

Circular 3536

Released April 2018

SURF LIFE SAVING
NEW SOUTH WALES



2017-18 SLSNSW Awards of Excellence

- Attention:** Members, Clubs and Branches
- Actioned by:** Members, Clubs and Branches
- Date:** Thursday 12th April 2018
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Summary	This circular outlines information related to the Surf Life Saving New South Wales (SLSNSW) Awards of Excellence 2018. <ul style="list-style-type: none">• Section 1 – Award Categories• Section 2 – General Conditions• Section 3 – Individual Award Criteria and Conditions• Section 4 – Nomination Form
Objective	To recognise outstanding achievements and contributions from members, clubs and branches in the 2017/18 season.
Key Strategy Ref. No.	1.4. Encourage and recognise members.
Action	Branches are to endorse and submit one nomination per category to SLSNSW by 1 July 2018

The Awards of Excellence recognise the outstanding achievements and contributions in all aspects of Surf Life Saving. The awards will celebrate the accomplishments of members, clubs and branches in the 2017/18 season. This year's awards will be presented at the SLSNSW Awards of Excellence function on Saturday 25th August 2018.

The event will be held at Dockside, Cockle Bay Wharf, Sydney, NSW 2000.

Changes for the 2017/18 Awards

1. The SLSNSW Board have endorsed the introduction of three new awards this season:
 - Patrol of the Year
 - Patrol Captain of the Year
 - Young Volunteer of the Year
2. SLSA has introduced a Young Life Saver of the Year award, meaning that SLSNSW's winner in this category will be progressed to the SLSA Awards of Excellence. SLSA has set the age criteria for Young Lifesaver of the Year as 15-21. SLSNSW's award has been updated to reflect this also.
3. SLSA has updated the selection criteria for a number of the awards.

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Section 1 – Award Categories

Awards recognised at the SLSNSW Awards of Excellence, with winners progressing to the SLSA Awards of Excellence:

- Surf Lifesaver of the Year
- Young Lifesaver of the Year (15-21)
- Volunteer of the Year
- Club of the Year
- Lifeguard of the Year
- Official of the Year
- Athlete of the Year
- Young Athlete of the Year (U/19)
- Coach of the Year
- Assessor of the Year
- Trainer of the Year
- Community Education Program of the Year

Winners from these SLSNSW Awards will be automatically put forward for the SLSA Awards of Excellence. All SLSNSW categories are aligned with SLSA selection criteria, and as such there is no need or opportunity for winners to re-do applications following the SLSNSW Awards of Excellence.

The SLSA Awards of Excellence will be held on **Saturday 27th October 2018 at the NSW Art Gallery.**

Awards recognised at the SLSNSW Awards of Excellence only:

- Masters Athlete of the Year
- Young Volunteer of the Year U/19
- Patrol Captain of the Year
- Patrol of the year
- Surf Sports Team of the Year
- Services Team of the Year
- Initiative of the Year
- Facilitator of the Year
- Administrator of the Year
- Branch of the Year
- Junior Lifesaver of the Year (the winners for this award will be selected at the Junior Lifesaver of the Year Development Program in April 2017)
- Rescue of the Year (the Rescue of the Year award is selected from the state Rescue of the Month winners)

Section 2 – General Conditions

General notes

- Surf Life Saving NSW State events or teams will **not** be considered for nomination for these awards.
- Paid employees at any level may apply for the awards listed. However, paid service will only be counted if applying for the Lifeguard of the Year award. All other awards recognise voluntary contributions only.
- These awards are orientated towards involvement and activities during the 2017/18 season calendar year. The most important area for selection is the individual's/club's contribution from the 1st July 2017 – 30th June 2018.
- SLSNSW will only receive one award from each branch per category to ensure the process is streamlined and transparent.

Guidelines for submission

1. Applicants are required to complete and **submit a nomination form** (found in Section 3 of circular).
2. Applicants must **address the specific criteria** for their individual nominated award:
 - Selection criteria for each award can be found in Section 3 of this Circular;
 - **Please list each selection criteria as a heading with your response typed under each section;**
 - Please complete using Arial Font and minimum 10 point size;
 - Please no hand written submissions (inclusive of all attachments and additional information);
 - Maximum of five (5) pages
3. Applicants must **include a digital profile image** of themselves (JPEG and a minimum of 2MB in size). For teams this should be one photograph of all or most members of the team. Nominations for Club of the Year, Branch of the Year and Community Education Program of the Year can include a photograph of team members, but a digital copy of the organisation's logo must also be supplied. **Please ensure all photographs are from the shoulders up.**
4. (**SLSNSW AOE winners ONLY**) - All SLSNSW Awards of Excellence winners must also supply a video to be used during the Surf Life Saving Australia award ceremony. While application forms will be forwarded by SLSNSW to SLSA, winners must supply their video to SLSA directly. The filming requirements are as follows: wide screen; HD; 20 seconds maximum; and must showcase you as an athlete, volunteer, club etc. For more information refer to SLSA Circular 47/17-18.

