

Circular 3565

Released August 2018



2019 NSW Sharkskin IRB Competition Expression of Interest (EOI) to Host

Attention: Club Presidents and Secretaries, IRB Competition Team Managers

Actioned by: Club Presidents, Club Secretaries and Club Carnival Organisers

Date: Friday 31 August 2018

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|-----------------|---|
| Summary: | This document is to advise all Clubs that Surf Life Saving NSW (SLSNSW) is seeking 'Expressions of Interest' (EOI) from Clubs who may wish to host rounds of the 2019 Sharkskin NSW IRB Premiership OR the Sharkskin NSW IRB State Championships. |
| Action: | Complete and submit Expression of Interest by 11pm Monday 1 October, 2018 to jchapman@surflifesaving.com.au |

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Introduction

SLSNSW is seeking Expressions of Interest from Clubs who may be interested in hosting rounds of the 2019 Sharkskin NSW IRB Premiership OR the 2019 Sharkskin NSW IRB State Championships.

NSW IRB competition attracts around 320-380 competitors, officials and supporters during Autumn/Winter. Roughly 25 Clubs on average participate mainly from the Hunter to South Coast Branches.

SLSNSW will provide a hosting fee to each successful Club which will be confirmed in the Memorandum of Understanding (MOU). All applications to host this event must have their Club and Branch approval prior to the closing date.

Background Information

The purpose of Surf Lifesaving competition is to attract and retain members and improve their lifesaving skills. The NSW IRB Premiership and IRB State Championships provide SLSNSW members the opportunity to compete against top quality IRB teams from across the State in an enjoyable environment, while maintaining vital lifesaving skills.

The six competition divisions include;

- Open Female
- Open Male
- U23 Mixed
- 35+ Mixed
- 45+ Mixed
- Novice Mixed

The five competition disciplines include;

- IRB Rescue
- IRB Mass Rescue
- IRB Teams Rescue
- IRB Tube Rescue
- IRB Relay

The event not only caters for competitors but also provides opportunities to many other people to participate in roles such as officiating, powercraft and first aid etc.

The Sharkskin IRB Premiership is conducted over 4 rounds (2 days each round) as per the schedule below:

Round 1: Saturday 4 & Sunday 5 May, 2019

- 2 day event with a 0800 start on both days with a finish of 1600 (unless completed earlier). Scrutineering may be included in this round.

Round 2: Saturday 18 & Sunday 19 May, 2019

- 2 day event with a 0800 start on both days with a finish of 1600 (unless completed earlier).

Round 3: Saturday 1 & Sunday 2 June, 2019

- 2 day event with a 0800 start on both days with a finish of 1600 (unless completed earlier).

Round 4: Saturday 15 & Sunday 16 June, 2019

- 2 day event with a 0800 start on both days with a finish of 1600 (unless completed earlier). Carry over rounds may also be held during this event.
- Round 4 will conclude with the IRB Premiership Presentation to be held at the conclusion of Day 2 (Sunday).

Back Up Round: Saturday 22 & Sunday 23 June, 2019

- 2 day event with a 0800 start on both days with a finish of 1600 (unless completed earlier).
- Carry over rounds from postponed events will be held
- ALL venues must be also be available on the back up round, providing SLSNSW 5 viable options.

The Sharkskin IRB State Championships is conducted over 2 days as per the schedule below:

State Championships: Saturday 29 & Sunday 30 June, 2019

- 2 day event incorporating scrutineering on Friday afternoon, competition Saturday from 1030 to 1600 and Sunday from 0800.
- The State Championships presentation to be held at the conclusion of Day 2 (Sunday).

