

Circular 3409

Released July 2015

SURF LIFE SAVING
NEW SOUTH WALES



2016 NSW IRB Premiership Series and NSW IRB State Championships Expression of Interest (EOI) to Host

Attention: Club Presidents and Secretaries, IRB Competition Team Managers

Actioned by: Club President, Club Secretary and Club Carnival Organisers

Date: 6 August 2015

Contact: Rob Pidgeon, Surf Sports Events Coordinator
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Summary:	This document is to advise all clubs that Surf Life Saving NSW (SLSNSW) is seeking "Expressions of Interest" (EOI) from Clubs who may wish to host a round of the 2016 NSW IRB Premiership OR the NSW IRB State Championship.
Key Strategic Goals:	6.1 Promote inclusiveness and engagement of all members of the community to be involved in Surf Life Saving. 6.6 Recognise and harness the participation of young people. 8.1 Increase participation in our sport and recreational activities at a grassroots level through structured and appropriately tiered programs. 8.3 Establish best practice event management for the delivery of Surf Sports events. 8.4 Actively invest in sustained participation by supporting members in a welcoming and safe environment. 8.5 Deliver Surf Sports events to our members which appeal to a broad participation base.
Action:	Complete and submit Expression of Interest by 11pm Sunday 27 September 2015

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1. Introduction

SLSNSW is seeking Expressions of Interest from Clubs who may be interested in hosting a round of the 2016 NSW IRB Premiership OR the 2016 NSW IRB State Championship.

NSW IRB competition attracts around 300-350 competitors and officials and supporters during Autumn/Winter. Roughly 20-25 Clubs on average participate in Premiership Rounds. The NSW IRB State Championships is the premier IRB competition in NSW and attracts close to 30 Clubs.

SLSNSW will provide a hosting fee to each successful Club which will be confirmed in the Memorandum of Understanding (MOU). All applications to host this event must have their Club and Branch approval prior to the closing date.

2. Background Information

The purpose of Surf Lifesaving competition is to attract and retain members and improve their lifesaving skills. The NSW IRB Premiership and IRB State Championships provide SLSNSW members the opportunity to compete against top quality IRB teams from across the State in an enjoyable environment.

The five competition divisions include;

- Open Female
- Open Male
- U23 Mixed
- 35+ Mixed
- Novice Mixed

The four competition disciplines include;

- IRB Rescue
- IRB Mass Rescue
- IRB Teams Rescue
- IRB Tube Rescue

The event not only caters for competitors but provides opportunities to many other people to participate in roles such as Officiating, Powercraft, First Aid and many other volunteer roles.

The IRB Premiership is conducted over 4 Rounds as per the schedule below:

Based on feedback from the 2015 IRB Premiership Series, all events are now scheduled as two days.

Round 1: Saturday 7 & Sunday 8 May 2016

2 day event incorporating scrutineering on Saturday morning, competition Saturday from 1000 to 1600 and Sunday from 0800 – 1200 (latest). With Mother's Day on Sunday 8 May, the intention will be to finish by noon to allow everyone to travel home early to enjoy time with family.

Round 2: Saturday 21 & Sunday 22 May 2016

2 day event with 0800 start on both days with intention to finish early on Sunday. This allows for races to be carried over to Sunday and any carry over rounds.

Round 3: Saturday 4 & 5 June 2016

2 day event with 0800 start on both days with intention to finish early on Sunday. This allows for races to be carried over to Sunday and any carry over rounds.

Round 4: Saturday 18 & 19 June 2016

2 day event with 0800 start on both days with intention to finish early on Sunday. This allows for races to be carried over to Sunday and any carry over rounds.

Note: If there are carry over rounds to be completed then this allows flexibility to be considered (depending on number of races to be completed with start times adjusted to allow travel on the morning of competition).

Round 4 will conclude with the IRB Premiership Presentation to be held at the conclusion of Day 2 (Sunday).

The IRB State Championships is conducted over 2 days as per the schedule below:

State Championships: Saturday 2 and Sunday 3 July 2016

2 day event incorporating scrutineering on Saturday morning, competition Saturday from 1200 to 1600 and Sunday from 0800 No scrutineering will be conducted on Friday.



3. Previous Host Club & Branch

Year	Round 1	Round 2	Round 3	Round 4	State Championships
2010	Swansea Belmont, HUN	Ocean Beach, CC	Windang, ILL	Pacific Palms, LNC	Woolgoolga, NC
2011	North Narrabeen, SNB	Towradgi, ILL	Pacific Palms, LNC	Terrigal, CC	Woolgoolga, NC
2012	Mollymook, FSC	Terrigal, CC	Forster, LNC	Wollongong City, ILL	Fingal Beach, HUN
2013	Mollymook, FSC	Forster, LNC	Newport, SNB	Newport, SNB	Fingal Beach, HUN
2014	Collaroy, SNB	Batemans Bay, FSC	Terrigal, CC	Woonona, ILL	South West Rocks, MNC
2015	Caves Beach, HUN	Windang, ILL	Terrigal, CC	Kiama Downs, SC	Mollymook, FSC

4. Venue & Event Requirements

The successful venue will be required to address the following criteria: A checklist is provided at the end of this circular. Please provide any supporting attachments with the EOI.

a. On Beach

Minimum accessible beach of 400m, including the following:

Item	Description	Dimension	Additional Information
1.	1 x IRB area, straight edge at water's edge.	300m long x 40m wide	Consideration to 10 'fair' lanes
2.	Minimum beach width	25m wide	Measured at high tide
3.	Minimum of 2 pedestrian beach access points	3m wide	
4.	Minimum of 2 beach vehicle access points	3m wide	
5.	A minimum of 4x fully operational IRBs		Duty Boats

b. Back of Beach

Needs to be capable of the following infrastructure:

