

# Memorandum



<b>To:</b>	Club Presidents, Club Directors of Surf Sports, Junior Activities Officers, Club Powercraft Officers and Team Managers
<b>From:</b>	Jack Chapman – Sport Officer & Jessica Langham – Sports Events Coordinator
<b>Date:</b>	Friday 28 September, 2018
<b>Pages:</b>	16
<b>Subject:</b>	<b>2019 SLSNSW State Championships – Club Powercraft Roster</b>

This Memo is a continuation of the ‘2019 SLSNSW State Championships – Volunteer Safety Requirements’ which was released on Friday 20 July, 2018. This link can be accessed here: [Memo - Volunteer Safety Requirements](#)

## Personnel

Powercraft Drivers/Operators and crewpersons **must** fulfil the following requirements.

- ✓ **IRB Driver:** Be a current financial SLS member and hold a proficient Silver Medallion IRB Driver.
- ✓ **IRB Crewperson:** Be a current financial SLS member and hold a proficient IRB Crew Certificate.
- ✓ **RWC Operator:** Be a current financial SLS member and hold a proficient RWC Operator Certificate.
- ✓ **Both IRB and RWC:** Be experienced in ALL levels of surf conditions and competent to deal in all surf conditions.

**Note: Personnel are no longer required to be Core or Technical Official to be eligible to undertake powercraft safety duties, however it is still encouraged.**

Clubs will be required to nominate volunteer names and contact information for IRB Drivers and Crew personnel. These details are to be submitted via this survey monkey link – [Survey Monkey - Powercraft and First Aid Personnel](#) by **Monday 11 February, 2019**.

## Compliance

This information will be audited via Surfguard on **Tuesday 12 February, 2019**. Clubs who haven’t submitted information via the survey monkey link may not have their entries accepted (see Surf Sports Manual Section 12.1 – pg. 186)

To be clear, if your Club is rostered on, both an IRB driver and IRB crewperson are required to report for duty.

Individuals reporting for Powercraft (IRB or RWC) Duties **must present** their SLSNSW issued Powercraft Licence card.

All IRB drivers and crew must wear an approved SLS lifejacket on duty. It is the responsibility of Clubs to ensure that your members completing shifts must bring their own lifejacket (or supplied by their own Club). Lifejackets will not be supplied by event organisers.

## Further Information

The roster will only identify days and shifts. All rostered crews are to report to the southern compound, and water areas will be allocated based on the requirements of the carnival. For clarity, Clubs are not rostered to a specific water area.

In the event that competition is suspended, IRB drivers and crew reporting for duty should be made aware that if the event continues again within their allocated shift time frame then they need to report back to the IRB compound ASAP for duty.

SLNSW will also call for additional volunteers to operate the Rescue Water Craft (RWC).

## IRB Equipment

All IRBs supplied must be registered with SLNSW, have passed the 2018/19 Gear and Equipment Inspection process and be entered on SurfGuard. To ensure that equipment is in a safe and reliable working order for use at the Championships, please see the **IRB Hull and IRB Motor Compliance Inspection Forms (appendix 2)** as a guide.

### Notes:

- IRBs should be brought to the IRB compound (Map TBC).
- If equipment, IRB or motor, is not in sound operational condition and considered safe for operations, the equipment **will not be accepted** and the Club may be forced to make other arrangements to be eligible to compete at the carnival.
- IRB's will only be scrutineered when they are fully assembled and inflated with floorboards in.
- To be clear, Class 3 (Cat Hulls) are not acceptable for Powercraft duties.
- All equipment is to be clearly marked with Club name: Fuel cells, motors, lifejackets, hulls & trailers
- IRB equipment such as the tube, paddle and rope does not need to be brought.

Scrutineering will take place between 3pm – 5pm on:

- Thursday 28 Feb (prior to Age)
- Tuesday 5 March (prior to Masters)
- Thursday 7 March (prior to Opens)

Clubs must book a 15 minute scrutineering time slot (on a first come, first served basis).

