

# Memorandum



<b>To:</b>	Club Presidents, Club Directors of Surf Sports, Junior Activities Officers, Club Powercraft Officers & Club First Aid Officers
<b>From:</b>	Jack Chapman – Sports Officer
<b>Date:</b>	Friday 20 July 2018
<b>Pages:</b>	5
<b>Subject:</b>	<b>2019 NSW State Championships – Volunteer Safety Requirements</b>

To continue to ensure the safety of all competitors participating in the 2019 NSW State Championships (Age, Open & Masters), Clubs will be required to assist with the following volunteer safety provision:

1. *Powercraft*
2. *First Aid*
3. *Water Safety (Age Championships only)*

By advising Clubs that they will be rostered for the Championships at this early stage, the intention is that Clubs can begin training members and preparing equipment to ensure that the safety requirements are met.

SLSNSW has the right to alter the provisions outlined below at any time to ensure the safety of competitors.

## Powercraft

In regards to powercraft duties (IRBs), Clubs have been identified based on the average number of entries from the 2016, 2017, and 2018 State Championships – **See Appendix 1.** *(Not every club will be required to supply an IRB. This requirement will be advised when the roster has been completed).*

A preliminary roster will be released in September 2018, outlining the allocated shifts and timeslots in which Clubs are required to fulfill.

SLSNSW will also call for additional volunteers to operate Rescue Water Craft (RWC). However, please be aware that **RWC volunteer shifts do not contribute to the Clubs contribution** (see FAQ).

Powercraft Drivers/Operators and crewpersons **must** fulfil the following requirements.

- ✓ **IRB Driver:** Be a current financial SLS member and be a proficient Silver Medallion IRB Driver.
- ✓ **IRB Crewperson:** Be a current financial SLS member, be a proficient IRB Crew Certificate.
- ✓ **RWC Operator:** Be a financial SLS member and hold a proficient RWC Operator Certificate.
- ✓ **Both IRB and RWC:** Be experienced in ALL levels of surf conditions and competent to deal in all surf conditions.

Clubs will be required to nominate volunteer names and contact information for IRB Drivers and Crew personnel via survey monkey (details to be released in September 2018). This information will be audited via Surfguard.

### First Aid

Clubs have been identified based on entries from the 2017 State Championships – **See Appendix 1**. A preliminary roster will be released in September 2018, prior to the Championships outlining the allocated shifts and timeslots in which Clubs are required to fulfill.

First aid personnel are required to hold the following minimum requirements:

- A proficient First Aid Certificate (Provide First Aid – HLTAID003) and be a current financial SLS member (2018/19).

Clubs will be required to nominate volunteer names and contact information for first aid personnel via survey monkey (details to be released in September 2018). This information will be audited via Surfguard.

### Water Safety

Water Safety relates to the personnel responsible for the ‘in water’ support during the Age Championships. The volunteer quota for water safety ratio is outlined below.

Competitors Entered	Water Safety Required
1 to 9	0
10 to 19	1
20 to 29	2
30 to 39	3
40 to 49	4
50 to 65	5
66 to 79	6
80 to 95	7
96 to 109	8
110 to 124	9
125 to 140	10
141 to 155	11
156 to 170	12
171 to 185	13
186 to 200	14
<i>Note: There is no longer any cap on the water safety ratio. For every 15 competitors above 200, 1 more water safety personnel are required.</i>	

The water safety roster will be finalised once the online late entries for the Age Championships have closed. Please note; there will be NO late entries accepted at the Championships.

Water safety personnel are required to hold the following minimum requirements:

- A proficient Surf Rescue Certificate (CPR endorsed) and be a current financial SLS member (2018/19).

## Summary

SLSNSW acknowledges and thanks the hard work of members while at the State Championships. This event cannot be delivered safely and efficiently without contribution from Clubs.

All volunteer hours for Powercraft, Water Safety and First Aid can contribute to an individual's total Club water safety hours.

Members are only able to make a claim through Icare (Work Cover) if the following applies:

1. The member is a current SLSNSW financial member
2. While undertaking a genuine, authorised activity as a surf lifesaver and the member was not receiving remuneration or reward. The member must be performing the activity voluntarily and without obligation.

