



Circular

Title: Australian Surf Life Saving Championships 2016 – Manufacturer and Competition Equipment Displays.
Document ID: 37/15-16
Department: Capacity and Capability – Sport
Audience: SLSA Compliance Program Manufacturers, SLSA Competition and Patrolling Equipment Suppliers, Interested Parties.
Summary: This notice is intended for SLSA approved manufacturers and SLS competition equipment supplier who are interested in the opportunity to display products at the Australian Surf Life Saving Championships which are being held from 16-24 April 2015, at the Sunshine Coast, QLD.

Who can display their products?

Applications for the opportunity to display product samples are restricted to suppliers of SLSA approved Competition or Patrolling Equipment first and then any available space may then be offered to other businesses within this category.

All applications are subject to the approval of the SLSA Events and Sponsorship teams and may be denied on the basis of “conflict of interest” with existing SLSA corporate partners. No appeals can be made to this decision.

Registered SLSA Compliance Program manufacturers will be provided with a discounted rate to display their products (see below).

Conditions

Please note the following conditions for the Australian Surf Life Saving Championships Competition Equipment Product Displays:

- Bump in can occur on Friday 15 April 2016 between 8am and 1pm.
- Bump out can occur Sunday 24 April 2016 between 4pm and 7pm.
- Set up and pack down times on arrival and departure dates will be confirmed by SLSA closer to the event.
- Vehicle access will be available for set up and pack down, however there is strictly **NO PARKING** permitted during the championships.
- Vehicle permits must be obtained from SLSA to allow access to the site, further details to follow.
- Some power will be made available, please let SLSA know if you will require power.
- Water will **NOT** be supplied to Display Lots by SLSA. If required it must be brought in independently and waste water disposed of legally (no waste water to be poured down storm water drains – Penalties apply).
- Display Lots are an area of 6m x 6m (SLSA reserves the right to change this area pending site alterations).
- If extra space is required, one (1) additional Display Lot may be purchased **PENDING AVAILABILITY** through SLSA at a discounted rate. This however must be requested prior to Friday 25 March 2016.
- SLSA will provide a display permit on arrival to be visible at all times on each Display Lot. Displays that are not clearly displaying this permit will be asked to pack up and leave the area.
- SLSA will advise the allocated Display Lot location in the weeks prior to the Championships only. The Lot allocated by SLSA is final.
- All manufacturers must provide:



- Suitable Insurance coverage (SLSA minimum amounts i.e. 10m 20m etc)
 - Public
 - Professional (Only if giving professional advice)
 - Products
- Risk Assessments or Safe Work Method Statements(SWMS) or similar for all contractors providing services.
- Worker compensation certificate for ALL contractors.
- Any other evidence of due diligence conducted by the contractor prior to service provision.
- Certification will be required showing that marquees or pop up tents are secured effectively and will not cause damage or injury to other property and/or persons.
- The removal of all rubbish and packaging **DAILY** from each site is the responsibility of the manufacturer. Display lots must be kept clean and tidy at all times. This includes craft available for second hand purchase, or being held by a manufacturer for repairs. A penalty will be imposed on those manufacturers who do not adhere to this.
- SLSA's event security will be on night duty in this manufacture display area for the duration of the event (15-24 April 2016, inclusive from 6.00pm to 6.00am), however all products etc. that are left onsite are done so at the company's own risk. **SLSA takes no responsibility for damages or theft.**
- No raffles or fundraising is permitted on site of the Australian Championships.
- Manufacturers are not permitted to give away any products during the event unless prior written approval has been obtained by SLSA. SLSA will not approve giveaways that conflict with SLSA or event merchandise on sale at the event.
- Manufacturers are not permitted to use the SLSA or Aussies event IP for promotion of products for sale or giveaway
- **ALL FEES ARE NON-REFUNDABLE**

Fees

The fees for the Australian Surf Life Saving Championships 2016 Competition Equipment Displays are as follows, and must be paid by Friday 25 March 2016:

SLSA Compliance Program Registered Manufacturers;

Registration and Display Lot	\$2,000 (Includes GST) per company
Additional Display Lot (1 only per company)	\$1,000 (Includes GST)

Non Registered Competition Equipment Manufacturers;

Registration and Display Lot	\$2,550 (Includes GST) per company
Additional Display Lot (1 only per company)	\$1,275 (Includes GST)

Registration

Registrations for displays at the Australian Surf Life Saving Championships 2016 will close on Friday 25 March 2016. Bookings will be taken on a first in-first served basis.

If you wish to display your products please have the attached forms and payment completed and returned to the Events Team no later than Friday 25 March 2016.

Merchandising

As per conditions in 2014 & 2015, due to a merchandise agreement manufacturers are only permitted to sell company-branded merchandise from their display lots.

Merchandise must **NOT** use any SLSA Intellectual Property including logos, or any referencing to SLSA, or The Australian Championships. Those manufacturers wanting to sell self-branded merchandise must send artwork to the events team for approval, prior to production.



Please note all applications to display at the Australian Championships are subject to SLSA approval.

Contact

Should further information be required please contact the events team at:

events@slsa.asn.au

Surf Life Saving Australia

Locked Bag 1010

Rosebery NSW 2018

Phone: (02) 9215 8000

Fax: (02) 9215 8180



Australian Surf Life Saving Championships 2016 Equipment Product Displays

Please print clearly and attach additional information if space is not sufficient.

Privacy

- These personal details are being collected by Surf Life Saving Australia for the purpose of establishing interested parties for the Australian Surf Life Saving Championships Competition Equipment Product Displays.
- This information will not be disclosed to third parties.
- You have the right to access the information held about you by Surf Life Saving Australia.

Company Details

Company Name*		Owner/s Name*		
Postal Address				
Suburb		State		Postcode
Phone (H)		Phone (W)		
Phone (M) *		Fax		
ABN Number*				
Email*				
Are you a Registered Manufacturer in the SLSA Compliance Program?			YES	NO

Bump in/Bump out*

Bump In Date		Preferred Bump In Time		
Bump Out Date		Preferred Bump Out Time		
<p>NOTE: Dates and Times given above are preferences. SLSA will advise of the allocated times closer to the event.</p>				

*Compulsory Fields



Product Displays*

Type of Product to be displayed?	_____
Number of Products to be Displayed	_____
Any Additional Requirements?	_____
Power Required	<input type="checkbox"/> YES <input type="checkbox"/> NO

Payment Details*

This document becomes a tax invoice upon payment. Please photocopy and maintain for your records. I enclose payment by:		
<input type="checkbox"/> Cheque	<input type="checkbox"/> Direct Deposit	
for the amount of (please tick all that apply)		
Registered Manufacturers	<input type="checkbox"/> \$2,000 Includes GST	<input type="checkbox"/> \$1,000 Includes GST (additional Lot)
Non Registered Manufacturers	<input type="checkbox"/> \$2,550 Includes GST	<input type="checkbox"/> \$1,275 Includes GST (additional lot)
SLSA Direct Deposit Details:		
Acc Name:	Surf Life Saving Australia Limited	
Acc No:	883-750	
BSB:	032-005	
Bank:	Westpac	
<i>For Direct Deposit you MUST include a copy of the on-line transaction receipt with this form</i>		

*Compulsory Fields

Please return to:

Attn: Mikyla Cleal
Surf Life Saving Australia
Locked Bag 1010
Rosebery, NSW 2018
OR
events@slsa.asn.au