

Memorandum



To:	Club Presidents, Club Directors of Surf Sports, Junior Activities Officers, Club Powercraft Officers & Club First Aid Officers
From:	Luke Stigter – Sports Events Coordinator
Date:	Friday 29 July 2016
Pages:	5
Subject:	2017 NSW State Championships – Volunteer Safety Requirements

To continue to ensure the safety of all competitors participating in the 2017 NSW State Championships (Age, Open & Masters), Clubs will be required to assist with the following volunteer safety provision:

1. *Powercraft*
2. *Water Safety (Age Championships only)*
3. *First Aid*

By advising Clubs that they will be rostered for the Championships at this early stage, the intention is that Clubs can begin training members and preparing equipment to ensure that the safety requirements are met.

SLSNSW has the right to alter the provisions outlined below at any time to ensure the safety of competitors.

Powercraft

In regards to powercraft duties (IRBs), Clubs have been identified based on entries from the 2016 State Championships – **See Appendix 1.** *(Not every club will be required to supply an IRB. This requirement will be advised when the roster has been completed).*

A preliminary roster will be released in September 2016, outlining the allocated shifts and timeslots in which Clubs are required to fulfill.

SLSNSW will also call for additional volunteers to operate Rescue Water Craft (RWC). However, please be aware that **RWC volunteer shifts do not contribute to the Clubs contribution (see FAQ).**

Powercraft Drivers/Operators and crewpersons **must** fulfil the following requirements.

- ✓ **IRB Driver:** Be a current financial SLS member and be a proficient Silver Medallion IRB Driver.
- ✓ **IRB Crewperson:** Be a current financial SLS member, be a proficient IRB Crew Certificate and as a minimum must hold a Junior Officials accreditation to act as a judge in boat.
- ✓ **RWC Operator:** Be a financial SLS member and hold a proficient RWC Operator Certificate.
- ✓ **Both IRB and RWC:** Be experienced in ALL levels of surf conditions and competent to deal in all surf conditions.

Clubs will be required to nominate volunteer names and contact information for IRB Drivers and Crew personnel. These details can be sent to Luke Stigter, Sports Events Coordinator at lstigter@surflifesaving.com.au

This information will be audited via Surfguard.

Water Safety

Water Safety relates to the personnel responsible for the ‘in water’ support during the Age Championships. The volunteer quota for water safety has been reviewed by the Water Safety Coordinator and the updated ratio outlined below will be implemented at the 2017 State Championships.

Competitors Entered	Water Safety Required
1 to 9	0
10 to 19	1
20 to 29	2
30 to 39	3
40 to 49	4
50 to 65	5
66 to 79	6
80 to 95	7
96 to 109	8
110 to 124	9
125 to 140	10
141 to 155	11
156 to 170	12
171 to 185	13
186 to 200	14
<i>Note: There is no longer any cap on the water safety ratio. For every 15 competitors above 200, 1 more water safety personnel are required.</i>	

The water safety roster will be finalised once the online late entries for the Age Championships have closed. Please note; there will be NO late entries accepted at the Championships.

Water safety personnel are required to hold the following minimum requirements:

- A proficient Surf Rescue Certificate (CPR endorsed) and be a current financial SLS member (2016/17).

First Aid

A first aid quota will be implemented for the first time at the 2017 State Championships. Previously volunteer members have been approached to provide the duties of First Aid over the Age, Masters and Open Championships with the majority being provided by previous State Championships host clubs Ocean Beach and Umina SLSC.

Clubs will be identified based on entries from 2016 State Championships. A preliminary roster will be released in September 2016, prior to the Championships outlining the allocated shifts and timeslots in which Clubs are required to fulfill.

First aid personnel are required to hold the following minimum requirements:

- A proficient First Aid Certificate (Provide First Aid – HLTAID003) and be a current financial SLS member (2016/17).

Clubs will be required to nominate volunteer names and contact information for first aid personnel. These details can be sent to Luke Stigter, Sports Events Coordinator at lstigter@surflifesaving.com.au

This information will be audited via Surfguard.

Summary

SLSNSW acknowledges and thanks the hard work of members while at the State Championships. This event cannot be delivered safely and efficiently without contribution from Clubs.

All volunteer hours for Powercraft, Water Safety and First Aid can contribute to an individual's total Club water safety hours.

Members are only able to make a claim through WorkCover if the following applies:

1. The member is a current SLSNSW financial member
2. While undertaking a genuine, authorised activity as a surf lifesaver and the member was not receiving remuneration or reward. The member must be performing the activity voluntarily and without obligation.