Please book your scrutineering timeslot by email to Jack Chapman, Sports Officer at [jchapman@surflifesaving.com.au](mailto:jchapman@surflifesaving.com.au) by **Friday 22 February, 2019**.

## Insurance

SLSNSW acknowledges and thanks the hard work of members during the State Championships. This event cannot be delivered safely and efficiently without contribution from Clubs.

All volunteer hours for Powercraft can contribute to an individual's total Club water safety hours.

Members are only able to make a claim through WorkCover if the following applies:

1. The member is a current SLSNSW financial member.
2. While undertaking a genuine, authorised activity as a surf lifesaver and the member was not receiving remuneration or reward. The member must be performing the activity voluntarily and without obligation.

## Summary

Clubs that fail to meet their requirements or attend rostered shifts at the Championships **will be suspended from competition until such a time that requirements are met.**

Should any club have any questions please contact either Jack Chapman, Sports Officer at [jchapman@surflifesaving.com.au](mailto:jchapman@surflifesaving.com.au) or Jessica Langham, Sports Events Coordinator at [jangham@surflifesaving.com.au](mailto:jangham@surflifesaving.com.au). Alternatively please call (02) 9471 8000.

The following pages outline which Clubs will be required to supply an IRB and for which Championships. The rosters for each Championships are also communicated.

# Memorandum

CLUB (alphabetical order)	CHAMPIONSHIPS
Avalon Beach	Masters & Opens
Avoca	All Championships
Bondi	Masters & Opens
Bronte	Age
Collaroy	Age & Opens
Coogee	All Championships
Cooks Hill	Age & Opens
Cronulla	All Championships
Elouera	All Championships
Freshwater	Age & Opens
Manly	All Championships
Maroubra	Age
Mona Vale	Age & Opens
Newport	Opens
North Bondi	All Championships
North Cronulla	All Championships
North Curl Curl	Age & Opens
Palm Beach	Opens
Red Head	All Championships
Queenscliff	Masters & Opens
South Curl Curl	Opens
South Maroubra	Age
Terrigal	All Championships
Umina	All Championships
Wamberal	Age
Wanda	All Championships

## Clubs Required to Bring IRB Equipment

*\*Subject to Change*

Note: Clubs will be required to bring an IRB, Motor and Fuel Cell.

# Memorandum



## Powercraft Roster - IRBs

Friday 1 March 2019 - Age Championships								
Shift 1: 0700 - 1100								<b>Duty</b>
Club 1 (Driver & Crew)	North Curl Curl	South Maroubra	Coogee	Manly	Collaroy	Maroubra	North Bondi	Powercraft Team
Club 2 (Driver & Crew)	Wanda	North Cronulla	Avalon Beach	Bronte	Avoca	Shelly Beach	Elouera	Powercraft Team
Shift 2: 1030 - 1430								<b>Duty</b>
Club 1 (Driver & Crew)	Umina	Terrigal	Toowoan Bay	Cooks Hill	Newport	Caves Beach	Cronulla	Powercraft Team
Club 2 (Driver & Crew)	Macmasters	Bulli	Fingal Bay	Redhead	Ocean Beach	Mona Vale	Wamberal	Powercraft Team
Shift 3: 1400 - 1700								<b>Duty</b>
Club 1 (Driver & Crew)	Manly	North Bondi	North Curl Curl	Coogee	Dee Why	Wanda	Shelly Beach	Powercraft Team
Club 2 (Driver & Crew)	North Cronulla	Elouera	Clovelly	Bronte	Freshwater	Avoca	South Maroubra	Powercraft Team

