



## Junior Awards and Certificates Factsheet

All children who regularly attend nippers are eligible for a Junior Surf Award relevant to their age group. These certificates are recognition for the knowledge and skills the children have learnt throughout the season and are based on participation, not competence.

It is recommended that nippers who complete 75% of nipper sessions (recorded in nipper attendance sheets) are eligible for the award and included in the award assessment request.

For the awards to be processed, clubs are required to create a New Assessment Request in SurfGuard for each Junior Surf Award. Clubs must ensure that children are entered into the correct Junior Surf Award Assessment Request for their age group as noted in each awards 'Age Guide'. This may require club administrators to check dates of birth. **Please do not simply select all available candidates. If the dates of the birth do not match the age group, this may impact their ability later to commence training for the aquatic rescue and emergency care awards.**

[Award Processing](#) (to be completed by the club).

*Once surf education has been completed:*

Please complete two Assessment Requests for each Age Group.

1. A 'Proficiency' for the Preliminary Skills Evaluation
2. An 'Award' for the appropriate Surf Education Award

*Complete before 31st December to meet junior surf sport competition requirements:*

A separate SurfGuard Assessment Request is required to be completed for Age Groups that are of competition age. This is also the responsibility for the Club to process.

A 'Proficiency' is created for the Competition Skills Evaluation for each competitive Age Group. These Junior Awards and Evaluations must be completed by 31<sup>st</sup> December annually to ensure Junior Surf Sport Competition requirements are met.

### **Award Administration - Processing Times**

Allow up to 2 months to receive hard copy certificates or 2 – 4 weeks for electronic distribution.

### **Certificate Format**

Option 1: Hard copy posted to the club

Option 2: PDF emailed directly to the member

Option 3: PDF downloaded by club (only available when clubs select to generate their Nipper awards in the SLSA Nipper App)

Clubs are required to advise Branch Administration at the beginning of each season, of their preferred method of distribution. Clubs that do not nominate a preference, will have their certificates forwarded to them as hard copies.

### **Incorrect Spelling on Certificates**

Please contact SLSNSW if you receive certificates that are damaged or have incorrect information and a replacement certificate will be issued. Members should update their details in Members Area, then contact SLSNSW to generate a new certificate. It is important that member's keep their personal details up to date via the [Members Area](#) (including capitalisation of names and email addresses) as SurfGuard uses this information to generate the certificates.