The winners of the following award categories will also be required to participate in an interview or presentation as part of the selection process for the SLSA Awards of Excellence: Surf Lifesaver of the Year; Young Lifesaver of the Year; Volunteer of the Year; Club of the Year. For more information refer to SLSA Circular 47/17-18.

5. Completed nominations are to be **forwarded to Surf Life Saving NSW by 1 July 2018. Only one application is allowed per Branch for each award category.** Nominations MUST be submitted by Branches only via the SLSNSW Website (www.surflifesaving.com.au/members/recognition/awards-of-excellence) using the online form. No nominations will be accepted via email or post.

Selection Criteria

When completing the selection criteria, applicants must also address the following:

1. **2017/18 Contribution**

This is the single most important area of assessment and the judges will rely heavily on information placed on your nomination form, selection criteria and endorsements by the club and branch.

2. Past contribution

The judges are looking for growing commitment to surf lifesaving, impact of involvement and activities, and continuous improvement while showing initiative, motivation and leadership. This involvement will span the past three years unless the activity is of particular importance.

3. Future Contribution

Applicants will identify future commitments and ambitions to surf lifesaving.

Selection Process

1. Upon receipt of completed nominations, it is suggested that Branches consider all nominations and determine one Branch winner for each award category.
2. Branch winners will be forwarded to SLSNSW for consideration for the state award.
3. Finalists for the 'Surf Lifesaver of the Year' and 'Volunteer of the Year' will be required to participate in a telephone interview; details of which will be available following the close of nominations. The selection panel will determine a winner from both a review of the application and the telephone interview.
4. Finalists from the remaining awards will be determined by a selection panel and will involve a review of applications.

Section 3 – Individual Award Criteria and Conditions

Contents

Surf Lifesaver of the Year.....	6
Young Lifesaver of the Year	7
Volunteer of the Year	8
Young Volunteer of the Year	9
Club of the Year	10
Branch of the Year	11
Patrol Captain of the Year	12
Patrol of the Year.....	12
Lifeguard of the Year	13
Trainer of the Year	134
Assessor of the Year	14
Facilitator of the Year	15
Athlete of the Year	16
Surf Sports Team of the Year.....	16
Young Athlete of the Year (U/19).....	17
Masters Athlete of the Year	18
Coach of the Year.....	19
Official of the Year	20
Administrator of the Year	21
Services Team of the Year	21
Community Education Program of the Year.....	22
Initiative of the Year	22

Surf Lifesaver of the Year

This award recognises and rewards members who have made an outstanding contribution to the delivery and development of surf lifesaving frontline services. It is aimed at active surf lifesavers undertaking lifesaving duties and who can be presented as an identifiable ambassador for surf lifesaving.

Essential Information

Please supply evidence, where appropriate, via either a printout from Surf guard or equivalent.

1. Current financial and proficient patrolling member of Surf Life Saving Australia
2. Surf Life Saving Australia awards/certificates held
3. Community awards/certificates held
4. Patrolling hours (rostered and achieved) for 2017/18, 2016/17 and 2015/16

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1st July 2017 to 30th June 2018 unless otherwise stated.

Club / Nominator

1. List the nominee's involvement in Surf Life Saving during the current season e.g. on the beach, off the beach, qualifications gained, training, workshops and skills developed in relation to lifesaving duties.
2. Briefly describe the nominee's history in Surf Life Saving (minimum 3 years).
3. Provide details of the nominee's achievements during the past 12 months within surf lifesaving including information about leadership roles and lifesaving achievements. Also, provide any other relevant information about contributions or involvement with other community organisations that the nominee has been involved with.
4. Provide examples of how the nominee has demonstrated that they are a role model within the organisation including where they have proven themselves as an ambassador for the organisation.
5. Why is the nominee worthy of the award (maximum 200 words).
6. Additional Information – optional (e.g. academic or sporting achievements).

Nominee

1. What is your single greatest achievement in SLS in the past three (3) years and what lasting impact has it left.
2. Describe current and possible future challenges in lifesaving and how they could possibly be overcome.

Interview

A telephone interview will be conducted with selected Branch finalists on knowledge of Surf Life Saving and the organisation including areas such as:

- Patrolling duties
- Club/branch/state activities related to lifesaving services
- Rescue related activities
- Personal award development
- Community involvement in lifesaving related activities (e.g. surf education)
- Activities specific to the further enhancement and development of surf lifesaving services

Young Lifesaver of the Year

This award recognises and rewards our young members aged between 15-21 years, who have made an outstanding contribution to the delivery and development of surf lifesaving frontline services. It is aimed at active youth surf lifesavers undertaking lifesaving duties, which can be presented as an identifiable ambassador for surf lifesaving while representing the culture and core values of the organisation.