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Saturday 2 March 2019 - Age Championships								
Shift 1: 0700 - 1100								<b>Duty</b>
Club 1 (Driver & Crew)	Port Macquarie	Cronulla	Terrigal	Bronte	Wamberal	Maroubra	Manly	Powercraft Team
Club 2 (Driver & Crew)	Macmasters	Bulli	North Cronulla	Umina	Ocean Beach	North Bondi	Wanda	Powercraft Team
Shift 2: 1030 - 1430								<b>Duty</b>
Club 1 (Driver & Crew)	North Aova	Newport	Avalon Beach	Mona Vale	Warilla Barrack Point	Queenscliff	North Curl Curl	Powercraft Team
Club 2 (Driver & Crew)	Caves Beach	Collaroy	Fingal Bay	Redhead	South Maroubra	Elouera	Freshwater	Powercraft Team
Shift 3: 1400 - 1700								<b>Duty</b>
Club 1 (Driver & Crew)	Manly	Wanda	North Bondi	Elouera	Wamberal	Maroubra	Umina	Powercraft Team
Club 2 (Driver & Crew)	Cooks Hills	Coogee	Bulli	Cronulla	Terrigal	North Cronulla	Cooks Hill	Powercraft Team

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Sunday 3 March 2019 - Age Championships				
Shift 1: 0700 - 1100				<b>Duty</b>
Club 1 (Driver & Crew)	Manly	Terrigal	Bronte	Powercraft Team
Club 2 (Driver & Crew)	Avoca	Coogee	Freshwater	Powercraft Team
Shift 2: 1030 - 1430				<b>Duty</b>
Club 1 (Driver & Crew)	North Cronulla	Elouera	Manly	Powercraft Team
Club 2 (Driver & Crew)	Cronulla	North Bondi	Wanda	Powercraft Team

Wednesday 6 March 2019 - Masters Championships						
Shift 1: 0900 - 1200						<b>Duty</b>
Club 1 (Driver & Crew)	Queenscliff	Bondi	North Bondi	Manly	Urunga	Powercraft Team
Club 2 (Driver & Crew)	Coogee	Umina	Avalon Beach	North Cronulla	Cooks Hill	Powercraft Team
Shift 2: 1130 - 1430						<b>Duty</b>
Club 1 (Driver & Crew)		Freshwater	South Maroubra	North Entrance	Forster	Powercraft Team
Club 2 (Driver & Crew)	Ocean Beach	Caves Beach	Palm Beach	Newport	North Avoca	Powercraft Team
Shift 3: 1400 - 1700						<b>Duty</b>
Club 1 (Driver & Crew)	Queenscliff	Kempsey Crescent Head	Soldiers Beach	Woolgoolga	Bondi	Powercraft Team
Club 2 (Driver & Crew)	Thirroul	Tea Gardens Hawks Nest	Mona Vale	Warriewood	North Bondi	Powercraft Team

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Thursday 7 March 2019 – Masters Championships					
Shift 1: 0700 - 1100					Duty
Club 1 (Driver & Crew)	Queenscliff	Bondi	North Bondi	Manly	Powercraft Team
Club 2 (Driver & Crew)	Wanda	Avoca	Redhead	Elouera	Powercraft Team
Shift 2: 1030 - 1430					Duty
Club 1 (Driver & Crew)	Coogee	Umina	Avalon Beach	North Cronulla	Powercraft Team
Club 2 (Driver & Crew)	Cronulla	Mollymook	Terrigal	Toowoomb Bay	Powercraft Team

Friday 8 March 2019 - Open Championships								
Shift 1: 0700 - 1100								Duty
Club 1 (Driver & Crew)	North Cronulla	Newport	Wanda	Manly	Cronulla	Coogee	North Narrabeen	Powercraft Team
Club 2 (Driver & Crew)	Freshwater	Avoca	North Bondi	Elouera	Collaroy	Palm Beach	Queenscliff	Powercraft Team
Shift 2: 1030 - 1430								Duty
Club 1 (Driver & Crew)	Cooks Hill	South Curl Curl	Avalon	Caves Beach	Bondi	Ocean Beach	Warilla Barrack Point	Powercraft Team
Club 2 (Driver & Crew)	Bulli	Warriewood	Cudgen Headland	Bronte	MacMasters	Helensburgh Stanwell Park	Maroubra	Powercraft Team
Shift 3: 1400 - 1700								Duty
Club 1 (Driver & Crew)	North Cronulla	Newport	Wanda	Manly	Cronulla	Coogee	Avoca	Powercraft Team
Club 2 (Driver & Crew)	Redhead	Umina	Mona Vale	Terrigal	Queenscliff	North Curl Curl	Freshwater	Powercraft Team

