



# Memorandum

<b>To:</b>	All SLSNSW Clubs & Branches
<b>From:</b>	SLSNSW
<b>Date:</b>	18 December 2020
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<b>Subject:</b>	Grant Opportunity – NSW Office of Sport Surf Club Facility Program (opens 18/12/20, closing 03/03/21)

The **NSW Office of Sport Surf Club Facility Program** is now open, **closing 3 March 2021**. This program assists NSW Surf Life Saving Clubs to develop their facilities to increase the usage, safety and participation numbers in Surf Life Saving and at Surf Life Saving facilities used by the general public and/or club members.

- Grants of **\$30,000 to \$350,000 for construction of new surf club facilities, and capital enhancement of existing facilities.**
- Applications **MUST have land owner consent AND Council Development Approval (DA) (if required) at the time of applying.**
- Over the lifespan of the program (from 2017-18), a funding cap of \$500,000 applies and an individual Club will NOT be awarded more than \$500,000 in total.

## Key points to note:

- Applicants may only receive State Government funding once for the same project or same component of a project from this program or any other State Government funded grant program (i.e. if the club has received State Government funding for a component of a facilities project, you cannot receive funding for this same component of the project from this grant).
- **Applicants must contribute 25% or more co-contribution to the total cost of the project.** This can include voluntary labour (substantiated with written quotes), donated material and/or equipment or resources. **Local Government Authorities are encouraged to contribute; these contributions can be counted towards the applicant's 25% co-contribution.**
- Required attachments include:
  - quotes
    - for amounts under \$10,000, one quote is required;
    - for amounts between \$10,000 and \$150,000, a minimum of three quotes are required;
    - for applications over \$150,000, an open tender will be required (this may be submitted once application is approved if not available at time of application).
  - Owner's consent to undertake the project
  - DA determination if development approval is required (or a letter from Council to confirm that a DA is not required)
- Funding should be expended within 24 months of the date of signing the funding agreement.
- Ineligible projects include (but are not limited to): retrospective funding; general maintenance (e.g. painting); equipment including IT; requests for feasibility, design or development stages; projects that require Council DA but are yet to receive it.
- Branches can apply for surf club related works e.g. storage sheds for emergency equipment, however, they will only be considered if all applications from surf clubs in the round receive funding.

Applications must be submitted online by **3 March 2021**. The application and guidelines are accessible at <https://sport.nsw.gov.au/clubs/grants/SCFP>

To provide more assistance to our Clubs and volunteers, SLSNSW provides a range of grant services for club (at no fee) through SLSA's Grant Seeking Unit (GSU). If you would like the GSU to assist with the writing and submission of an application, or you have any queries in relation to this funding opportunity, please contact one of the following (*noting that the Grant Seeking Unit will be closed from 21/12/20 to 04/01/21 and will respond to all emails sent during this period upon returning to work*):

Megan McKay  
07 3177 5814

[mmckay@slsfoundation.com.au](mailto:mmckay@slsfoundation.com.au)

or Rebecca McClymont  
07 3177 5844

[rmcclymont@slsfoundation.com.au](mailto:rmcclymont@slsfoundation.com.au)

or Zan Marshall  
07 3177 5824

[zmarshall@slsfoundation.com.au](mailto:zmarshall@slsfoundation.com.au)

Kind regards,

**SLSNSW**