Essential Information

Please supply evidence, where appropriate, via either a printout from Surf guard or equivalent.

1. Current financial and proficient patrolling member
2. Surf Life Saving Australia awards/certificates held
3. Community awards/certificates held
4. Patrolling hours (rostered and achieved) for 2017/18, 2016/17 and 2015/16
5. Must be a positive role model and ambassador for the Surf Lifesaving movement.

Note: The age is calculated at midnight on the 30th September 2017.

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1st July 2017 to 30th June 2018 unless otherwise stated.

Club / Nominator

1. List the nominee's involvement in Surf Life Saving during the current season e.g. on the beach, off the beach, qualifications gained, training, workshops and skills developed in relation to lifesaving duties.
2. Briefly describe the nominee's history in Surf Life Saving (minimum 3 years).
3. Provide details of the nominee's achievements during the past 12 months within surf lifesaving including information about leadership roles and lifesaving achievements. Also, provide any other relevant information about contributions or involvement with other community organisations that the nominee has been involved with.
4. Provide examples of how the nominee has demonstrated that they are a role model within the organisation including where they have proven themselves as an ambassador for the organisation.
5. Why is the nominee worthy of the award (maximum 200 words)
6. Additional Information – optional (e.g. academic or sporting achievements)

Nominee

1. What is your single greatest achievement in SLS in the past three (3) years and what lasting impact has it left.
2. Describe current and possible future challenges in lifesaving and how they could possibly be overcome.

Volunteer of the Year

This award will recognise an individual's contribution that has enhanced the development of Surf Life Saving throughout the past year. The demonstrated achievements may be in a range of different areas of a club or surf lifesaving service organisation, or who has shown demonstrated outstanding service to the organisation at large. The nominee would clearly demonstrate that they have a positive attitude and are capable of being a role model and an ambassador for the organisation.

A nominee may be a volunteer in any of the following areas of surf lifesaving, including, but not limited to:

- Club activities
- Carnivals
- Coaching
- Administration
- Junior activities
- Fundraising/Grants/Sponsors
- Branch/State/National activities
- Training/assessing
- Organisational Leadership
- Active patrolling
- Officiating
- Scrutineering

Note: Applications that focus on significant achievements in one particular area will not be considered if this area is also covered by other awards (e.g. Lifesaver, Coach, Official, Trainer and Assessor of the Year).

Essential Information

Please supply evidence, where appropriate, via either a printout from Surfguard or equivalent.

1. Current financial member of Surf Life Saving Australia
2. Surf Life Saving Australia awards/certificates held (where applicable)
3. Community awards/certificates held (where applicable)

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1st July 2017 to 30th June 2018 unless stated otherwise.

Club / Nominator

1. Describe how the nominee has demonstrated commitment to surf lifesaving across the organisation.
2. Describe the nominee's major achievements and positions, held at Club, Branch and or State level (Current Season).
3. Describe a challenge the nominee has overcome that has made a significant difference to their club or the organisation.
4. Describe a key change / improvement that the nominee has brought / made to their club or the organisation in the past three years.
5. Why is the nominee worthy of the award (maximum 200 words)
6. Additional information – optional.

Nominee

1. What is your single greatest achievement in Surf Life Saving in the past three (3) years, and what lasting impact has it left?
2. Describe current and possible future challenges in surf lifesaving and how they could possibly be overcome.

Interview

A telephone interview will be conducted with selected Branch finalists on knowledge of Surf Life Saving and the organisation including areas such as:

- Administration
- Sponsorship
- Government/community support
- Leadership skills/ volunteer management
- Planning your club's future
- Recruitment

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Young Volunteer of the Year

This award will recognise an individual's contribution that has enhanced the development of Surf Life Saving throughout the past year. The demonstrated achievements may be in a range of different areas of a club or surf lifesaving service organisation, or who has shown demonstrated outstanding service to the organisation at large. The nominee would clearly demonstrate that they have a positive attitude and are capable of being a role model and an ambassador for the organisation.

A nominee may be a volunteer in any of the following areas of surf lifesaving, including, but not limited to:

- Club activities
- Carnivals
- Coaching
- Administration
- Junior activities
- Fundraising/Grants/Sponsors
- Branch/State/National activities
- Training/assessing
- Organisational Leadership
- Active patrolling
- Officiating
- Scrutineering

Note: Applications that focus on significant achievements in one particular area will not be considered if this area is also covered by other awards (e.g. Lifesaver, Coach, Official, Trainer and Assessor of the Year).

Essential Information

Please supply evidence, where appropriate, via either a printout from Surfguard or equivalent.

1. Current financial member of Surf Life Saving Australia
2. Surf Life Saving Australia awards/certificates held (where applicable)
3. Community awards/certificates held (where applicable)
4. Young volunteers are categorized as those 15-18 years.

