

VET Funding Local Grants Program

Assessment Criteria



This document is used to assess grant applications under the Surf Life Saving NSW VET Funding Local Grants Program. It should be used as a reference when reviewing the application forms. Prior to being evaluated against the assessment criteria, applications undergo an initial eligibility check by Surf Life Saving NSW staff to determine whether they meet the funding guidelines.

Each application will be given an assessment score out of 75 that will be used to determine if the application is successful or unsuccessful.

Need (out of 20) – Refer to 'Rationale' section of application form	
Has the applicant: <ul style="list-style-type: none">evidenced the need for the project;evidenced that consultation has taken place on the need and how to address it?	
There has been minimal consideration of the need for the project, including information missing from the application. The applicant has not provided any evidence to support the project. The project or equivalent is already accessible and available.	0-5
There is a need for the project and the applicant has provided their own information or anecdotal evidence to support the project. The project is already available but it is not readily accessible to all who require it.	5-10
The applicant has provided evidence from at least one Surf Life Saving NSW program (i.e. Club Sustainability, Quality Club, Educheck) to support the project. The applicant has worked with the Executive Committee or Education Team to identify the need.	10-15
There is a large evidence base from multiple sources (including Surf Life Saving NSW programs) to support the application. The applicant has worked with others including those not currently engaged in Education or in Surf Life Saving NSW to identify the need.	15-20



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Solution (out of 15) – Refer to ‘Project Description’ and ‘Sustainability’ sections of application form	
Solution statements:	
<ol style="list-style-type: none"> 1. The project will improve the availability, quality and/or standard of member training and education in Surf Life Saving NSW. 2. The sustainability of the Club/Branch relies on this project. 3. The solution addresses the identified need. 4. The project helps identify the solution to a problem. 5. The project provides a sustainable solution to the need. 6. The project is an innovative solution that has not been tried before. 7. The project encourages networking and collaboration including the creation of partnerships and pooling of resources. 	
The project does not meet the first solution statement.	0
The project meets the first solution statement and 1-2 other statements.	0-5
The project meets the first solution statement and 3-4 other statements.	5-10
The project meets the first solution statement and 5-6 other statements.	10-15

Planning (out of 10) – Refer to ‘Implementation Plan’ section of application form	
Has the applicant:	
<ul style="list-style-type: none"> • completed all sections of the application; • provided a realistic timeline of activities; • evidenced the ability of the organisation to deliver the project? 	
There has been minimal planning completed for the application, including information missing from the application.	0-3
The applicant has planned their project sufficiently to guide the project, but it is not clear how they will deliver all outcomes listed in their application.	3-6
The applicant has planned their project well and it is clear how each of the proposed outcomes listed in their will be delivered.	7-10

Outcomes (out of 20) – Refer to ‘Outcomes’ section of application form	
Outcome statements:	
<ol style="list-style-type: none"> 1. The project will attract or engage new members in delivering Member Training & Education. 2. The project endeavours to increase the diversity of the existing Education Team. 3. The project will assist to retain those in the Education Team. 4. The project endeavours to recognise the contribution made by those in the Education Team. 5. The project will increase the awareness/recognition of the Education Team in the broader membership. 6. The project will have long term outcomes as well as short term outcomes. 	
The project meets 1 solution statements.	0-5
The project meets 2-3 solution statements.	5-10
The project meets 4-5 solution statements.	10-15
The project meets all 6 solution statements.	15-20

Budget (out of 10) – Refer to ‘Outcomes’ section of application form	
Does the budget appear to be cost effective?	
No, some elements of the budget appear to be over or under resourced.	0-5
Yes, the budget appears to be cost effective.	5-10

