



# Memorandum

<b>To: All SLSNSW Members</b>
<b>From: Joel Wiseman, SLSNSW Director of Lifesaving</b>
<b>Date: 5<sup>th</sup> June 2020</b>
<b>Pages: 2</b>
<b>Subject: Support Operations and Emergency Service Framework Review</b>

## Background

Surf Life Saving NSW (SLSNSW) has commissioned an independent review into how we, as an organisation, develop deeper and more meaningful interactions, interdependencies, and presence within the broader Emergency Services Framework.

Stephen Leahy, a highly experienced surf lifesaver and former CEO of the Westpac Life Saver Rescue Helicopters, is leading the three-month review which will give particular attention to how each of the various levels of the SLSNSW Emergency Response System operate within the broader NSW Emergency Service Framework. Furthermore, the review will also evaluate SLSNSW's position and maturity within the Emergency Management Framework against other state entities.

## Terms of Reference

The review is to consider, and report to SLSNSW on, the following matters:

### Emergency Service Framework

1. Evaluate the role and purpose SLSNSW play within the broader Emergency Service Framework:
  - i. Realised benefits to SLSNSW through its involvement in current MOU's and responses it has provided in the past 18 months;
  - ii. Benefits to the State Rescue Board and SEOCON through SLSNSW assistance in crises or major incidents;
  - iii. Leverage innovative technology and data to enhance operational delivery; and
  - iv. Provide clear purpose of state wide: integration, effectiveness and efficiency.

### Emergency Management

2. Consider the suitability of SLSNSW assets in relation to the various combat agencies (physical and human) in being stood up/deployed for various taskings during a crisis or major incident;
3. Review the required roles and responsibilities of a SLSNSW Incident Management Team during a crisis or major incident;
4. Assess the success or otherwise of the communication framework SLSNSW utilises throughout business as usual operations or major incident/crisis;

### Training and Professional Development

5. Review the suitability and training requirements of SLSNSW personnel deployed to Local, Regional and State Emergency Operations Centres;
6. Assess the current level of training provided to frontline SLSNSW volunteer members and staff when deployed within Emergency Service structures and identify gaps within this training;

## Support Operations Structure

7. Standardise the delivery of strategic programs and performance measurement, to provide clear governance and transparency of all Branch Support Operations. Ensuring capability and capacity with focus given to understanding each Branches strengths and exposures;
8. Develop a structure and plan for the role SLSNSW Branches and Clubs may play for each combat agency and develop a set of clear and transparent guidelines for future engagements, that has maximum impact on drowning prevention and providing coastal aquatic safety;
9. Evaluate the current structure for support operation funding to NSW Branches following the initial 12 months of support through the current enhanced funding from the NSW Government;
10. Any other matters that the review deems appropriate in relation to Support Operations and the NSW Emergency Service Framework.

## Membership Consultation Meetings

The review will travel to key centres in the state to meet with and directly hear from members who are involved in Support Operations or Callout Teams or otherwise wish to provide feedback in this consultation stage of the review. Attendance numbers may be limited in line with current COVID-19 restrictions and social distancing guidelines. Those interested in attending should register at [frameworkreview@surflifesaving.com.au](mailto:frameworkreview@surflifesaving.com.au).

Branch	Location	Date	Time
Sydney Northern Beaches	Branch Office, Warriewood	Thursday, 11 <sup>th</sup> June	7.00 pm
Far South Coast	Bermagui SLSC	Saturday, 13 <sup>th</sup> June	10.30 am
Illawarra & South Coast	Kiama Downs SLSC	Sunday, 14 <sup>th</sup> June	10.30 am
Sydney	Branch Office, Little Bay	Monday, 15 <sup>th</sup> June	7.00 pm
Hunter	Branch Office, Tighes Hill	Tuesday, 16 <sup>th</sup> June	7.00 pm
Central Coast	Branch Office, Tuggerah	Wed, 17 <sup>th</sup> June	7.00 pm
Far North Coast	Branch Office, Ballina	Saturday, 20 <sup>th</sup> June	10.30 am
Northern NSW	Port Macquarie – SLSNSW Office	Sunday, 21 <sup>st</sup> June	11.00 am

## Submissions

The review welcomes submissions from all surf lifesaving members, emergency and support personnel and external emergency service organisations. Everyone is encouraged to share their experiences and provide input to inform the review's work.

The link for an electronic submission is: [Framework Review Submission Link](#)

Submissions to the review opened on 5<sup>th</sup> June 2020. The deadline for submissions is Friday, 26<sup>th</sup> June 2020. Further extensions will not be granted.

Please note that if you put in a submission after the due date, we will do our best but cannot guarantee it will be considered before the review provides its final report to the Board of SLSNSW.

You can also provide a submission by:

- **Email:** [frameworkreview@surflifesaving.com.au](mailto:frameworkreview@surflifesaving.com.au);
- **Post:** Emergency Framework Review, c/- Surf Life Saving NSW PO Box 307, Belrose, NSW, 2085; or
- **Phone:** If you have limited computer or internet access you can make a submission over the phone by calling Stephen Leahy on 0418 881 521.