Note: The age is calculated at midnight on the 30th September 2017.

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1st July 2017 to 30th June 2018 unless stated otherwise.

Club / Nominator

1. Describe how the nominee has demonstrated commitment to surf lifesaving across the organisation.
2. Describe the nominee's major achievements and positions, held at Club, Branch and or State level (Current Season).
3. Describe a challenge the nominee has overcome that has made a significant difference to their club or the organisation.
4. Describe a key change / improvement that the nominee has brought / made to their club or the organisation in the past three years.
5. Why is the nominee worthy of the award (maximum 200 words)
6. Additional information – optional.

Nominee

1. What is your single greatest achievement in Surf Life Saving in the past three (3) years, and what lasting impact has it left?
2. Describe current and possible future challenges in surf lifesaving and how they could possibly be overcome.

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Club of the Year

The purpose of the SLSNSW Club of the Year is to encourage and recognise outstanding achievements in club development that results in SLSNSW clubs providing safer beach and aquatic environments for the community. SLSNSW acknowledges that clubs achieve many outstanding achievements through their members during each season, and that many of these initiatives are inspirational and different to our core business. The process to select the Club of the Year relies on two major elements that provide the critical information for the selection panel.

The Nomination

Finalists will be required to submit a nomination form providing essential information and addressing all of the selection criteria. The nomination text **MUST not exceed five (5) pages in length** (size 12 Arial or Times font with 2cm margins all around) and should be constructed in a concise well written manner to demonstrate achievements against the criteria in the nomination form and improvement in the clubs operations, benefits to the community, benefits to members, any major achievements and innovation. Cover sheets and a number of photos/news articles/reference letters can be in addition to the five (5) pages of text.

Essential Information (addition to the nomination text)

1. Evidence that the club is a current affiliated club of Surf Life Saving Australia.
2. Australian Business Number.
3. Contact details for the member who is submitting the nominations.
4. A copy of the clubs strategic and/or operational business plan.

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1st July 2017 to 30th June 2018 unless stated otherwise.

The written submission should be structured to address the following questions:

1. How does your club implement and nurture a culture of continuous improvement?
2. How does your club deliver a range of sustainability and improvement measures across areas of Governance, Leadership, Development, Community Engagement (or community support initiatives), and delivery of lifesaving services?
3. How does your club support SLS 2020?
4. What are the club's plans for future development and continuous improvement?
5. What is the ONE lesson that your club can teach and share with all other SLS clubs both here in Australia and internationally?

Branch of the Year

This award recognises the outstanding achievements and operations by an affiliated SLSNSW Branch. By recognising Branch initiatives and best practice, this award will reward not only the Branch but the Clubs and their members.

Essential Information (addition to the nomination text)

1. Evidence that the Branch is a current affiliated Branch of Surf Life Saving NSW.
2. Contact details for the member who is submitting the nominations.
3. A copy of the clubs strategic and/or operational business plan.
4. Branch (and all Clubs within the Branch) have met the annual compliance requirements on time (refer Circular 3507, released July 2017).

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1 July 2017 to 30 June 2018 unless stated otherwise.

The written submission should be structured to address the following questions:

1. How does your Branch implement and nurture a culture of continuous improvement?
2. How does your Branch support the delivery a range of sustainability and improvement measures across areas of Governance, Leadership, Development, Community Engagement (or community support initiatives), and delivery of lifesaving services?
3. How does your Branch promote and support adherence to the SLSNSW Lifesaving Standard Operating Procedures and the SLSNSW Education Standard Operating Procedures?
4. How do you go about displaying effective and open communication with Clubs, which utilise identified Club and Branch contacts and encourage positive relationships?
5. What are the Branch's plans for future development and continuous improvement?
6. What is the ONE lesson that your Branch can teach and share with all other SLS Branches?

Patrol Captain of the Year

This award recognises and rewards Patrol Captains who have made an outstanding contribution to the delivery and development of surf lifesaving frontline services. It is aimed at active Patrol Captains who represent the culture and core values of surf lifesaving.

Essential Criteria

Please supply proof, where appropriate, via either a printout from Surfguard or equivalent.

1. Current financial member of Surf Life Saving Australia
2. Surf Life Saving Australia Awards/Certificates
3. Community Awards/Certificates held
4. Patrolling Hours (rostered and achieved) for 2017/18, 2016/17 and 2015/16 seasons

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1 July 2017 to 30 June 2018 unless stated otherwise.

1. Describe your contribution to surf lifesaving patrol duties.
2. Describe how you have demonstrated commitment to public safety.
3. Describe major achievements and positions, relevant to lifesaving, held at club, branch, state & Australian level.
4. Describe future lifesaving ambitions in the areas of club, branch, state, Australia, and the community.
5. Describe current and possible future challenges in active surf lifesaving duties and how they could possibly be overcome.
6. Describe major achievements to surf lifesaving patrol duties for the two years prior to the 2017/18 season.
7. What would it mean to you to be Patrol Captain of the Year?
8. Any relevant additional information.