Clubs that fail to meet their requirements or attend rostered shifts at the Championships **will be suspended from competition until such a time that requirements are met.**

Should any club have any questions please contact; SLSNSW Sports Officer on 9471 8000 or [jchapman@surflifesaving.com.au](mailto:jchapman@surflifesaving.com.au)

### Appendix 1 – Club Participation

Clubs with the highest average entries over 2016, 2017, and 2018 Championships (Age, Masters, and Opens):

Age Championships	Masters Championships	Opens Championships
Avalon Beach	Avalon Beach	Avalon Beach
Avoca	Avoca	Avoca
Bronte	Bondi	Bilgola
Bulli	Caves Beach	Bondi
Caves Beach	Coogee	Bronte
Clovelly	Cronulla	Bulli
Collaroy	Elouera	Caves Beach
Coogee	Freshwater	Coffs Harbour
Cooks Hill	Kempsey Crescent Head	Collaroy
Cronulla	Manly	Coogee
Dee Why	Mollymook	Cooks Hill
Elouera	Mona Vale	Cronulla
Fingal Bay	Newport	Cudgen Headland
Freshwater	North Avoca	Elouera
Kiama Downs	North Bondi	Freshwater
Macmasters	North Cronulla	Helensburgh Stanwell Park
Manly	North Entrance	Macmasters
Maroubra	Ocean Beach	Manly
Mona Vale	Palm Beach	Maroubra
Newport	Queenscliff	Mollymook
North Avoca	Redhead	Mona Vale
North Bondi	Soldiers Beach	Newcastle
North Cronulla	South Maroubra	Newport
North Curl Curl	Tea Gardens Hawks Nest	North Bondi
Ocean Beach	Terrigal	North Cronulla
Port Macquarie	Toowoona Bay	North Curl Curl
Queenscliff	Umina	North Narrabeen
Redhead	Wanda	Ocean Beach
Shelly Beach	Warriewood	Palm Beach
South Maroubra	Woolgoolga	Queenscliff
Terrigal		Redhead
Toowoona Bay		South Curl Curl
Towradgi		Terrigal
Umina		Umina
Wamberal		Wanda
Wanda		Warilla Barrack Point
Warilla Barrack Point		Warriewood

**Note:**

1. Due to the high demands of Age and Opens Championships the Volunteer Rosters have been extended to the top 37 participating clubs.
2. This table is subject to change.
3. March Past only competitors have been removed.

**Appendix 2 – Frequently Asked Questions****Last year our Club had a really strong representative team at State, and we don't think that this will happen this year, why should this roster be based on past participation?**

This roster swings in roundabouts, based on entries from the previous 3 years. It would be ideal to base this off actual entry numbers for the current Championships, however the timing (of close of entries) would present issues in rostering.

**There are Clubs who placed higher in the overall point score than us; shouldn't they have more shifts than us?**

No. The roster is based on Clubs participation, not their competition performance.

**We are going to struggle to find members who hold proficient awards, what should we do?**

Between now and the start of the Championships, there should be sufficient time to recruit and train members to assist with these duties. However, if your Club can see a major issue with being able to meet these requirements, please advise SLSNSW in writing by **31 October 2018** to [jchapman@surflifesaving.com.au](mailto:jchapman@surflifesaving.com.au) for consideration. Any issues after this date will not be accepted.

**Will my Club have to supply an IRB and/or Motor & Fuel Cell?**

The actual number of IRBs is calculated based on the number of water areas and the coverage required to fulfill our event Safety and Rescue Guide as well as Duty, Judging and spare IRBs. However, if your Club is listed on 2 or 3 Championships, then it will be likely that an IRB may be required for the duration of the NSW State Championships (Age – Open). If your Club has only one Championship Powercraft Roster, you may still be requested to supply an IRB Motor & Fuel Cell as spare.

**Shouldn't the bigger Clubs have to complete more shifts than the smaller Clubs?**

When the number of water areas and total shifts are calculated, SLSNSW will populate the roster. Consideration is given to the number of competitors, however it is not an exact science and will aim to avoid Clubs being rostered to on back-to-back shifts, however larger clubs may be allocated back to back shifts.

**My Club has never had to nominate people to complete First Aid shifts before, what's changed?**

With increasing demand on first aid provision, SLSNSW has put steps into place to ensure that all participants (competitors, officials, workforce, Powercraft etc.) have quick access to First Aid if required. Therefore, by spreading the load across will reduce the impact and burden on a few Clubs.

**When will we know what day and shifts we have to cover?**

The Powercraft and First Aid rosters will be released in September 2018 while the water safety roster will be finalised once the online late entries for the Age Championships have closed.

Overall, the workload should be distributed over the participating membership so the 'many hands make light work' philosophy should apply.