



Circular

Title:	Surf Sport: Australian Surf Life Saving Championships – Call for Youth Referee and Deputy Youth Referees
Document ID:	Circular 07/19-20
Department:	SLSA Membership and Community
Audience:	State/Territory Centres, Branches
Summary:	SLSA is calling for a Chief Referee and Deputy Referee (x2) for the Australian Surf Life Saving Championships.

SLSA is calling for applications for the roles of Chief Youth Referee and Deputy Youth Referees at the Australian Surf Life Saving Championships 2020 and 2021 on a two year appointment.

Event Dates:

- 2020: 18 – 26 April, North Burleigh and Broadbeach, QLD
- 2021: April (final dates to be confirmed) Sunshine Coast, QLD

Applications:

Applicants must be Club members with the appropriate current official qualification (Senior Official) and relevant experience.

All appointments will be made jointly decided by:

- SLSA Chair, Sport
- National Officiating Advisor

A position description for Chief Youth Referee and Deputy Youth Referee can be located within this Circular and via the Surf Sports Manual <https://www.manula.com/manuals/surf-life-saving-australi/surf-sports/1/en/topic/introduction>

NOMINATIONS CLOSE: FRIDAY 9 AUGUST 2019

An interview may occur with the shortlisted applicants after nominations are closed and the successful candidate will be finalised as soon as possible after selection.

Application process:

- Email a copy of the completed application below
- Attach a cover letter addressing the relevant selection criteria found in the Position Description
- Indicate the level of experience in:
 - o Accreditation
 - o Years of officiating
 - o Detail Club/Branch/State level officiating experience
 - o Detail National level officiating experience

Note: All applications must be sent through to events@slsa.asn.au. You will receive a confirmation receipt when your application has been received.



OFFICIALS APPLICATION

FIRST NAME		LAST NAME	
ADDRESS			
SUBURB		STATE	POSTCODE
EMAIL			
MOBILE			
CLUB			

If you have any queries regarding the nomination process, please contact the SLSA Events Team at events@slsa.asn.au or 02 9215 8000.



Position Description – Championship Referee	
Reports to	<ul style="list-style-type: none"> • Chair Championship Competition Committee • SLSA Event Manager
Consults with	<ul style="list-style-type: none"> • Championship Competition Committee • Championship Safety & Emergency Committee • Championship Organising Committee • SLSA Staff – various positions as appropriate • SLSA Volunteers
Purpose	<ul style="list-style-type: none"> • The purpose of the Championship Referee is to ensure the successful delivery of the Championship event.
Responsibilities	<p>Overall (extract from the current edition of Surf Sports Manual)</p> <ul style="list-style-type: none"> • In conjunction with the Competition Committee be responsible for all matters relating to the actual conduct of the competition and matters, of which the final settlement is not covered by SLSA rules. The Championship Referee will also implement the rules and regulations governing the competition or event being conducted. • Be aware at all times of the safety and welfare of competitors, officials and other personnel involved in the competition and have the authority to suspend immediately, wholly or in part, the competition and refer that decision to the Competition Committee. • The Championship Referee also has the authority to implement any search and rescue actions if necessary and notify the Competition Committee and the Safety and Emergency Management Coordinator. • Conduct pre and post briefings for senior Officials and/or Team Managers and/or coaches and/or competitors on the conduct and program for the competition including entry conditions, timetables, area layouts special events and safety and emergency arrangements. • Make any alteration to the program that they consider necessary and communicate these changes without delay to all interested parties. Any alterations should take into consideration the safety and welfare of both competitors and officials. • Consider and adjudicate upon reports, protests, breaches of rules and all matters relating to the conduct of officials, competitors, coaches, managers and events. Any decision made may be the subject of appeal as provided for in Section 14 – Protests, Appeals, Discipline. • Consider and adjudicate on any unbecoming conduct during the competition or event. If considered necessary, refer any offence or offenders to SLSA for consideration of further penalty. • If required, exercise power to disqualify or penalise a competitor. The Championship Referee is not required to give notification of any disqualification or penalty until the conclusion of the relevant event. • Conduct any other briefings when considered necessary with Officials, Team Managers, coaches and competitors. • Report to the relevant SLSA authority on the conduct of the competition together with any appropriate recommendations. <p>Surf Sports Manual found: Downloads> Sport > Surf Sports Manual >Section 13</p> <p>Prior to Event</p> <ul style="list-style-type: none"> • Attend site visits at applicable Championship locations • Review and provide input into planning and communications of the Championship event