Patrol of the Year

Recognises the outstanding achievements made by a patrol team who represent the culture and core values of surf lifesaving.

Essential Criteria

Please supply proof, where appropriate, via either a printout from Surfguard or equivalent.

1. All patrol members must be current financial surf lifesaving members.
2. All patrol members must hold Surf Life Saving Australia Awards/certificates.
3. The patrol should be befitting of the image and ethos of Surf Life Saving.

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1 July 2017 to 30 June 2018 unless stated otherwise.

1. Acts as positive role models and ambassadors for Surf Life Saving.
2. Demonstrates involvement in a variety of Surf Life Saving activities.
3. Demonstrates representation to a high level.
4. Epitomises the ideals of a team, e.g. excellent team work, communication and support.
5. Positively contributes to surf lifesaving and/or the community.

Lifeguard of the Year

This award recognises and rewards Australian Lifeguard Service employees who have made an outstanding contribution to the delivery and development of lifeguard services during 2017/18.

Nominees for this award are nominated by the State/Territory Lifeguard Manager or equivalent.

The selection of nominees for Lifeguard of the Year is based on the following criteria:

- Employment standing (position held and total years of service)
- Valuable contribution
- Commitment to public safety
- Achievement
- Work ethic

Essential Information

Nominators to supply proof, where appropriate, via either a printout from Surfguard or equivalent.

1. Employed as a Lifeguard by the Australian Lifeguard Service during the 2017-18 season.
2. Surf Life Saving Australia awards/certificates held.
3. Community awards/certificates held (where applicable.)
4. Contract term and lifeguard hours (rostered and achieved).

NOTE: It would be preferable that nominees not hold a supervisor's positions

Selection Criteria

Nominators to provide responses to the selection criteria below for the period of 1st July 2017 to 30th June 2018.

1. Describe how the nominee has provided a valuable contribution to their lifeguard service (e.g. assisted with training programs, mentored other lifeguards and trainees, gained additional awards, assisted with public relations events etc.).
2. Describe how the nominee has shown commitment to public safety (e.g. community announcements, education programs, proactive patrolling, media and public relations, appropriate set-up of beach area etc.).
3. Describe any achievements the nominee has been involved in (e.g. rescues, major incidents, commendations, community recognition, large number of preventative actions etc.).
4. Describe the nominee's work ethic (e.g. well presented, clean uniform, adherence to SOPs, training, no breaches of ALS policies and procedures etc.).
5. What would it mean to you to be Lifeguard of the Year?
6. Additional information.

Trainer of the Year

This award recognises and rewards trainers who have made a significant contribution towards the area of education within surf lifesaving.

Essential Information

Please supply evidence, where appropriate, via either a printout from Surfguard or equivalent

1. Must be a current financial Surf Life Saving Australia member.
2. Must hold the SLSA Training officer's certificate

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1st July 2017 to 30th June 2018 unless stated otherwise.

1. Outstanding contribution and commitment to surf lifesaving training duties.
2. Attended conferences and participated in professional development relating to education.
3. Contributed to the continuous improvement of new training resources and tools (e.g. participation on review panels, improvement requests submitted.)
4. Major achievements and positions, relevant to training at local, regional and state level.
5. Future plans for training in the areas of Club, Branch and State.
6. Outline any area within your surf Club/ Branch/ State where the nominee has made an important contribution to Surf Life Saving.
7. Any relevant additional information.

Assessor of the Year

This award recognises and rewards Assessors who have made a significant contribution towards the area of education and awards within Surf Life Saving.

Essential Information

Please supply evidence, where appropriate, via either a printout from Surfguard or equivalent.

1. Must be a current financial Surf Life Saving Australia member.
2. Must hold the SLSA Assessor's certificate

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1st July 2017 to 30th June 2018 unless stated otherwise.

1. Outstanding contribution and commitment to surf lifesaving assessing duties.
2. Attended conferences and participated in professional development relating to education.
3. Contributed to the continuous improvement of assessment processes and tools (e.g. participation on review panels, improvement requests submitted).
4. Major achievements and positions, relevant to assessing, held at local, regional and state level.
5. Future plans for assessing in the areas of Club, Branch and State.
6. Outline any area within your surf Club/Branch/State where the nominee has made an important contribution to SLS.
7. Any relevant additional information.

Facilitator of the Year

This award recognises and rewards facilitators who have made a significant contribution towards the area of education and awards within surf lifesaving.

Essential Information

Please supply evidence, where appropriate, via either a printout from Surfguard or equivalent.

1. Must be a current financial Surf Life Saving Australia member.
2. Must hold the Certificate IV in Training and Assessment.

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1st July 2017 to 30th June 2018 unless stated otherwise.

