



2018 Surf Life Saving NSW State Conference

Conference Overview / Frequently Asked Questions

Who is the conference aimed at?

Conference attendance for 3 (three) participants per Club is being fully subsidised by Surf Life Saving NSW. One of these participants must be a Chief Training Officer or equivalent as their place is being subsidised through the VET Funding.

It is recommended that the remaining places are offered to Club Presidents, Club Captains, Member Services Officers, Volunteer Coordinators, Junior Activity Chairpersons, Member Protection Information Officers and/or members who are emerging leaders within the Club. Please confirm your attendance at this conference with your club prior to submitting your online registration or making any travel arrangements or bookings.

Can we send more than three people per Club to the conference?

Surf Life Saving NSW is subsidising the costs for three participants per Club only. Clubs who wish to send additional participants (in addition to the three fully subsidised places per club) can do so at a cost of \$110 per person. Clubs will be invoiced for additional attendees.

We are expecting changes to our committee members – are conference places transferable?

Yes. If one or more committee members change between the time of booking and the conference itself, you can advise SLSNSW of the change of name(s). SLSNSW will not be able to reimburse costs associated with changes to travel plans (i.e. cancelled flights). All changes will need to be confirmed by Monday 9th July 2018.

When does the conference start and finish?

Conference registration will open at 9am on Saturday 28th July 2018, with the conference starting at 10am. The conference will conclude with lunch at 12:30pm on Sunday 29th July 2018. For those not staying overnight, the conference program will begin at 8:15am on Sunday 29th July.

Where is the conference being held?

The conference venue is Novotel Sydney Brighton Beach, Cnr. The Grand Parade and Princess St, Brighton-le-Sands NSW 2217.

What do I do when I arrive?

When you arrive, please visit the Registration Desk in the lobby to register and collect your conference pack.

Are meals included?

Included with your conference attendance are Saturday lunch, Saturday dinner and Sunday lunch. Breakfast will also be provided for those with accommodation. If you have any dietary requirements, please advise us at the time of registration.

For those staying overnight, anything taken from the mini bar will be at your own expense.

I'm under 18, can I come?

Of course! Please just advise us when you complete your online registration.

What do I need to bring?

The majority of the conference will be held inside, however there are outside spaces which can be used for networking. As such, you may wish to bring some warm clothing depending on the weather forecast.

If you are staying overnight, you only need to bring clothes and toiletries (towels and linen are provided). If you forget anything, Coles is conveniently located for you to purchase any last minute items.

TRAVEL AND ACCOMMODATION**Will accommodation be provided?**

Accommodation at the Novotel on the Saturday night will be provided for all participants, with the exception of those from Sydney Northern Beaches and Sydney Branches. Attendees from these Branches can however choose to join the rest of the participants for breakfast on the Sunday morning from 7:00am.

Accommodation at the Novotel will be in twin-share rooms. If you would like to share with someone specific, please request this at the time of registration (note that they must also request to share with you on their registration!). We will do our best to accommodate your request.

There are a limited number of single rooms available. If you feel that you require a single room for any reason, please advise SLSNSW on your online registration form (additional costs may apply).

Is parking available?

Free parking will be available at the Novotel throughout the conference (your parking ticket will need to be validated before exiting). The team at the Registration Desk will be able to validate your parking when you register on Saturday morning, and on arrival or during morning tea on Sunday morning.

The carpark is open from 6.30am to 2.00am on Friday and Saturday. Please be aware the height restriction is limited to cars under 1.8 metres.

How to get into the car park?

From General Holmes Drive leading onto The Grand Parade: Turn right at Bay Street at lights, turn right at the first set of traffic lights to Moate Avenue, turn right at roundabout to Princess Street and the hotel driveway is at the end on your right.

From Sydney CBD: Take the Eastern Distributor south towards Sydney Airport, continue along Southern Cross Drive which then becomes General Holmes Drive and leads onto The Grand Parade.

Are travel subsidies available?

Travel subsidies will be provided for participants from the following Branches up to the value of the below. Subsidies are provided per participant (or per car where fuel is being claimed).

Far North Coast: \$120 (flights)
North Coast: \$180 (flights)
Mid North Coast: \$220 (fuel) or \$240 (flights)
Lower North Coast: \$150 (fuel)
Hunter: \$95 (fuel)
Central Coast: \$50 (fuel)
Sydney Northern Beaches: \$40 (fuel)
Sydney: \$40 (fuel)
Illawarra: \$50 (fuel)
South Coast: \$100 (fuel) or \$260 (flights)
Far South Coast: \$270 (fuel) or \$320 (flights)

To claim this subsidy, an expense claim must be completed with valid tax receipts for airfares, transport costs or fuel. Where fuel expenses are being claimed, this will be paid at \$0.65c per k/m up to the value of the subsidy and requires an odometer reading at the start and end of your trip. To keep costs low, we recommend that you carpool wherever possible and book flights at the earliest opportunity.

Expense Claim Forms will be available at the conference and can either be completed during or after the event. You can also download an expense claim form from the State Conference Event webpage.

Clubs or Branches may decide to subsidise any additional costs associated with attending the conference. Please speak to your Club/Branch to find out whether this is a possibility.

How will I get from the airport to the conference?

The conference venue is 20 minutes from Sydney Domestic Airport. SLSNSW will be providing a complimentary transfer from the airport to the conference venue, departing at 9am on Saturday 28th July. The return airport transfer will depart the Novotel at 1.00pm on Sunday 29th July. Please advise at the time of registration if you need airport transfers.

DURING THE CONFERENCE**Name Badges**

Name badges should be worn at all times during the conference. Your name badge will be supplied when you at the Registration Desk on Saturday morning.

Dress Code

The dress code for the conference is smart casual.

VENUE OVERVIEW

Facilities at the Novotel

The facilities at the Novotel include 24 hr reception, concierge, restaurant, bar and lounge, tour desk, internet access, disabled facilities, indoor and outdoor swimming pools, gym, tennis court, day spa, non smoking floors, lift, room service, air conditioning, and colour TV.

The Novotel has wheel chair access and wheelchair accessible toilets.

Are ATM facilities available onsite?

Yes there is an ATM available at the Novotel which accepts most cards. The local shopping area also has various ATM's available for use.

Out and About

Brighton Beach offers an extensive range of leisure facilities and is conveniently located next to the Bayside Plaza and Novotel Sydney Brighton-le-Sands. An overhead walkway connects the hotel to the shores of Botany Bay for walking, jogging and water activities.