	<ul style="list-style-type: none"> • Input into the development of the Championship program and timetable • Provide input into the beach layout of competition areas and positioning of key infrastructure • Liaise with specific competitive/officials representative groups where necessary and report to the Event Organising Committee • Ensure Official's accreditation and working with children checks are current. <p>During Event</p> <ul style="list-style-type: none"> • Be a member of the Championship Competition Committee and Safety & Emergency Committee. • Liaise with Area and Sectional Referees on all issues in relation to the conduct of events and implement any revised programming/timetabling • Review the conditions at alternate venues and provide advice to the Chair of the Championships Competitions Committee, Event Manager, Safety & Emergency Management Coordinator and/or applicable Committees • Liaise with Medical Coordinator, Emergency Services and IRB Personnel where necessary • Ensure the recording of all competitor results is being conducted correctly in each area <p>Post Event</p> <ul style="list-style-type: none"> • Provide input and feedback as appropriate for continual event improvement.
SELECTION CRITERIA	Please address all three areas of the selection criteria below: qualifications, knowledge and experience and skills and attributes
1. Qualifications	<ol style="list-style-type: none"> 1. Surf Life Saving experience 2. Accredited Senior Official 3. Minimum 5 years experience in overseeing major state conducted events including planning and timetabling. 4. Minimum 5 years senior level officiating experience at Australian Championships
2. Knowledge and experience	<ol style="list-style-type: none"> 1. Experience working with fundraising/community associations/not-for-profit/membership organisations 2. Sports competition management and administration 3. Demonstrated understanding of WH&S including risk management procedures/requirements
3. Skills and attributes	<ol style="list-style-type: none"> 1. Relationship focused leadership 2. Strong communication skills 3. Ability to meet deadlines 4. Ability to work with volunteers, employees, contractors, external partners and agencies 5. High-level report writing, presentation and liaison skills 6. Communication and analytical skills 7. Mentoring skills 8. Physically fit
4.Culture	<p>Actively demonstrate the organisational values:</p> <ul style="list-style-type: none"> • Brave – We take calculated risks while striving for excellence • Connected – We seek opportunities to highlight the strengths of others • Buoyant – We are conscious of the energy we share • Compassionate – We walk a mile in their shoes



Position Description – Deputy Referee – Operations and Logistics	
Reports to	<ul style="list-style-type: none"> • Championship Referee
Consults with	<ul style="list-style-type: none"> • Championship Competition Committee • Championship Safety & Emergency Committee • Championship Organising Committee • SLSA Staff – various positions as appropriate • SLSA Volunteers
Purpose	<ul style="list-style-type: none"> • The purpose of the position is to assist the Championship Referee in preparation and delivery of Australian Championship Events across critical areas such as event logistics, broadcasting and general event management.
Responsibilities	<ul style="list-style-type: none"> • Liaise with the Venue manager in regards to the event planning and day to day logistical issues at all venues/beaches during the championships. • Be involved in the identification of alternative venues, review conditions at these venues and manage the planning and implement strategies to relocate events during the Championships. • Liaise and manage any issues raised by the referee, deputy referee – Operations and Logistics Event Manager, Venue Manager, Scrutineering Co-ordinator Gear & Equipment Co-ordinator and SMEC • Assist in the conduct and organisation of the competition and in the absence of the Referee assume the authority of general event management. • Take control of specific tasks with Referee’s authority including: <ul style="list-style-type: none"> ○ Reporting member of the Safety & Emergency committee ○ Liaise with the Venue manager in regards to the event planning and day to day logistical issues at all venues/beaches during the championships. ○ Be involved in the identification of Alternative venues, review conditions at these venues and manage the planning and implement strategies to relocate events during the Championships. ○ Liaise and manage any issues raised by the Event Manager, Venue Manager, Scrutineering Co-ordinator and Gear & Equipment Co-ordinator ○ Manage any Logistical issues at Championship venues not located at the main carnival venue, eg, Surf Boat, Life Saving, Board Riding etc ○ Provide pre and post briefings to Team Managers, Athletes representatives and/or Competition Officials as required ○ Liaise with Athletes representatives, Team Managers and Officials representatives where necessary and report to the Referee or Organising Committee. ○ Liaise with First Aid, Emergency Services and IRB personnel where necessary