1. Outstanding contribution and commitment to surf lifesaving training and assessing duties.
2. Attended conferences and participated in professional development relating to education.
3. Contributed to the continuous improvement of assessment processes and tools (e.g. participation on review panels, improvement requests submitted).
4. Major achievements and positions, relevant to assessing, held at local, regional and state level.
5. Future plans for training and assessing in the areas of Club, Branch and State.
6. Outline any area within your surf Club/Branch/State where the nominee has made an important contribution to SLS.
7. Any relevant additional information.

Athlete of the Year

The purpose of these awards are to recognise and reward athletes who have demonstrated sporting excellence as well as contributed to the area of surf sports within surf lifesaving.

Essential Information

Nominators to supply proof, where appropriate, via either a printout from Surfguard or equivalent.

1. Must be a SLSA member in good standing.
2. The nominated athlete (teams not eligible) will be an athlete who has demonstrated outstanding achievements and excellence in their chosen discipline in surf sport/s.
3. The nominated athletes will be athletes who are good ambassadors of SLSA.
4. Athletes are categorized as those 19 years plus.

Note: The athlete age is calculated at midnight on the 30th September 2017.

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1st July 2017 to 30th June 2018 unless stated otherwise.

1. Major Competitions or Competition Series - Detail specific achievements outlining major results (including team events) at major competitions or e.g. state, national and international championships. Please include event names, carnival and placing.
2. Representative Teams - Detail occasions where the nominee has been a member of a representative team outlining the team and event name. Also include any details of the success of the team and the contribution the athlete made to the success of the team.
3. Outline what you consider to be the nominee's most outstanding achievement for 2017/18 season and why?
4. Outline any areas within your surf Club/Branch/State where the nominee has made an important contribution to SLS.
5. What would it mean to you to be awarded the Athlete of the Year?
6. Any relevant additional information.

Surf Sports Team of the Year

Recognises the outstanding achievements made by a surf sports team in respect to Surf Life Saving performances at any level of the organisation (club / branch / state / national / international). Teams may include (but are not limited to) surf sports teams, development teams and training teams.

Essential Criteria

Please supply proof, where appropriate, via either a printout from Surfguard or equivalent.

1. All team members must be current financial surf lifesaving members.
2. The team should be befitting of the image and ethos of Surf Life Saving.

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1 July 2017 to 30 June 2018 unless stated otherwise.

1. Acts as positive role models and ambassadors for Surf Life Saving.
2. Demonstrates involvement in a variety of Surf Life Saving activities.
3. Demonstrates representation to a high level.
4. Epitomises the ideals of a team, e.g. excellent team work, communication and support.
5. Positively contributes to surf lifesaving and/or the community.

Young Athlete of the Year (U/19)

The purpose of these awards are to recognise and reward Young athletes who have demonstrated sporting excellence as well as contributed to the area of surf sports within surf lifesaving.

Essential Information

Nominators to supply proof, where appropriate, via either a printout from Surfguard or equivalent.

1. Must be a Surf Life Saving Australia member in good standing.
2. The nominated athlete (teams not eligible) will be an athlete who has demonstrated outstanding achievements and excellence in their chosen discipline in surf sport/s.
3. The nominated athletes will be athletes who are good ambassadors of SLSA.
4. Young athletes are categorized as those 15-18 years.

Note: The athlete age is calculated at midnight on the 30th September 2017.

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1st July 2017 to 30th June 2018 unless stated otherwise.

1. Major Competitions or Competition Series - Detail specific achievements outlining major results (including team events) at major competitions or e.g. state, national and international championships. Please include event names, carnival and placing.
2. Representative Teams - Detail occasions where the nominee has been a member of a representative team outlining the team and event name. Also include any details of the success of the team and the contribution the athlete made to the success of the team.
3. Outline what you consider to be the nominee's most outstanding achievement for 2017/18 season and why?
4. Outline any areas within your surf Club/Branch/State where the nominee has made an important contribution to SLS.
5. What would it mean to you to be awarded the Open/or Youth Athlete of the Year?
6. Any relevant additional information.

Masters Athlete of the Year

The purpose of this award is to recognise and reward masters' athletes who have demonstrated sporting excellence as well as contributed to the area of surf sports within surf lifesaving.

Essential Criteria

Please supply proof, where appropriate, via either a printout from Surfguard or equivalent.

1. Must be a Surf Life Saving Australia member in good standing.
2. The nominated athlete (teams not eligible) will be an athlete who has demonstrated outstanding achievements and excellence in their chosen discipline in surf sport/s.
3. The nominated athletes will be athletes who are good ambassadors of SLSA.
4. Masters athletes are categorized as those aged 30 years and older (as defined in current SLSA Competition Manual).

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1 July 2017 to 30 June 2018 unless stated otherwise.