Clubs that fail to meet their requirements or attend rostered shifts at the Championships **will be suspended from competition until such a time that requirements are met.**

Should any club have any questions please contact; SLSNSW Sports Events Coordinator Luke Stigter on 9471 8000 or lstigter@surflifesaving.com.au



Appendix 1 – Club Participation

Top Clubs Participating at the 2016 State Championships (Age, Masters, and Opens):

Age Championships	Masters Championships	Opens Championships
Avalon Beach	Avalon Beach	Avoca
Avoca	Avoca	Ballina Lighthouse and Lismore
Bronte	Bondi	Bilgola
Bulli	Caves Beach	Bondi
Caves Beach	Clovelly	Bronte
Collaroy	Coogee	Bulli
Coogee	Cronulla	Byron
Cooks Hill	Elouera	Caves Beach
Cronulla	Freshwater	Collaroy
Dee Why	Gerringong	Coogee
Elouera	Kempsey Crescent Head	Corrimal
Fingal Bay	Killcare	Cronulla
Freshwater	Manly	Cudgen Headland
Helensburgh Stanwell Park	Mollymook	Elouera
Macmasters	Newport	Freshwater
Manly	North Avoca	Gerringong
Maroubra	North Bondi	Helensburgh Stanwell Park
Mona Vale	North Cronulla	Kempsey Crescent Head
Newport	North Entrance	Manly
North Avoca	Ocean Beach	Maroubra
North Bondi	Palm Beach	Mona Vale
North Cronulla	Queenscliff	Newcastle
North Curl Curl	Redhead	Newport
North Steyne	South Maroubra	North Bondi
Ocean Beach	Terrigal	North Cronulla
Queenscliff	Thirroul	North Curl Curl
Shelly Beach	Toowoan Bay	Ocean Beach
South Maroubra	Umina	Palm Beach
Terrigal	Wanda	Queenscliff
Thirroul	Warriewood	Redhead
Toowoan Bay		South Curl Curl
Umina		Terrigal
Wamberal		Umina
Wanda		Wanda
Warilla Barrack Point		Warriewood



Appendix 2 – Frequently Asked Questions

Last year our Club had a really strong representative team at State, and we don't think that this will happen this year, why should this roster be based on past participation?

This roster swings in roundabouts, based on the previous year. It would be ideal to base this off actual entry numbers for the current Championships, however the timing (of close of entries) would present issues in rostering.

There are Clubs who placed higher in the overall point score than us; shouldn't they have more shifts than us?

No. The roster is based on Clubs participation, not their competition performance.

We are going to struggle to find members who hold proficient awards, what should we do?

Between now and the start of the Championships, there should be sufficient time to recruit and train members to assist with these duties. However, if your Club can see a major issue with being able to meet these requirements, please advise SLSNSW in writing by **30 September 2016** to lstigter@surflifesaving.com.au for consideration. Any issues after this date will not be accepted.

Will my Club have to supply an IRB and/or Motor & Fuel Cell?

The actual number of IRBs is calculated based on the number of water areas and the coverage required to fulfill our event Safety and Rescue Guide as well as Duty, Judging and spare IRBs. However, if your Club is listed on 2 or 3 Championships, then it will be likely that an IRB may be required for the duration of the NSW State Championships (Age – Open). If your Club has only one Championship Powercraft Roster, you may still be requested to supply an IRB Motor & Fuel Cell as spare.

Shouldn't the bigger Clubs have to complete more shifts than the smaller Clubs?

When the number of water areas and total shifts are calculated, SLSNSW will populate the roster. Consideration is given to the number of competitors, however it is not an exact science and will aim to avoid Clubs being rostered to on back-to-back shifts.

My Club has never had to nominate people to complete First Aid shifts before, what's changed?

With increasing demand on first aid provision, SLSNSW has put steps into place to ensure that all participants (competitors, officials, workforce, Powercraft etc.) have quick access to First Aid if required. It has been recognised that the bulk of the first aid duty has been undertaken by host clubs in the past, but that this is not sustainable. Therefore, by spreading the load across will reduce the impact and burden on a few Clubs.

When will we know what day and shifts we have to cover?

The Powercraft and First Aid rosters will be released in September 2016 while the water safety roster will be finalised once the online late entries for the Age Championships have closed.

Overall, the workload should be distributed over the participating membership so the 'many hands make light work' philosophy should apply.