Previous Host Club & Branch

| Year | Round 1 | Round 2 | Round 3 | Round 4 | State Championships |
|------|----------------------|-------------------|--------------------|----------------------|-----------------------|
| 2010 | Swansea Belmont, HUN | Ocean Beach, CC | Windang, ILL | Pacific Palms, LNC | Woolgoolga, NC |
| 2011 | North Narrabeen, SNB | Towradgi, ILL | Pacific Palms, LNC | Terrigal, CC | Woolgoolga, NC |
| 2012 | Mollymook, FSC | Terrigal, CC | Forster, LNC | Wollongong City, ILL | Fingal Beach, HUN |
| 2013 | Mollymook, FSC | Forster, LNC | Newport, SNB | Newport, SNB | Fingal Beach, HUN |
| 2014 | Collaroy, SNB | Batemans Bay, FSC | Terrigal, CC | Woonona, ILL | South West Rocks, MNC |
| 2015 | Caves Beach, HUN | Windang, ILL | Terrigal, CC | Kiama Downs, SC | Mollymook, SC |
| 2016 | Caves Beach, HUN | Terrigal, CC | Birubi Point, HUN | South Maroubra, SYD | Mollymook, SC |
| 2017 | Caves Beach, HUN | Mollymook, SC | Ocean Beach, CC | Cape Hawke, LNC | South West Rocks, MNC |
| 2018 | Stockton Beach, HUN | The Lakes, CC | Umina, CC | Caves Beach, HUN | South West Rocks, MNC |

Expressions of Interest Timetable

The closing date for Clubs to submit EOI is **Monday 1 October 2018**.

The table below outlines the venue selection process and milestone dates.

Please note that these dates will be used as a guide and whilst SLSNSW will endeavor to achieve these milestones the dates may be subject to change due to various circumstances.

| Milestone | Date |
|---|-------------------|
| 'EOI' document released to all NSW Clubs & Coastal Councils | 30 August 2018 |
| Club to indicate to SLSNSW that an EOI is pending by emailing Jack Chapman, Sports Officer via jchapman@surflifesaving.com.au | 21 September 2018 |
| 'EOI' from potential Host Clubs & Councils due to SLSNSW | 1 October 2018 |
| SLSNSW select 'shortlist' from all EOI's received. Further information may be required | October 2018 |
| SLSNSW IRB Competition Venue Selection Working Group to review EOIs and provide consideration of venues to SLSNSW | October 2018 |
| Unsuccessful Host Clubs advised | November 2018 |
| Successful Host Club complete and sign MOU with SLSNSW | November 2018 |
| SLSNSW formally announce the selected Host Club to the media and membership | November 2018 |

Venue & Event Requirements

The successful venue will be required to address the following criteria: A checklist is provided at the end of this circular. Please provide any supporting attachments with the EOI.

1. On Beach

Minimum accessible beach of 400m, including the following:

| Item | Description | Dimension | Additional Information |
|------|---|---------------------------|-----------------------------------|
| 1.1 | 1 x IRB area, straight edge at water's edge. | 300m long x 40m wide | Consideration to 10 'fair' lanes |
| 1.2 | Water Area (includes competition, warm up/warm down, buffer and power craft access zones) | 750m of usable water area | |
| 1.3 | Minimum beach width | 25m wide | Measured at high tide |
| 1.4 | Minimum of 2 pedestrian beach access points | 3m wide | |
| 1.5 | Minimum of 2 beach vehicle access points | 3m wide | |
| 1.6 | Rocks & Reefs within proposed competition area | | None in proposed competition area |
| 1.7 | Tide range | | Less tidal range the better |
| 1.8 | Average swell size range for month of event | | Average >0.25m to <2.0m |
| 1.9 | Minimum monthly temperature average for month of event | | >18 degrees C |
| 1.10 | Minimum water temperature average for month of event | | >16 degrees C |

2. Back of Beach

| Item | Description | Dimension | Additional Information |
|------|---|------------------------|--|
| 2.1 | Officials briefing/catering/licensed refreshment area | | This area should be in close proximity to each other and as close as possible to the main competition areas. This could be part of the existing clubhouse. |
| 2.2 | Helicopter Landing Site | 40m x 40m | Must be within a reasonable distance to the competition area. |
| 2.3 | First Aid area | | Must have direct access to the beach. This may be part of the existing clubhouse. |
| 2.4 | Sufficient plumbing located at the venue | | Wash down area for IRBs |
| 2.5 | Public Toilets | | 1 per 100 people |
| 2.6 | Scrutineering site | Minimum 50 sq./m space | Consideration to fresh water supply |
| 2.7 | Sharkskin sponsor activation area | 6x4m | Close to competition area |