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Saturday 9 March 2019 - Open Championships									
Shift 1: 0700 - 1100									<b>Duty</b>
Club 1 (Driver & Crew)	North Cronulla	Newport	Wanda	Manly	Cronulla	Coogee	Freshwater	Avoca	Powercraft Team
Club 2 (Driver & Crew)	North Bondi	Elouera	Collaroy	Palm Beach	Redhead	Umina	Mona Vale	North Curl Curl	Powercraft Team
Shift 2: 1030 - 1430									<b>Duty</b>
Club 1 (Driver & Crew)	Cooks Hill	South Curl Curl	Avalon	Caves Beach	Bondi	Ocean Beach	Bulli	Warriewood	Powercraft Team
Club 2 (Driver & Crew)	Helensburgh Stanwell Park	Newcastle	Bilgola	Maroubra	Coffs Harbour	Mollymook	Bronte	MacMasters	Powercraft Team
Shift 3: 1400 - 1700									<b>Duty</b>
Club 1 (Driver & Crew)	North Cronulla	Newport	Wanda	Manly	Cronulla	Coogee	Freshwater	Avoca	Powercraft Team
Club 2 (Driver & Crew)	Umina	Terrigal	Queenscliff	North Curl Curl	Collaroy	Cudgen Headland	North Bondi	Elouera	Powercraft Team

*\*Subject to Change*

# Memorandum



Sunday 10 March 2019 - Open Championships				
Shift 1: 0700 - 1100				<b>Duty</b>
Club 1 (Driver & Crew)	North Cronulla	Newport	Manly	Powercraft Team
Club 2 (Driver & Crew)	Cronulla	Coogee	Freshwater	Powercraft Team
Shift 2: 1030 - 1430				<b>Duty</b>
Club 1 (Driver & Crew)	Wanda	Elouera	Palm Beach	Powercraft Team
Club 2 (Driver & Crew)	North Bondi	Mona Vale	Terrigal	Powercraft Team
Shift 3: 1400 - 1700				<b>Duty</b>
Club 1 (Driver & Crew)	North Cronulla	Newport	Wanda	Powercraft Team
Club 2 (Driver & Crew)	Cronulla	Manly	Redhead	Powercraft Team

*\*Subject to Change*

## Appendix 1 – Frequently Asked Questions

**Last year our Club had a really strong representative team at State, and we don't think that this will happen this year, why should this roster be based on past participation?**

This roster swings in roundabouts, based on the average of entries from the previous 3 years not including March Past only competitors. It would be ideal to base this off actual entry numbers for the current Championships, however the timing (of close of entries) would present issues in rostering.

**There are Clubs who placed higher in the overall point score than us; shouldn't they have more shifts than us?**

No. The roster is based on Clubs participation, not their competition performance.

**We are going to struggle to find members who hold proficient awards, what should we do?**

Between now and the start of the Championships, there should be sufficient time to recruit and/or train members to assist with these duties.

**Will my Club have to supply an IRB and/or Motor & Fuel Cell?**

The actual number of IRBs is calculated based on the number of water areas and the coverage required to fulfill our event Safety Operations Manual as well as Duty, Judging and spare IRBs. However, if your Club is listed on 2 or 3 Championships, then it will be likely that an IRB may be required for the duration of the NSW State Championships (Age – Open). If your Club has only one Championship Powercraft Roster, you may still be requested to supply an IRB Motor & Fuel Cell as spare.

**Shouldn't the bigger Clubs have to complete more shifts than the smaller Clubs?**

Consideration is given to the number of competitors, however it is not an exact science and SLSNSW aims to avoid Clubs being rostered to “back-to-back” shifts.