	<ul style="list-style-type: none"> ○ Ensure data capture & recording of all competitor results is being conducted correctly in each area ○ Under the authority of the Carnival Referee consider and adjudicate upon reports, protests and breaches of rules and all matters relating to the conduct of officials, competitors, coaches, team managers and events. If necessary refer any offence or offenders to the Carnival Referee or SLSA for consideration of further penalty ○ Report to the Carnival Referee or relevant SLSA authority on the conduct of competition together with any appropriate recommendations. ○ If requires, exercise power to disqualify or penalise a competitor, team or SLSA member.
SELECTION CRITERIA	Please address all three areas of the selection criteria below: qualifications, knowledge and experience and skills and attributes
1. Qualifications	<ol style="list-style-type: none"> 5. Surf Life Saving experience 6. Accredited Senior Official 7. Minimum 5 years experience in overseeing major state conducted events including planning and timetabling. 8. Minimum 5 years senior level officiating experience at Australian Championships
2. Knowledge and experience	<ol style="list-style-type: none"> 4. Experience working with fundraising/community associations/not-for-profit/membership organisations 5. Sports competition management and administration 6. Demonstrated understanding of WH&S including risk management procedures/requirements
3. Skills and attributes	<ol style="list-style-type: none"> 9. Relationship focused leadership 10. Strong communication skills 11. Ability to meet deadlines 12. Ability to work with volunteers, employees, contractors, external partners and agencies 13. High-level report writing, presentation and liaison skills 14. Communication and analytical skills 15. Mentoring skills 16. Physically fit
4. Culture	<p>Actively demonstrate the organisational values:</p> <ul style="list-style-type: none"> ● Brave – We take calculated risks while striving for excellence ● Connected – We seek opportunities to highlight the strengths of others ● Buoyant – We are conscious of the energy we share ● Compassionate – We walk a mile in their shoes



Position Description – Deputy Referee – Operations and Planning	
Reports to	<ul style="list-style-type: none"> • Championship Referee
Consults with	<ul style="list-style-type: none"> • Championship Competition Committee • Championship Safety & Emergency Committee • Championship Organising Committee • SLSA Staff – various positions as appropriate • SLSA Volunteers
Purpose	<ul style="list-style-type: none"> • The purpose of the position is to assist the Championship Referee in preparation and delivery of Australian Championship Events (Masters & Open) across critical areas such as event programming and event management.
Responsibilities	<p>Overall</p> <ul style="list-style-type: none"> • In review and provide input into the event programming & timetables • Make draft alterations to the program considered necessary and communicate these changes to the Referee, Deputy Referee – Operations and Logistics, Venue Manager and Event Manager • Work with Area & Sectional Referees to communicate and implement revised programming/timetabling • Assist in the conduct and organisation of the competition and in the absence of the Referee assume the authority of carnival management. • Manage with : <ul style="list-style-type: none"> ○ Reporting member of the Safety & Emergency committee ○ Provide pre and post briefings to Team Managers, Athletes representatives and/or Competition Officials as required ○ Review and provide input into the event programming & timetables ○ Make draft alterations to the program considered necessary and communicate these changes to the Referee, Venue Manager and Event Manager. ○ Work with Area & Sectional Referees to communicate and implement revised programming/timetabling ○ Liaise with Athletes representatives, Team Managers and Officials representatives where necessary and report to the Referee or Organising Committee. ○ Ensure data capture & recording of all competitor results is being conducted correctly in each area ○ Under the authority of the Carnival Referee consider and adjudicate upon reports, protests and breaches of rules and all matters relating to the conduct of officials, competitors, coaches, team managers and events. If necessary refer any offence or offenders to the Carnival Referee or SLSA for consideration of further penalty. ○ If required, exercise power to disqualify or penalise a competitor, team or SLSA member. ○ Report to the Carnival Referee or relevant SLSA authority on the conduct of competition together with any appropriate recommendations.



SELECTION CRITERIA	Please address all three areas of the selection criteria below: qualifications, knowledge and experience and skills and attributes
1. Qualifications	<ol style="list-style-type: none"> 1. Surf Life Saving experience 2. Accredited Senior Official 3. Minimum 5 years experience in overseeing major state conducted events including planning and timetabling. 4. Minimum 5 years senior level officiating experience at Australian Championships
2. Knowledge and experience	<ol style="list-style-type: none"> 7. Experience working with fundraising/community associations/not-for-profit/membership organisations 8. Sports competition management and administration 9. Demonstrated understanding of WH&S including risk management procedures/requirements
3. Skills and attributes	<ol style="list-style-type: none"> 17. Relationship focused leadership 18. Strong communication skills 19. Ability to meet deadlines 20. Ability to work with volunteers, employees, contractors, external partners and agencies 21. High-level report writing, presentation and liaison skills 22. Communication and analytical skills 23. Mentoring skills 24. Physically fit
4. Culture	<p>Actively demonstrate the organisational values:</p> <ul style="list-style-type: none"> • Brave – We take calculated risks while striving for excellence • Connected – We seek opportunities to highlight the strengths of others • Buoyant – We are conscious of the energy we share • Compassionate – We walk a mile in their shoes