



Memorandum

To:	All SLSNSW Clubs & Branches
From:	Axel Vanderfield, Partnerships Coordinator, SLSNSW
Date:	7 November 2023
Pages:	2
Subject:	Memo: NSW Office of Sport Surf Club Facility Program (closing from 11 December 2023)

NOTE: Please review the memo and guidelines carefully as there are some MAJOR CHANGES in requirements compared to previous round, particularly in relation to funding categories, co-contribution requirements and assessment process.

The **NSW Office of Sport Surf Club Facility Program** assists NSW Surf Life Saving clubs to develop facilities that will enable increased participation, increased use of facilities by other community groups and/or the public, improved safety, and improved financial and/or environmental sustainability.

IMPORTANT: The 2023/24 round provides funding across three categories with different closing dates:

Category	Closing date	For projects with total eligible project cost (EX GST)	Grant amount available	Co-contribution requirement	Timeframe in which project must be completed
1 – Facility improvements projects	11/12/23	<u>Total eligible project cost of less than \$100,000 (EX GST)</u>	Grants of \$30,000 to \$100,000 per project	<u>No mandatory co-contribution</u> but any contribution will be considered favorably.	12 months from notification
2 – small-medium construction projects	31/01/24	<u>Total eligible project cost of \$100,000 up to \$500,000 (EX GST)</u>	Grants of \$30,000 to \$400,000 per project	<u>A minimum financial co-contribution of 25%</u> of the grant amount requested.	24 months from notification
3 – large construction projects	31/01/24	<u>Total eligible project cost of \$500,000 or more (EX GST)</u>	Grants of \$30,000 to \$1,000,000 per project	<u>A minimum financial co-contribution that is at least equal to, or greater than the grant amount requested.</u>	36 months from notification

Examples of eligible projects:

- New and upgraded provision of universally designed change rooms and/or shower, toilets and parent and child change areas.
- Environmental and operational sustainable initiatives that support water, energy and financial sustainability. E.g. solar panels and/or batteries, rainwater tanks for reuse in toilets or LED lighting.
- Digital technology uplift projects, e.g. WIFI installation, keyless entry, increased automation and other smart technologies.
- Improvements to storage, security and safety capability of surf clubs, e.g. extension or construction of board storage room, bushfire protection measures on the facility, new roller or access doors.
- Fixed and non-fixed items that are part of a larger capital improvement project scope, e.g. portable storage racks for rescue boards or beach access mats for wheelchairs. The cost of non-fixed items cannot exceed 25% of the grant amount requested.
- Improvements to beach safety, e.g. lifeguard surveillance rooms, improvements to beach access for rescue and patrol vehicles.

Co-contribution details:

- The total project cost (EX GST) and your financial co-contribution relate only to the scope of works for which you are seeking grant funding.
- Where your financial co-contribution exceeds the minimum requirement for your category, the project will be looked upon more favourably.

To provide some examples of funding categories for total project costs, see below:

Category	Total eligible project cost	Total grant amount request	Minimum financial co-contribution
1 – Facility improvements	<u>\$60,000 (EX GST)</u>	\$60,000	No mandatory co-contribution but any contribution will be considered favorably.
2 – small-medium construction	<u>\$375,000 (EX GST)</u>	\$300,00	\$75,000 (minimum 25 % of the grant amount requested)
2 – small-medium construction	<u>\$500,000 (EX GST)</u>	\$400,000	\$10,000 (minimum 25 % of the grant amount requested)
3 – large construction	<u>\$1,400,000 (EX GST)</u>	\$700,000	\$700,000 (financial co-contribution that is at least equal to, or greater than the grant amount requested)
3 – large construction	<u>\$2,550,000 (EX GST)</u>	\$1,000,000	\$1,550,000 (financial co-contribution in this case is greater than the grant amount requested)

Further details:

- Grants are available for construction of new surf club facilities, and capital enhancement of existing facilities.
- Applications should have landowner consent AND Development Approval (DA) (if required) at the time of applying.
- Applicants may only receive State Government funding once for the same project or same component of a project from this program or any other State Government funded grant program (i.e. if the club has received State Government funding for a component of a facilities project, you cannot receive funding for this same component of the project from this grant).
- Required attachments are:
 - Evidence confirming all financial co-contribution sources (where applicable).
 - Development approval or exemption.
 - Approval from landowner for project to proceed (where the applicant is the landowner, evidence to demonstrate this) – template in application.
 - Current images of current facility/development site.
 - Quotes that clearly detail items/scope of works. Any quotes provided must be on company letterhead from the organisation that supplies the goods or services.
 - Quotes and cost estimates that are recent (within 3-6 months) will be given higher rating.
 - Applications where three quotes are provided will be given a higher rating than only one or two quotes.
 - For larger construction projects a cost estimate prepared by a Quantity Surveyor is preferred.
 - For the supply of goods and services exceeding \$250,000 an open tender will be required. If this tender documentation is not available at grant application, it will need to be submitted as a milestone requirement for successful applications.
 - Letter of support from Surf Life Saving NSW.
- Ineligible projects include (but are not limited to): retrospective funding; general maintenance (e.g. painting); requests for feasibility, design or development stages; etc.
- Applicants across all categories will receive grant outcomes in approximately April 2024.

Category 1 applications close 11/12/23. Category 2 and 3 applications close 31/01/24.

Further details on this program can be found at <https://www.sport.nsw.gov.au/grants/surf-club-facility-program>.

If you are interested in this program, we encourage you to get in touch with the SLSA Grant Seeking Unit (GSU) who are available to assist with the completion and lodgment of an application. Please contact one of the below SLSA GSU team members soon to discuss further -

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Kind regards,

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