



# Surf Life Saving Australia - Circular

<b>Title:</b>	Surf Rescue Patrol Uniform
<b>Document ID:</b>	10/16-17
<b>Audience:</b>	States/Territory Centre's, Branch and Club Officials,
<b>From:</b>	Coastal Safety
<b>Date:</b>	05/09/2016
<b>Subject:</b>	Surf Rescue Patrol Uniform
<b>Summary:</b>	Outlines the allocation method and timelines for use of SLS Club online store credit for Surf Rescue patrol uniforms

## Surf Rescue Patrol Uniform

As per previous seasons, all clubs will receive a subsidised allocation of Surf Rescue polo shirts and board shorts (uniform).

### Related Circulars and documents

- SLSA Members Portal Account Guide - Getting Started v1.3

### How is the credit calculated?

SLSA has a set amount of funding each year to provide as a support to Clubs. Each club's uniform allocation is a percentage of the total funding available. This is calculated using the clubs total new awards (BM & SRC) as a percentage of national total of new awards each year (against the total funding available).

Surf Rescue uniform allocations are issued as a dollar (\$) credit for the SLS club online store. The cost of uniform for 2016 is \$33.

The club's online store credit covers the cost of uniforms (**Surf Rescue shirts and patrol shorts ONLY**). Clubs have the option to utilise some of the credit for postage.

**Example:** Club A - allocation \$410.69 (uniform price - \$33)

	Postage charge to State/Club	Total uniform
Include postage within credit amount	No	11 uniforms
Exclude postage from credit amount	<b>YES*</b>	12 uniforms

\*Postage charges differ based on location & distance from Sydney.

Unused online store credits expire on the *30th June 2017*.

### How do I use the online store credit?

Online store credits must be used for an equal number of shirts and shorts (being one uniform). A club/service cannot utilise the entire credit on bulk purchase of single items i.e. Surf Rescue polo shirts. Uniform (shirt and short) must be purchased as one unit, and not be split.

Clubs can retrieve their free allocation of Surf Rescue polo shirts and board shorts via the SLSA Club online store. Clubs are able to select the uniform sizes they require and also the most appropriate delivery address.

The Club online store has been integrated within the Members Portal. The portal can be found at [portal.sls.com.au](http://portal.sls.com.au)

If you are new to the Members portal please read the [SLSA Members Portal Account Guide - Getting Started](#) located on the portal landing page.

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### **How does my club access the credit?**

There may be further instruction for distribution of credits in your state. Please contact your State centre for any additional distribution instructions.

#### New South Wales, Victoria, Tasmania, South Australia and Northern Territory

Each club is sent an email from SLSA with the credit amount. This is sent to the email address listed within the Organisational Details menu of SurfGuard.

Club administrators - to see which email address is listed, log onto to [www.surfguard.slsa.asn.au](http://www.surfguard.slsa.asn.au) and click *Organisational management* then follow the menu to *Organisational details*.

If this email address is not correct please update and contact David Butt, Lifesaving Operations Manager [dbutt@slsa.asn.au](mailto:dbutt@slsa.asn.au) to have the email resent.

#### Queensland and Western Australia

Clubs will need to contact their State center in order to access their subsidy amount and any uniform requirements for 2016/17 as this will be distributed by the relevant State.

### **Who in my club receives the uniform?**

The uniform allocation is aimed at new members entering the organisation. Clubs are responsible for choosing/managing the most suitable distribution methods for Surf Rescue uniforms to members.

### **Club Sponsorship on Patrol Uniforms**

Clubs may choose to add their local sponsor's branding to the patrol uniform. Club sponsor branding is permissible in Section B on the back (just below collar) of the patrol shirt only.

**NOTE:** that the size of the area of B differs for Ladies (36cm<sup>2</sup>) and Men (45cm<sup>2</sup>) polo shirts.

Any club sponsor must not conflict with SLSA's national sponsors DHL, Telstra and Westpac. Club sponsor branding on the shirt sleeves, collar or any other part of the shirt and short is not permissible.

Should you need any further information on your club's patrol uniform allocation, please contact SLSA via the SLSA Club online store at [onlineshop@slsa.asn.au](mailto:onlineshop@slsa.asn.au) or call 02 9215 8000.

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