boats with minimum length of 600m, or flat water venue with minimum length 200m;
3. Include maps of the proposed alternative venues;
4. Sufficient power supplies installed for all temporary infrastructure;
5. Sufficient plumbing and associated hot water service located at the alternative venue.

**d. Other Logistical Requirements**

1. Accessible to adequate emergency services including hospital and ambulance service;
2. Access to medical, pharmaceutical, dental, physio and chiropractic services;
3. Preferably an equipped Police Station with Police present throughout the duration of the event;
4. The venue must be available to SLSNSW prior to and after the event to allow for event erection and dismantle;
5. A designated car park and/or on street parking of 50 spaces;
6. Provide an overview of facilities in the area including shopping centres, entertainment facilities, public transport and accommodation;
7. The event must have adequate space and infrastructures to be capable of facilitating live and/or same day delayed television production or broadcast.

## 5. Important Dates

**EOI:**

The closing date for Clubs to express interest in hosting the 2016 & 2017 (with the option of 2018, in favour of SLSNSW) SLSNSW Best of the Best Surf Boat Challenge is **Sunday 6<sup>th</sup> September 2015**.

The table below outlines the venue selection process and milestone dates.

Please note that these dates will be used as a guide and whilst SLSNSW will endeavour to achieve these milestones the dates may be subject to change due to various circumstances.

Item	Milestone	Date
1.	'EOI' document released to all NSW Clubs & Coastal Councils	July 2015
2.	'EOI' from potential Host Clubs & Councils due to SLSNSW	6 <sup>th</sup> September 2015
3.	SLSNSW select 'shortlist' from all EOI's received	September 2015
4.	SLSNSW approve the successful venue. Unsuccessful EOIs advised	September 2015
5.	Successful Host Club complete and sign MOU/Agreements with SLSNSW	September 2015
6.	SLSNSW formally announce the selected Host Club to the media and membership	September 2015

### Closing Dates

Clubs interested in hosting the 2016 SLSNSW Best of the Best Surf Boat Challenge are required to register their interest by addressing the criteria to Surf Life Saving NSW **by 11pm Sunday 6<sup>th</sup> September 2015**.

Please note that the EOI require endorsement by the Branch.

If you are considering submitting an EOI, it is highly recommended that you contact Rob Pidgeon on 9471 8096 or [rpidgeon@surflifesaving.com.au](mailto:rpidgeon@surflifesaving.com.au) for further information.

## Checklist for Host Venue

Prospective Host Venue to complete checklist.

### Essential Criteria

- ✓ Sufficient length (approx. 300m of straight edge) and width of unobstructed beach with close proximity to club and facilities
- ✓ Available accommodation within a reasonable distance from the venue
- ✓ Public viewing areas
- ✓ Proximity to a shopping complex
- ✓ A suitable alternative venue with sufficient beach and an flat water venue in the event of adverse sea conditions (within a reasonable distance from the proposed venue)
- ✓ Local government support (in writing). The event application must be completed by the host Council and SLSNSW
- ✓ Previous events hosted by the club in the last 3 years
- ✓ Sufficient trailer and parking for 72 crews
- ✓ A minimum of 3x fully operational IRB's and crews suitable for laying cans and water safety
- ✓ Provide catering for the carnival
- ✓ First Aid and Medical support (minimum 4 personnel with 1 x minimal spinal management qualification)
- ✓ ATV/4WD vehicles as required for the event
- ✓ Club and Branch endorsement
- ✓ Detailed map outlining the site layout

### Desirable Criteria

- ✓ Gear storage areas
- ✓ Sufficient workforce for the duration of the event (12x minimum)
- ✓ 4x tents
- ✓ Waste and recycling bins with regular cleaning
- ✓ Surf club facilities for Sweep and Officials briefing/debrief areas (30+ Sweeps and 30 Officials)
- ✓ Officials catering and refreshment facilities (30 Officials)
- ✓ Power supply
- ✓ Drinking water
- ✓ Nearby public or other toilet facilities
- ✓ PA Equipment

## Draft Site Map

Please include a draft site map similar to the example below. You should consider using an image from Google Maps.

Please identify where applicable:

- Patrol location
- Competition areas
- Car parking
- Trailer parking
- First aid tent locations
- Public amenities
- Beach access

The site map is not expected to be to scale.

Please include a site map for any contingency locations as well.