**Can we swap shifts?**

Yes, however SLSNSW will be referring to the original roster. Therefore if shifts are swapped, members are to advise in the compound which clubs shift they are fulfilling. It is still the responsibility of the originally rostered club to ensure the shift is fulfilled.

## Appendix 2 – Gear and Equipment Compliance

### 2019 NSW Championships Hull Check List

Club Name \_\_\_\_\_

Date \_\_\_\_\_

Club Contact \_\_\_\_\_

Contact Details \_\_\_\_\_

### Hull Details

Hull make and model 'Class 3 Not Accepted' \_\_\_\_\_

SR Number \_\_\_\_\_

**Please circle the following:**

<b>Hull Appearance:</b>	Clean	Dirty	
<b>Safety Equipment removed:</b>	Pass	Fail	Reason _____.
<b>Crewmen's' bow rope:</b>	Pass	Fail	Reason _____.
<b>Crew and Driver handlers:</b>	Pass	Fail	Reason _____.
<b>Lifeline ropes and eyelets:</b>	Pass	Fail	Reason _____.
<b>Foot Straps:</b>	Pass	Fail	Reason _____.
<b>Floor Board/ RIB Hull Condition:</b>	Pass	Fail	Reason _____.
<b>4 x Side Lift Handles:</b>	Pass	Fail	Reason _____.
<b>Front Lift Handle:</b>	Pass	Fail	Reason _____.
<b>Pontoons &amp;</b>			Reason _____.
<b>Keel Holding Pressure:</b>	Pass	Fail	Reason _____.
<b>Engine Safety Cable on Hull:</b>	Pass	Fail	Reason _____.
<b>Visible Hull Wear:</b>	Pass	Fail	Reason _____.
<b>Pre Use Hull Inspection:</b>	Pass	Fail	Reason _____.
<b>Re – Inspection Date:</b>	Pass	Fail	Reason _____.
<b>Hull Pick Up Inspection:</b>	Pass	Fail	Reason _____.
<b>Is the Hull on pick up in the same condition as drop off?</b>	Yes	No	Comments _____.

### Approved By

Approved by Club Contact \_\_\_\_\_

Mobile Number \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Comments \_\_\_\_\_

# Memorandum

## IRB INSPECTION SHEET (Mark any existing damage)



## 2019 NSW Championships Engine and Fuel Cell Check List

Club Name	Date
Club Contact	Contact Details

### Engine Details

Engine make and model:	Serial Number:
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**Please circle the following:**

<b>Engine Appearance:</b>	Clean	Dirty	
<b>Engine Safety Cable on Engine:</b>	Pass	Fail	Reason _____.
<b>Spark Plugs and Leads:</b>	Pass	Fail	Reason _____.
<b>Choke Operation:</b>	Pass	Fail	Reason _____.
<b>Throttle Operation:</b>	Pass	Fail	Reason _____.
<b>Recoil Cord and Operation:</b>	Pass	Fail	Reason _____.
<b>Engine Cowl Fitting Properly:</b>	Pass	Fail	Reason _____.
<b>Prop Guard and 4 Blade Prop:</b>	Pass	Fail	Reason _____.
<b>Fuel Cell/Hose &amp; Fittings:</b>	Pass	Fail	Make/colour _____.
<b>Engine Start and Run in Tank:</b>	Pass	Fail	Reason _____.
<b>Visible Engine Wear:</b>	Pass	Fail	Reason _____.
<b>Pre Use Engine Inspection:</b>	Pass	Fail	Reason _____.
<b>Re – Inspection Date:</b>	Pass	Fail	Reason _____.
<b>Engine Pick Up Inspection:</b>	Pass	Fail	Reason _____.
<b>Is the Engine and Fuel Cell on pick up, in the same condition as drop off?</b>	Yes	No	Comments _____.

### Approved By

Approved by Club Contact	Mobile Number
Signature	Date
Comments	

# Memorandum

IRB Motor Inspection  
(Mark any existing damage)

