

TRAINING OFFICER CERTIFICATE

(Canvas enabled)

Program Outline



SURF LIFE SAVING
NEW SOUTH WALES

Who this course is for

The aim of this course is to provide participants with the skills and knowledge to confidently deliver Surf Life Saving awards to new and existing members. The course will be highly interactive, providing participants with the opportunity to practice their own skills in session planning, training delivery and course evaluation in a safe and supportive learning environment.

Duration

- 100% online
- 5 weeks
- 5 – 6 hours per week

Fee

\$799 (fully subsidised places are available for members*)



Enrolment

Through the relevant Branch

Method of Study

Online learning, including interactive videos, assessments and virtual classroom sessions

Prerequisites

- be at least 16 years of age on the date of final assessment
- be proficient in the award in which you wish to train

Certification

A Statement of Attainment accrediting the following nationally recognised Units of Competency will be issued on successful completion of this course

- TAEDL301 Provide work skill instruction
- BSBCMM411 Make presentations



NATIONALLY
RECOGNISED
TRAINING

*Subsidised places can only be offered to current financial members who meet the eligibility requirements





Overview

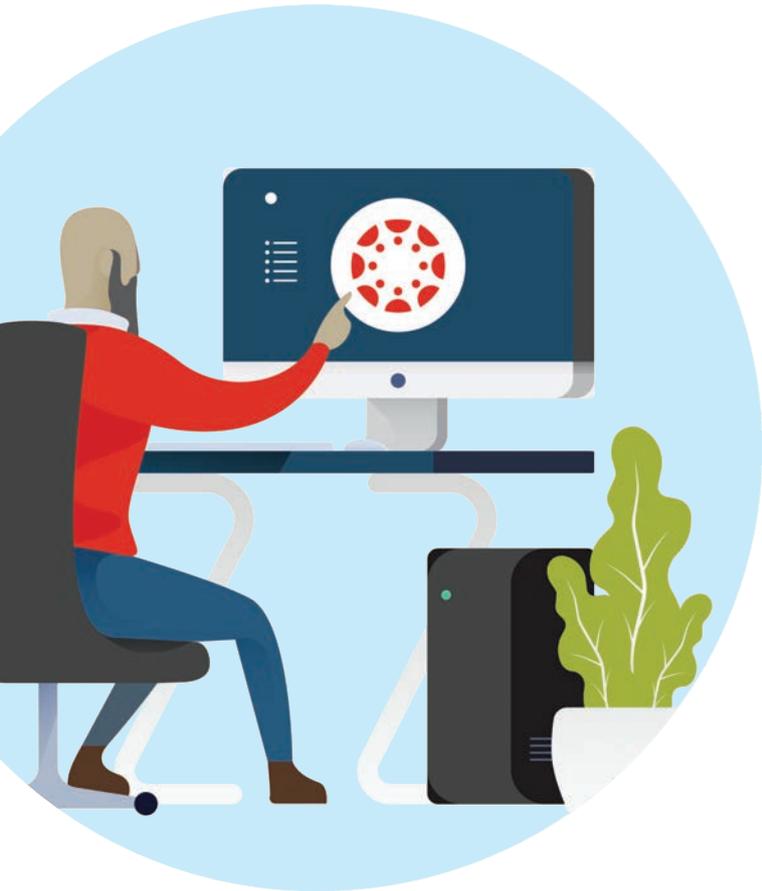
To provide the best possible learning experience for participants at a variety of levels, this online format allows us to deliver this course through micro-learning (bite-size) over a period of 5 weeks with learning, activities and submissions to be completed on a weekly basis.

Each module within the course contains the following elements: video lectures, core and recommended readings, discussions, activities for application of the content and links to useful resources.

What you'll learn

You will be able to:

- ✓ Locate the policies, procedures and resources relating to education in Surf Life Saving NSW
- ✓ Identify learning needs of the participants and the organisation
- ✓ Design training using a range of appropriate learning activities
- ✓ Deliver training using effective communication techniques
- ✓ Evaluate training to ensure continuous improvement



Module Outline

1

Identifying training needs

- Learners characteristics
- Training Needs Analysis (TNA)

2

Designing the training

- Principles of adult learning
- Session plan design

3

Delivering the training

- Creating a safe learning environment
- Deliver a presentation

4

Evaluating the training

- Training evaluation
- Reflection

At Your Own Pace

The modules are released on a weekly basis and Canvas will alert you to new material that has been posted, when you log in.

So much more than just a 'click-and-read' experience, your online learning space is a one-stop-shop for all of your course needs. You can explore content at your own pace, access resources, and communicate with your peers and facilitators.

We want you to be able to learn whenever and wherever it suits you so you will be able to access the online content and activities through the Canvas app or via your PC or Mac.

It is important to give yourself time to absorb and understand the content we are teaching here and to consolidate what you have learned. You will get the best out of your course by regular study of the course material and by participation in the various activities such as quizzes and online discussions which form part of the material covered in each module.





Virtual Classroom

What to expect from our virtual classroom

We are committed to supporting you every step of the way. Our virtual classroom sessions are designed to fit your busy lifestyle, allowing you to learn from anywhere you have internet access.

You will enjoy the same high level of support and attention on your path to reaching your learning goals as you would in an in-person/face to face setting.



The Learning Experience

Interactive virtual classroom sessions

Virtual classroom sessions are held using the latest video conferencing technologies and are designed to be highly engaging and interactive

All virtual classroom sessions are held in real-time, allowing you to attend from anywhere in the world and benefit from the face-to-face interaction

Active community of peers

Work with your peers and fellow course participants to problem-solve during breakout sessions and outside of the virtual classroom sessions

Real world training

Benefit from a market-driven curriculum and gain in-demand skills through hands on projects

Maximum support

Receive extensive support in and outside of virtual classroom from a team dedicated to helping you succeed

Your Commitment Matters

Self-managed/guided learning gives you choices about how and when to study.

To successfully complete this course, it relies on you to put in place an effective time management strategy.

You should carefully plan study times, actively engage with each module, monitor your progress and take time to reflect upon your learning and self-management skills.



**NEW SOUTH
WALES**