1. Major Competitions or Competition Series - Detail specific achievements outlining major results (including team events) at major competitions or e.g. state, national and international championships. Please include event names, carnival and placing.
2. Representative Teams - Detail occasions where the nominee has been a member of a representative team outlining the team and event name. Also include any details of the success of the team and the contribution the athlete made to the success of the team.
3. Outline what you consider to be the nominee's most outstanding achievement for 2017/18 season and why?
4. Outline any areas within your surf Club/Branch/State where the nominee has made an important contribution to SLS.
5. What would it mean to you to be awarded the Open/or Youth Athlete of the Year?
6. Any relevant additional information.

Coach of the Year

This award recognises and rewards coaches who have made a significant contribution towards the area of coaching within surf lifesaving with regards to both athlete/s performance and the area of coach educational development.

Essential Information

Nominators to supply proof, where appropriate, via either a printout from Surfguard or equivalent.

Coaching within Surf Life Saving

1. Must be an SLSA member in good standing.
2. Must be a current accredited surf sports coach throughout the 2017/18 season (attach a current copy of coaching certificate to nomination form).
3. The nominated coach must be a surf coach of any discipline of surf lifesaving competition.

Athlete's performance

1. It will need to be demonstrated that the nominated coach has made a significant contribution towards an athlete/s performance in SLSA competition and their development at an international and/or national and/or state level.
2. The nominated coaches will be coaches who present a positive image of the role of the coach and of surf lifesaving and demonstrate sound coaching principles and coaching plans.

Coach education

1. It will need to be demonstrated that the nominated coach is involved with coach education.

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1st July 2017 to 30th June 2018 unless stated otherwise.

Coaching within Surf Life Saving

1. List the coaching positions that the nominee has held, (state whether paid or volunteer) please include Club/ Branch/ National positions, including any teams and/or high performance programs.
2. List any significant innovations or achievements made by the nominee in the current season.

Athlete's performance

1. Detail specific coaching achievements outlining any athlete/s and/ or teams medal places at major events or series, state, national and international competition. Please include athlete's names, age category, major carnivals and placing.
2. Outline and give examples of ways in which the nominee encourages the development of their athletes outside of sport.

Coach education

1. List the coaching clinics/conferences/courses that the nominee has presented at or facilitated, at a Club/Branch/State/ Interstate, and National or International level. Please list the date, location, number of participants and type of involvement.
2. Please list any relevant additional information.

Official of the Year

This award recognises and rewards Officials who have made a significant contribution to the area of officiating within surf lifesaving with regards to both the commitment shown to officiating over the calendar year and their contribution towards official's educational development.

Essential Information

Please supply evidence, where appropriate, via either a printout from Surfguard or equivalent.

1. Must be a Surf Life Saving Australia member and in good standing.
2. Must be a current accredited surf sports official throughout the 2017/18 season.
3. It will need to be demonstrated that the nominated official has outstanding achievement(s) in respect to lifesaving officiating at an international and/or national and/or state level.
4. The nominated surf sports officials will be those who present a positive image of the role of surf sports officiating and surf lifesaving.
5. Demonstration that the nominated official is involved with official's education.

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1st July 2017 to 30th June 2018 unless stated otherwise.

1. Major roles/positions - List the major officiating roles/positions (e.g. referee) that the nominee has held; please include Branch/State/ National and International positions including high performance programs and competition series.
2. List the officiating clinics/conferences/courses that the nominee presented or facilitated at a Club/ Branch/State/ National or International level. Please list the date, location, number of participants and type of involvement.
3. List any significant innovations or achievements made by the nominee in the 2017/18 season.
4. Outline any areas within the surf Club/Branch/State where the nominee has made an important contribution to SLS.
5. Any relevant additional information.

Administrator of the Year

This award recognises and rewards members who have demonstrated outstanding service in administration at a Surf Life Saving club, branch or activity throughout the 2017/18 season. *This award is for volunteer administration roles only.*

Essential Criteria

Please supply proof, where appropriate, via either a printout from Surfguard or equivalent.

1. Must be a current SLSA member.
2. Must be a club, branch or activity position holder, e.g. Club Secretary/Administrator, Branch Treasurer/Director of Finance, Club Registrar.

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1 July 2017 to 30 June 2018 unless stated otherwise.

1. Displays a high degree of professionalism whilst a member and administrator.
2. Demonstrates a wide variety of involvement in Surf Life Saving activities (detail the scope of activities and any projects undertaken throughout season [relevant to this award nomination] linking activities to Club Business Plan).
3. Actively participates in personal and professional development internally and/or externally to Surf Life Saving (potentially developing fellow club members as well).
4. Demonstrates adherence to role compliance (eg risk management planning, signed affiliation forms, annual report submitted, project plan written).
5. Demonstrates effective and efficient administration processes that showcase best practice operations or continual improvements.

