



Memorandum

To:	All SLSNSW clubs and Branches
From:	SLSNSW
Date:	19 August 2020
Pages:	1
Subject:	Memo: NSW Government Small Business (including not-for-profit) COVID-19 recovery grant (closing 31/8)

Through this extremely challenging time for all the community and for all our members, Surf Life Saving NSW would like to make its clubs and members aware of opportunities which could be used to help support the club and/or members at this difficult time.

NSW Government – Small Business (including not-for-profit) COVID-19 Recovery Grant (closing 31/8/20)

Please note: this measure only applies to eligible clubs/Branches that employ staff and have an annual turnover of more than \$75,000 (see full eligibility details below).

- Small businesses and not-for-profit organisations that have experienced a decline in turnover as a result of COVID-19 may be eligible for a small business recovery grant of between \$500 and \$3,000.
- Expenses that may be covered by are items to support them to safely reopen or scale up operations, including but not limited to:
 - additional equipment necessary to comply with social distancing or other public health measures;
 - cleaning products and additional cleaning services;
 - fit-out changes and temporary physical changes (for example, plastic barriers);
 - staff training and counselling (for example, health & safety risks and mitigation strategies); etc.

Eligibility

Small business owners and non-profit organisations are eligible for a grant of up to \$3,000 if they:

- have an Australian Business Number (ABN) as at 1 March 2020 registered in NSW;
- have total Australian wages below the NSW Government 2019-20 payroll tax threshold of \$900,000 as at 1 March 2020;
- have fewer than 20 full-time equivalent (FTE) staff as at 1 March 2020;
- have an annual turnover of more than \$75,000 as at 1 March 2020;
- have experienced a decline in turnover of at least 30 per cent from March to July 2020 compared to the equivalent period (of at least 2 weeks) in 2019;
- are in a highly impacted industry as at 1 March 2020. These industries were impacted by the COVID-19 Restrictions on Gathering and Movement Order 2020 (see list at Attachment A at <https://www.service.nsw.gov.au/small-business-covid-19-recovery-grant-guidelines>);
- have costs from 1 July 2020 associated with safely reopening or scaling up their business.

Application process

For an eligible organisation to apply, the organisation must first establish a MyService NSW Account. To do this you will need the following information/documents on hand:

- a member of the organisation will need to provide details of two proof of identity documents, e.g. driver license, Medicare card, Australian passport, etc.
- the organisation's ABN/ACN number
- the organisation's banking details for payment
- latest Business Activity Statement (BAS).



Once an organisation has established an account, the application itself is straightforward and only requires some organisation contact details and BAS. For the full account registration and application processes, please see the 'How to apply' section at <https://www.service.nsw.gov.au/transaction/apply-small-business-covid-19-recovery-grant#proof-of-identity>.

More details are available at <https://www.service.nsw.gov.au/transaction/apply-small-business-covid-19-recovery-grant>. Should you have any questions or require additional assistance, the best contact is ServiceNSW on 13 77 88.

Kind Regards

SLSNSW

Surf Life Saving New South Wales