3. Contingency Location

| Item | Description |
|------|--|
| 3.1 | The proposed alternative venues should face a different direction and prevailing conditions to that of the main venue |
| 3.2 | Two alternative locations should be nominated, meeting similar requirements of the proposed venue, i.e. minimum length of 300m, or flat water venue with minimum length 200m |
| 3.3 | Include maps of the proposed alternative venues |
| 3.4 | Sufficient access for vehicles |
| 3.5 | Water quality suitable for swimming |
| 3.6 | All successful venues will need to be available to host the Back Up Round if required |

4. Other Logistical Requirements

| Item | Description |
|------|--|
| 4.1 | Accessible to adequate emergency services including hospital and ambulance service |
| 4.2 | Access to medical, pharmaceutical, dental, physio and chiropractic services |
| 4.3 | The venue must be available to SLSNSW from Friday 3pm prior to the event until 2 hours after the completion of last race |
| 4.4 | A designated car park and/or on street parking of 50 spaces; (includes officials and 30x IRB Trailers) |
| 4.5 | Provide an overview of facilities in the area including shopping centres, entertainment facilities, public transport and accommodation |

Checklist for Host Venue

Prospective host venue to complete checklist addressing the items **Venue & Event Requirements**, as well as the points below, as a minimum.

5. Essential Criteria

| Item | Description |
|------|--|
| 5.1 | 1x nominated key organising contact |
| 5.2 | A minimum of 5x fully operational IRBs (including 2 stroke motors only) 2 for judging and 3 for duty/patient boats. |
| 5.3 | High & low tide times must be stated for the nominated event |
| 5.4 | Available accommodation within a reasonable distance from the venue |
| 5.5 | Public viewing areas |
| 5.6 | Proximity to a shopping complex |
| 5.7 | A suitable contingency venue with sufficient beach and a flat water venue in the event of unfavourable sea conditions (within a reasonable distance from the proposed venue) |
| 5.8 | Local Government support (in writing). The Council special event application must be completed by the host Club in consultation with SLSNSW after successful EOI advised. |
| 5.9 | Previous events hosted by the club in the last 3 years |
| 5.10 | Provide officials catering for the carnival (40 approx.) |
| 5.11 | Provide First Aid personnel, equipment and consumables (minimum 4 personnel) |
| 5.12 | A minimum of 2x ATV/4WD vehicles as required for the event |
| 5.13 | Sufficient trailer and car parking. Minimum 50 car parks for 30 IRB Trailers and 20 officials |

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|------|--|
| 5.14 | Club and Branch endorsement |
| 5.15 | Detailed map outlining the site layout |

Other items that will be required for consideration include

| Item | Description |
|------|--|
| 6.1 | Gear storage areas |
| 6.2 | Suitable wash down area |
| 6.3 | Craft scrutineering and gear storage area with considerations for large numbers of craft, motors and competitors |
| 6.4 | Sufficient workforce for the duration of the event (10x minimum) |
| 6.5 | 4x tents and star pickets (6x4m patient marshal tent with walls, 3x3m video recorders tent, 3x3m first aid tent, 3x3m back up administration tent) |
| 6.6 | Waste and recycling bins with regular cleaning |
| 6.7 | Team Managers and officials briefing / debrief areas (25+ Team Managers and 40 approx. officials) |
| 6.8 | Power supply |
| 6.9 | Drinking water |
| 6.10 | Nearby public or other toilet facilities |
| 6.11 | Public address equipment |

Hosting Fee

SLSNSW will provide a hosting fee to the successful clubs. This will be advised and confirmed in the MOU.

Successful host clubs may be required to assist SLSNSW with funding applications to local councils or other organisations.

Closing Dates

Clubs interested in submitting EOI are required to register their interest by addressing the criteria to Surf Life Saving NSW by **11pm Monday 1 October 2018**. Please note that the EOI requires endorsement by the Branch.

Clubs should also make contact with their Council to provide notification that a Surf Life Saving competition could be staged on the nominated dates. This is to avoid any event clashes with any other beach users/event organisers. **A formal Special Event Application will need to be submitted to Council by successful Host Clubs in consultation with SLSNSW.**

If you are considering submitting an EOI, it is highly recommended that you contact Jack Chapman for further information.

Draft Site Map

Please include a draft site map similar to the **example below** for the main and all contingency locations. The site map is not expected to be to scale.

Consider Including;

- Car parking
- Trailer parking
- Water competition area
- Club tents
- Vehicle access
- Pedestrian access
- Scrutineering (if applicable)