Item	Description	Dimension	Additional Information
1.	Officials briefing/catering/licensed refreshment area		This area should be in close proximity to each other and as close as possible to the main competition areas. This could be part of the existing clubhouse.
2.	Helicopter Landing Site	40m x 40m	Must be within a reasonable distance to the competition area.
3.	First Aid area		Must have direct access to the beach. This may be part of the existing clubhouse.
4.	Sufficient trailer parking for 30 IRBs		
6.	Sufficient workforce for the duration of the event		Workforce will require minimum 5 people

c. Alternative Locations

1. The proposed alternative venues should face a different direction and prevailing conditions to that of the main venue;
2. Two alternative locations should be nominated, with one meeting similar requirements of the proposed venue, i.e. minimum length of 300m, or flat water venue with minimum length 200m;
3. Include maps of the proposed alternative venues;
4. Sufficient power supplies installed for all temporary infrastructure;
5. Sufficient plumbing and associated hot water service located at the alternative venue.
6. Sufficient access for vehicles

d. Other Logistical Requirements

1. Accessible to adequate emergency services including hospital and ambulance service;
2. Access to medical, pharmaceutical, dental, physio and chiropractic services;
3. The venue must be available to SLSNSW prior to and after the event to allow for event erection and dismantle;
4. A designated car park and/or on street parking of 50 spaces; (includes officials and IRB Trailers)
5. Provide an overview of facilities in the area including shopping centres, entertainment facilities, public transport and accommodation;

5. Important Dates

The closing date for Clubs to submit EOI is **Sunday 27 September 2015**.

The table below outlines the venue selection process and milestone dates.

Please note that these dates will be used as a guide and whilst SLSNSW will endeavour to achieve these milestones the dates may be subject to change due to various circumstances.

Item	Milestone	Date
1.	'EOI' document released to all NSW Clubs & Coastal Councils	30 July 2015
2.	'EOI' from potential Host Clubs & Councils due to SLSNSW	27 September 2015
3.	SLSNSW select 'shortlist' from all EOI's received. Further information may be required	October 2015
4.	SLSNSW IRB Competition Venue Selection Working Group to review EOIs and provide consideration of venues to SLSNSW Board	October 2015
5.	Unsuccessful Host Clubs advised	November 2015
6.	Successful Host Club complete and sign MOU with SLSNSW	November 2015
7.	SLSNSW formally announce the selected Host Club to the media and membership	November 2015

Closing Date

Clubs interested in submitting EOI are required to register their interest by addressing the criteria to Surf Life Saving NSW by 11pm Sunday 27 September 2015.

Please note that the EOI requires endorsement by the Branch.

Clubs should also make contact with their Council to provide notification that a Surf Life Saving competition could be staged on the nominated dates. This is to avoid any event clashes with any other beach users/event organisers. A formal Special Event Application will need to be submitted to Council by successful Host Clubs.

If you are considering submitting an EOI, it is highly recommended that you contact Rob Pidgeon on 9471 8096 or rpidgeon@surflifesaving.com.au for further information.

6. Checklist for Host Venue

Prospective Host Venue to complete checklist addressing the items **Venue & Event Requirements**, as well as the points below, as a minimum.

Essential criteria:

- High & low tide times must be stated for the nominated event
- Available accommodation within a reasonable distance from the venue
- Public viewing areas
- Proximity to a shopping complex
- A suitable alternative venue with sufficient beach and a flat water venue in the event of adverse sea conditions (within a reasonable distance from the proposed venue)
- Local Government support (in writing). The special event application must be completed by the host club in consultation with SLSNSW after successful EOI advised.
- Previous events hosted by the club in the last 3 years
- Provide officials catering for the carnival (35 - 40 approx.)
- Provide First Aid (minimum 4 personnel with 1 x minimal spinal management qualification)
- ATV/4WD vehicles as required for the event
- A minimum of 4x fully operational IRB's for duty boats and water safety
- Sufficient Trailer and Car parking. Minimum 30 car parks for IRB Trailers
- Club and Branch endorsement
- Detailed map outlining the site layout

Other items that will be required for consideration include:

- Gear storage areas
- Craft scrutineering and gear storage area with considerations for large numbers of craft, motors and competitors
- Sufficient workforce for the duration of the event (6x minimum)
- 4x tents and star pickets
- Waste and recycling bins with regular cleaning
- Team Managers and Officials briefing / debrief areas (25+ Team Managers and 40-60 Officials)
- Car and trailer parking
- Power supply
- Drinking water
- Nearby public or other toilet facilities
- Public Address equipment

7. Hosting Fee

SLSNSW will provide a hosting fee to the successful clubs. This will be advised and confirmed in the MOU.

8. Closing Dates

Clubs or groups interested in conducting a round of the 2015 NSW IRB Premiership and/or NSW IRB State Championships are required to register their interest by addressing the above criteria to SLSNSW by 11pm Sunday 27 September 2015.

Please note that the Expression of Interest requires endorsement by the Branch.

If you are considering submitting an EOI, it is highly recommended that you contact Rob Pidgeon on 9471 8096 or rpidgeon@surflifesaving.com.au for further information.

Draft Site Map

Please include a draft site map similar to the example below. The site map is not expected to be to scale.

Consider Including;

- Car parking
- Trailer parking
- Water competition area
- Club tents
- Vehicle access
- Pedestrian access
- Scrutineering

Please include a site map for alternative locations as well.

