



Core Official Training Process and FAQ

September 2019



Introduction

This course provides a basic understanding of the key events conducted for junior level competitions. Core officials are permitted to officiate at any carnival and competition including State Championships where up to and including under 15 years age categories are conducted. There are four (4) duties that they can carry out: Marshall, Recording Judge, Timekeeper and Finish Judge. Core officials will be supervised at competitions by a competent accredited Technical (or above) Official.

Step 1: Course allocation

You have decided that you would like to become a Core Official.

- Contact your Club's Chief Training Officer (CTO) or equivalent.
- Your Club CTO will then allocate you the online module on the Members Area. Or you can assign the course yourself via the Members Area.
- Login to the SLSA Members Area > login to elearning > Training Library > SLS – Officiating > Core Official
- You will receive an email from 'etrainu LMS' once you have been allocated a course.

Step 2: Working with Children Check

- It is a requirement for all officials to present their relevant State/Territory's check for working with children before officiating at any carnival
- Each State's process is different. Please read your [respective State/Territory's legislation](#) on Working with Children Checks to determine if or what clearance you require.
- Contact your State centre if you are unsure.

Step 3: Complete the Australian Sports Commission (ASC) online Community Officiating General Principles

- The ASC Community Officiating General Principles course is Module 1 of the SLSA Core Official course.
- You will need to register with the Australian Institute of Sport (AIS) for access to the [ASC Community Officiating General Principles Course](#) (no fee).
- Once you have completed this course, you will need to enter the date of completion and award number in the relevant fields within the eLearning course. This will be automatically allocated as an award on SurfGuard.

Step 4: Complete the SLSA Online Modules

- After logging in to the Members Area follow the prompts to My Training.
- Complete the 'Core Official' course at your own pace from.
- Upon successful completion, you will automatically be allocated the SLSA "Core Official Online Theory Modules" award.

If you require technical assistance with the Members Area or with the online training process, consult the *SLSA eLearning User Guide* available on the SLSA IT Helpdesk website <https://help.sls.com.au/>.

Step 5: Book in a face-to-face workshop

- Once you have completed the ASC Community Officiating General Principles course and SLSA online Core Official Modules, please contact your Club to arrange to attend a face-to-face workshop.
- Your Club will take you through a short face-to-face workshop (duration dependent on club).
- Upon completion of the face-to-face workshop and assessment, you will be allocated the SLSA "Core Official" award by your Club.
- Your Club will then notify your State/Territory Centre who will post you an officiating badge/card.

Step 6: Begin officiating

- You may officiate at events where competitors are aged 15 or under, or at non-championship events with competitors aged 16 and above.
- You will be officiating under the supervision of a Technical Official, or without (pending approval from the Referee)

FAQ'S

Is Core Official a prerequisite for Technical Official?

No. Core Official is designed as an entry level for officials. It is designed to be a quick and easy course for those wanting to officiate at junior surf carnivals.

I want to officiate at a Surf Boat Carnival. Can I do this as a Core Official?

No. As all Surf Boat competitors must be aged 15 and above, the Core Official is not suitably qualified to officiate at a Surf Boat Carnival.

How long does the Core Official accreditation last for?

All courses are accredited for four (4) years. Officials are required to keep a log book and attain 100 points within a four (4) year period (please refer to log book for more details).

Am I required to keep a log book?

Yes. At all levels, officials are required to log each carnival they attend and have their log book signed by the event Referee/Coordinator and/or the stamp of the organising body.

How do I get a log book?

If your Club/Branch does not supply you with a log book, you can purchase a log book from your State/Territory Centre.

How long will it take for me to complete the course?

Each online learning module is designed to take approximately 30 minutes.

A face-to-face should take two (2) hours and generally undertaken at a carnival to provide you with on-the-job training.

How much does it cost? How do I pay?

Your CTO will advise you of the cost. Payment can be made with credit/debit card only. You will receive an invoice to your email address once payment has been processed.

My CTO has tried to allocate me a course, but cannot find me.

All members wishing to complete an online course, must have registered and logged in to the Members Area previously. Until such time, they will not appear when trying to allocate a course.

I haven't received my receipt for my course. Where is it?

All officials courses are linked to SurfGuard, your receipt will be emailed to the email registered within SurfGuard. Please ensure you check your email is up to date, as well as checking your trash or spam folders.

I can't find Module 1. The online course starts at Module 2. Where is Module 1?

The prerequisite for Core Official is Community Officiating General Principles course, this forms Module 1.