Services Team of the Year

Recognises the outstanding achievements made by a team in respect to Surf Life Saving performances at any level of the organisation (club / branch / state / national / international). *Note that SLSNSW employees are not eligible for this award.* Service teams may include (but are not limited to), youth and community services, support services, membership services, management as well as education and training teams. Services teams do not include patrol teams, which can instead be nominated under Patrol of the Year.

Essential Criteria

Please supply proof, where appropriate, via either a printout from Surfguard or equivalent.

1. All team members must be current financial surf lifesaving members.
2. The team should be befitting of the image and ethos of Surf Life Saving.

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1 July 2017 to 30 June 2018 unless stated otherwise.

1. Acts as positive role models and ambassadors for Surf Life Saving.
2. Demonstrates involvement in a variety of Surf Life Saving activities.
3. Demonstrates representation to a high level.
4. Epitomises the ideals of a team, e.g. excellent team work, communication and support.
5. Positively contributes to surf lifesaving and/or the community

Community Education Program of the Year

This award recognises and rewards activities which have significantly worked towards saving lives, creating great Australians and building better communities.

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1st July 2017 to 30th June 2018 unless stated otherwise.

1. Outline the motivation for the program including any research or evidence used in its initial set up.
2. Outline the aims and objectives of the program relating to the participants, the Surf Life Saving movement and the wider community.
3. Identify the target market and describe the rationale behind this choice.
4. Describe the program itself including location, duration, and activities involved.
5. Describe the resources involved to deliver the program including how these were developed.
6. Identify who is responsible for what in the program.
7. Provide any promotional material created or media coverage which the program has received.
8. Describe the method used to evaluate the program to ensure it meets the original aims and objectives.
9. Indicate the effect of the program on the local community e.g. increased community engagement, increased participation, new local sponsors etc.
10. Provide any issues identified through the program and strategies adopted to solve them.
11. What are your future plans for the program?

Initiative of the Year

This award is given to a person or group in recognition of a new initiative*. This initiative can be related to any area of SLS including (but not limited to) surf sports, administration, lifesaving, member services, community education, fundraising or education and training.

Essential Criteria

Please supply evidence, where appropriate, via either a printout from Surfguard or equivalent:

1. Must be developed and delivered by current financial member/s (potentially in conjunction with an external body/sponsor).
2. The initiative should be befitting of the image and ethos of Surf Life Saving.
3. The applicant, or the club/branch the nomination is on behalf of, must own the initiative and its components (eg you cannot claim to own an initiative that has been developed by another person/club or branch).

Selection Criteria

Please answer the selection criteria under the following headings for the period of 1 July 2017 to 30 June 2018 unless stated otherwise.

1. Demonstrates the delivery of a new and high quality initiative.
2. Delivers a well-researched initiative (eg documented plans, risk management etc.).
3. Delivers a positive result within Surf Life Saving and/or the wider community (eg increased membership, media exposure, new community education methods, funds raised, or new lifesaving technique developed).

*An initiative is defined as: a concept, program or proposal that has/is being implemented to improve any facet of Surf Life Saving.

Section 4 Nomination Form

- Have you **completed the nomination form and answered the criteria** (Arial font /minimum 10 point size)?
- Have you attached a **high resolution profile photograph** (JPEG and minimum 2MB in size)?
- Have you **identified the nominee's three key achievements** during the 2017/18 season?
- Have you had your applicants **Club endorse the nomination** and sent to Club and Branch?
- Have you checked **all nominee details are correct** (spelling of names, current email address and SLS club etc.) If unsure, please verify all personal details with the nominee.

NO HAND WRITTEN SUBMISSIONS WILL BE ACCEPTED – Including all attachments/additional information.

Award Category

Nominee Contact Details

Name of Nominee

Mr/ Mrs/ Ms/Miss

Nominee's postal address:
(include postcode and state)

Nominee's contact phone no:

Nominee's contact email:

Nomination Summary:

Identify the nominee's key three achievements during the 2017/18 season (Bullet pointed)

(Main points to be included in the Awards of Excellence Program)

Criteria details:

Achievements of the applicant during the 2017/18 season

Nominee's Club Details

Club Name (in full):

Nominee's membership category:

Club postal address:
(include postcode and state)

Club phone number:

Club email address:

Club website:

Club Endorsement

Name of Club:

Name of Club representative:

Mr/ Mrs/Ms/ Miss

Club rep. position title:

Club rep. contact phone no:

Club rep. contact email:

Club rep. comments:

Club rep. signature:

Date:

Branch Endorsement

Name of Branch:

Name of Branch Rep:

Mr/ Mrs/ Ms/Miss

Branch rep. position title:

Branch rep. contact phone no:

Branch rep. contact email:

Branch rep. comments:

Branch rep. signature:

Date:

State Endorsement

State:

Name of State Rep:

Mr/ Mrs/ Ms/Miss

State rep. position title:

State rep. contact phone no:

State rep. contact email:

State rep. comments:

State rep. signature:

Date: