

# Memorandum



<b>To:</b>	Club Presidents, Club Directors of Surf Sports, Junior Activities Officers, Club Powercraft Officers & Club First Aid Officers
<b>From:</b>	Alistair Notley - Sports Officer
<b>Date:</b>	<b>Updated 15 February 2021</b>
<b>Pages:</b>	<b>13</b>
<b>Subject:</b>	<b>2021 NSW State Championships – Volunteer Safety Requirements</b>

To continue to ensure the safety of all competitors participating in the 2021 NSW State Championships (Age, Open, Masters & Surf Boats), Clubs will be required to assist with the following volunteer safety provision:

1. *Powercraft (IRB)*
2. *Water Safety (Age Championships only)*

As was the case with last years Championships, clubs will not be required to provide First Aid volunteers as this will be provided by Australian Event Safety Services (AESS) as part of the entry fee component.

## Powercraft

Clubs required to both provide IRB equipment and crews have been identified based on the average number of entries from the 2018, 2019, and 2020 State Championships – **See Appendix 1.** *(Not every club will be required to supply an IRB. This requirement will be advised when the roster has been completed).*

Given this year's Championships now has a separate weekend for the Surfboat Championships (Masters – Opens), an adjustment has been made across the Masters and Opens entry numbers to accommodate IRB shift requirement across the additional weekend, and has as best as possible reflected a clubs participation across swim/craft or surfboats.

The provision implemented last year with respect to IRB requirements for the Masters Championships and applying (at the club's cost) for AESS to undertake shifts on a clubs behalf has been removed. This is due to the Masters Championships being held on a weekend this year.

We would hope that clubs can work across the different cohorts in their clubs (ie Age, Opens, Masters and Surfboats) to provide shift coverage for one and other given the event spread across four weekends.

A preliminary roster is attached, outlining the allocated shifts and timeslots in which Clubs are required to fulfill. A secondary memorandum will be issued in the coming weeks which will instruct clubs how they can utilise the Deputy rostering system to seek to swap shifts between themselves. This is the same system which was available last year.

SLNSW will also call for additional volunteers to operate Rescue Water Craft (RWC). However, please be aware that **RWC volunteer shifts do not contribute to the Clubs contribution (see FAQ).**

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Powercraft Drivers/Operators and crewpersons **must** fulfil the following requirements.

- ✓ **IRB Driver:** Be a current financial SLS member and be a proficient Silver Medallion IRB Driver.
- ✓ **IRB Crewperson:** Be a current financial SLS member, be a proficient IRB Crew Certificate.
- ✓ **RWC Operator:** Be a current financial SLS member and hold a proficient RWC Operator Certificate.
- ✓ **Both IRB and RWC:** Be experienced in ALL levels of surf conditions and competent to deal in all surf conditions.

Clubs will be required to nominate volunteer names and contact information for IRB Drivers and Crew personnel via [survey monkey here](#). This information will be audited via Surfguard.

## Water Safety

Water Safety relates to the personnel responsible for the 'in water' support during the Age Championships. The volunteer quota for water safety has been reviewed by the Water Safety Coordinator and the updated ratio outlined below will be implemented at the 2021 State Championships.

Competitors Entered	Water Safety Required
1 to 9	0
10 to 19	1
20 to 29	2
30 to 39	3
40 to 49	4
50 to 65	5
66 to 79	6
80 to 95	7
96 to 109	8
110 to 124	9
125 to 140	10
141 to 155	11
156 to 170	12
171 to 185	13
186 to 200	14

*Note: There is no longer any cap on the water safety ratio. For every 15 competitors above 200, 1 more water safety personnel are required.*

The water safety roster will be finalised once the entries for the Age Championships have closed.

Water safety personnel are required to hold the following minimum requirements:

- A proficient Surf Rescue Certificate (CPR endorsed) and be a current financial SLS member (2020/21).

## Summary

SLSNSW acknowledges and thanks the hard work of members while at the State Championships. This event cannot be delivered safely and efficiently without contribution from Clubs.

All volunteer hours for Powercraft, Water Safety and First Aid can contribute to an individual's total Club water safety hours. Members will be required to confirm their hours directly with clubs should they wish to have them included.

Should members become injured during their involvement in the Championships as either a competitor, official or water safety/powercraft personnel, Members are only able to make a claim through Icare (Work Cover) if the following applies:

1. The member is a current SLSNSW financial member
2. While undertaking a genuine, authorised activity as a surf lifesaver and the member was not receiving remuneration or reward. The member must be performing the activity voluntarily and without obligation.

Clubs that fail to meet their requirements or attend rostered shifts at the Championships **will be suspended from competition until such a time that requirements are met and a Fine may be applied by the Championships Committee.**

Should any club have any questions please contact; SLSNSW Sports Officer Alistair Notley on 9471 8000 or [anotley@surflifesaving.com.au](mailto:anotley@surflifesaving.com.au)



## Appendix 1 – Club Participation

Clubs allocated to respective Championships based on the highest average entries over 2018, 2019, and 2020

Championships (Age, Masters, and Opens):

Age Championships	Open Championships	Masters Championships	Masters Boats	Open Boats
Avoca	Avalon Beach	Avalon Beach	Avalon	Avalon
Bronte	Avoca	Avoca	Bilgola	Avoca
Bulli	Bondi	Caves Beach	Caves Beach	Collaroy
Caves Beach	Bulli	Coogee	Coogee	Coogee
Clovelly	Caves Beach	Cronulla	Freshwater	Elouera
Collaroy	Collaroy	Bondi	Mollymook	Freshwater
Coogee	Coogee	Elouera	North Cronulla	MACMASTERS
Cooks Hill	Cooks Hill	Freshwater	North Narrabeen	Mollymook
Cronulla	Cronulla	Manly	Redhead	Newport
Cudgen Headland	Cudgen Headland	Mollymook	Soldiers	North Cronulla
Dee Why	Elouera	Mona Vale	Wanda	North Narrabeen
Elouera	Freshwater	Newport		Palm Beach
Fingal Bay	Manly	North Avoca		Queenscliff
Freshwater	Maroubra	North Bondi		South Curl Curl
Macmasters	Mona Vale	North Cronulla		South Maroubra
Manly	Newport	North Entrance		Wanda
Maroubra	North Bondi	Ocean Beach		
Mona Vale	North Cronulla	Palm Beach		
Newport	North Curl Curl	Queenscliff		
North Avoca	North Narrabeen	Redhead		
North Bondi	Ocean Beach	Shelly Beach		
North Cronulla	Palm Beach	South Maroubra		
North Curl Curl	Port Kembla	Stockton		
North Wollongong	Queenscliff	Thirroul		
Ocean Beach	South Curl Curl	Toowoona Bay		
Queenscliff	Terrigal	Umina		
Redhead	Umina	Wanda		
Shelly Beach	Wanda	Warriewood		
South Maroubra	Warilla Barrack Point			
Terrigal				
Umina				
Wamberal				
Wanda				
Warilla Barrack Point				

**Note:**

1. This table is subject to change.
2. Swansea Belmont SLSC does not appear in the above table as they are exempt as the hosts.
3. Redhead SLSC does not appear in the above Table for Juniors or Opens as they are a host venue.
4. Note adjustments have been made to Opens & Masters allocations due to the additional specific weekend for the Surf Boat Championships



## Appendix 2 - Clubs Required to Bring IRB Equipment

Clubs Required to bring IRBs	
CLUB	CHAMPIONSHIPS
Avalon	Opens & Masters
Avoca	Age/Opens
Bronte	Age
Collaroy	Open/Masters/Surf Boats
Coogee	All
Cooks Hill	Age/Opens
Cronulla	Age/Opens/Masters
Elouera	All
Freshwater	Open/Masters/Surf Boats
Freshwater	Age/Opens/Masters
Manly	Age/Opens/Masters
Maroubra	Age
McMasters	Masters & Surf Boats
Mona Vale	Age/Opens/Masters
Newport	Opens/Masters/Surfboats
North Bondi	Age/Opens/Masters
North Cronulla	All
North Curl Curl	Age & Opens
Palm Beach	Masters & Surf Boats
Queenscliff	Opens/Masters/Surfboats
South Maroubra	Age
Terrigal	Age/Opens/Masters
Umina	Age/Opens/Masters
Wamberal	Age
Wanda	All

*\*Subject to Change*

### Note:

1. Clubs will be required to bring an IRB, Motor and Fuel Cell.
2. IRB engines must be either Mercury or Tohatsu to ensure inter-operability across the IRB fleet during the championships.
3. It is requested all engines are a maximum of four (4) years of age and recently serviced to ensure driver and crew safety.
4. It is requested that all IRB's are fully inflated and functional ready for scrutineering at the time of drop-off.
5. The IRB compound has been relocated to the Northern Compound, adjacent to the Swansea Belmont SLSC

## Appendix 3 – Frequently Asked Questions

### **Last year our Club had a really strong representative team at State, and we don't think that this will happen this year, why should this roster be based on past participation?**

This roster swings in roundabouts, based on entries from the previous 3 years. It would be ideal to base this off actual entry numbers for the current Championships, however the timing (of close of entries) would present issues in rostering and providing sufficient notice to clubs to arrange crews and equipment.

### **There are Clubs who placed higher in the overall point score than us; shouldn't they have more shifts than us?**

No. The roster is based on Clubs participation, not their competition performance.

### **We are going to struggle to find members who hold proficient awards, what should we do?**

Between now and the start of the Championships, there should be sufficient time to recruit and train members to assist with these duties. However, if your Club can see a major issue with being able to meet these requirements, please advise SLSNSW in writing as soon as possible for consideration. Any issues after this date will not be accepted.

### **Will my Club have to supply an IRB and/or Motor & Fuel Cell?**

The actual number of IRBs is calculated based on the number of water areas and the coverage required to fulfill our event Safety and Rescue Guide as well as Duty, Judging and spare IRBs. However, if your Club is listed on 2 or 3 Championships, then it will be likely that an IRB may be required for the duration of the NSW State Championships (Age – Open). If your Club has only one Championship Powercraft Roster, you may still be requested to supply an IRB Motor & Fuel Cell as spare.

### **Shouldn't the bigger Clubs have to complete more shifts than the smaller Clubs?**

When the number of water areas and total shifts are calculated, SLSNSW will populate the roster. Consideration is given to the number of competitors, however it is not an exact science and will aim to avoid Clubs being rostered on to back-to-back shifts.

### **Our club has mainly Surf Boat competitors and not many in swim/craft. Why are we allocated to that weekend?**

The roster has been populated to as best as possible reflect the split between a club's swim/craft competitors and their surfboat competitor numbers. To ensure all shifts are allocated and the safety of all competitors is assured, the allocation has been applied to ensure safety first. The Deputy rostering system will allow clubs to swap between themselves. This will be advised when the roster is supplied in the coming weeks.

### **When will we know what day and shifts we have to cover?**

The Powercraft rosters will be released in mid January while the water safety roster will be finalised once the online late entries for the Age Championships have closed.

Overall, the workload should be distributed over the participating membership so the 'many hands make light work' philosophy should apply.

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Powercraft Roster - IRB (as at Monday 15 February 2021)						
Thursday 25 February 2021 - Age Championships						
Shift 1: 0700 - 1100	Area 1	Area 2	Area 3	Area 4	Back-up	Duty
Club 1 (Driver & Crew)	North Avoca	South Maroubra	Coogee	North Bondi	SLSNSW	Powercraft Team
Club 2 (Driver & Crew)	Wanda	North Cronulla	Cronulla	Elouera		Powercraft Team
Shift 2: 1030 - 1430	Area 1	Area 2	Area 3	Area 4	Back-up	Duty
Club 1 (Driver & Crew)	Umina	Terrigal	Freshwater	Cooks Hill	SLSNSW	Powercraft Team
Club 2 (Driver & Crew)	Macmasters	Mona Vale	SLSNSW	Wamberal		Powercraft Team
Shift 3: 1400 - 1700	Area 1	Area 2	Area 3	Area 4	Back-up	Duty
Club 1 (Driver & Crew)	Manly	Queenscliff	Maroubra	Clovelly	SLSNSW	Powercraft Team
Club 2 (Driver & Crew)	Avoca	North Bondi	Elouera	South Maroubra		Powercraft Team

Friday 26 February 2021 - Age Championships						
Shift 1: 0700 - 1100	Area 1	Area 2	Area 3	Area 4	Back-up	Duty
Club 1 (Driver & Crew)	North Bondi	Cronulla	North Curl Curl	Manly	SLSNSW	Powercraft Team
Club 2 (Driver & Crew)	North Avoca	Umina	Elouera	Wanda		Powercraft Team
Shift 2: 1030 - 1430	Area 1	Area 2	Area 3	Area 4	Back-up	Duty
Club 1 (Driver & Crew)	Avoca	Bulli	Cooks Hill	Bronte	SLSNSW	Powercraft Team
Club 2 (Driver & Crew)	Mona Vale	Shelly Beach	Coogee	SLSNSW		Powercraft Team

Shift 3: 1400 - 1700	Area 1	Area 2	Area 3	Area 4	Back-up	Duty
Club 1 (Driver & Crew)	North Bondi	Cronulla	North Curl Curl	Warilla Barrack Pt	SLSNSW	Powercraft Team
Club 2 (Driver & Crew)	Queenscliff	North Cronulla	Terrigal	Elouera		Powercraft Team

**Saturday 27 February 2021 - Age Championships**

Shift 1: 0700 - 1100	Area 1	Area 2	Area 3	Area 4	Back-up	Duty
Club 1 (Driver & Crew)	North Bondi	Cronulla	North Curl Curl	Cooks Hill	SLSNSW	Powercraft Team
Club 2 (Driver & Crew)	Elouera	Umina	North Cronulla	Wanda		Powercraft Team
Shift 2: 1030 - 1430	Area 1	Area 2	Area 3	Area 4	Back-up	Duty
Club 1 (Driver & Crew)	Avoca	Mona Vale	Nth Wollongong	Fingal Bay	SLSNSW	Powercraft Team
Club 2 (Driver & Crew)	Caves Beach	Wamberal	Coogee	Newport		Powercraft Team
Shift 3: 1400 - 1700	Area 1	Area 2	Area 3	Area 4	Back-up	Duty
Club 1 (Driver & Crew)	North Bondi	Wanda	Cudgen	Bronte	SLSNSW	Powercraft Team
Club 2 (Driver & Crew)	Freshwater	Coogee	Terrigal	Elouera		Powercraft Team

**Sunday 28 February 2021 - Age Championships**

Shift 1: 0700 - 1100	Area 1	Area 2	Area 3	Area 4	Back Up	Duty
Club 1 (Driver & Crew)	Coogee	Cronulla	Manly	Wanda	SLSNSW	Powercraft Team
Club 2 (Driver & Crew)	Wamberal	Elouera	North Cronulla	Bronte		Powercraft Team



Shift 2: 1030 - 1430	Area 1	Area 2	Area 3	Area 4	Back Up	Duty
Club 1 (Driver & Crew)	South Maroubra	Dee Why	Warilla Barrack Pt	North Curl Curl	SLSNSW	Powercraft Team
Club 2 (Driver & Crew)	Maroubra	Collaroy	Terrigal	Newport		Powercraft Team
Shift 3: 1400 - 1700	Area 1	Area 2	Area 3	Area 4	Back Up	Duty
Club 1 (Driver & Crew)	Manly	Cooks Hills	Bronte	Ocean Beach	SLSNSW	Powercraft Team
Club 2 (Driver & Crew)	Freshwater	Coogee	North Cronulla	SLSNSW		Powercraft Team

**Powercraft Roster - IRB (as at Monday 15 February 2021)**

**Friday 5 March 2021 - Open Championships**

Shift 1: 0700 - 1100	Area 1	Area 2	Area 3	Area 4	reserve	Duty
Club 1 (Driver & Crew)	North Cronulla	Newport	Wanda	no events	Cronulla	Powercraft Team
Club 2 (Driver & Crew)	Freshwater	Coogee	North Bondi	no events	Manly	Powercraft Team
Shift 2: 1030 - 1430	Area 1	Area 2	Area 3	Area 4	reserve	Duty
Club 1 (Driver & Crew)	Cooks Hill	Collaroy	Avalon	Mona Vale	Terrigal	Powercraft Team
Club 2 (Driver & Crew)	Bulli	Avoca	North Curl Curl	Port Kembla	Elouera	Powercraft Team
Shift 3: 1400 - 1700	Area 1	Area 2	Area 3	Area 4	reserve	Duty
Club 1 (Driver & Crew)	North Cronulla	Newport	Wanda	Cronulla	North Bondi	Powercraft Team
Club 2 (Driver & Crew)	Ocean Beach	Umina	Manly	Queenscliff	Coogee	Powercraft Team

**Saturday 6 March 2021 - Open Championships**

Shift 1: 0700 - 1100	Area 1	Area 2	Area 3	Area 4	reserve	Duty
Club 1 (Driver & Crew)	North Cronulla	Newport	Wanda	Manly	North Narabeen	Powercraft Team

Club 2 (Driver & Crew)	North Bondi	Coogee	Collaroy	Palm Beach	Freshwater	Powercraft Team
Shift 2: 1030 - 1430	<b>Area 1</b>	<b>Area 2</b>	<b>Area 3</b>	<b>Area 4</b>	<b>reserve</b>	<b>Duty</b>
Club 1 (Driver & Crew)	Umina	South Curl Curl	Avalon	Caves Beach	Bondi	Powercraft Team
Club 2 (Driver & Crew)	Elouera	North Curl Curl	Cudgen Headland	Cronulla	Terrigal	Powercraft Team
Shift 3: 1400 - 1700	<b>Area 1</b>	<b>Area 2</b>	<b>Area 3</b>	<b>Area 4</b>	<b>reserve</b>	<b>Duty</b>
Club 1 (Driver & Crew)	Freshwater	Newport	Cronulla	Mona Vale	Coogee	Powercraft Team
Club 2 (Driver & Crew)	Warilla Barrack Point	Maroubra	Queenscliff	North Bondi	Avoca	Powercraft Team

Sunday 7 March 2021 - Open Championships				
Shift 1: 0730 - 1130	<b>Area 1</b>	<b>Area 2</b>	<b>Reserve</b>	<b>Duty</b>
Club 1 (Driver & Crew)	Manly	Newport	Shelly Beach	Powercraft Team
Club 2 (Driver & Crew)	Elouera	Mona Vale		Powercraft Team
Shift 2: 1100 - 1500	<b>Area 1</b>	<b>Area 2</b>	<b>Reserve</b>	<b>Duty</b>
Club 1 (Driver & Crew)	Wanda	Terrigal	South Curl Curl	Powercraft Team
Club 2 (Driver & Crew)	North Bondi	Cooks Hill		Powercraft Team

Shift 3: 1700 -	Area 1	Area 2	Reserve	Duty
Club 1 (Driver & Crew)				Powercraft Team
Club 2 (Driver & Crew)				Powercraft Team

## Powercraft Roster - IRB (as at Monday 15 February 2021)

### Saturday 13 March 2021 - Masters Championships

Shift 1: 0800 - 1200	Area 1	Area 2	Area 3	Area 4	Back Up	Duty
Club 1 (Driver & Crew)	Queenscliff	Redhead	North Bondi	Shelly Beach	Wanda	Powercraft Team
Club 2 (Driver & Crew)	Manly	Umina	North Avoca	North Cronulla		Powercraft Team
Shift 2: 1130 - 1430	Area 1	Area 2	Area 3	Area 4	Back Up	Duty
Club 1 (Driver & Crew)	Freshwater	Wanda	South Maroubra	North Entrance	Cronulla	Powercraft Team
Club 2 (Driver & Crew)	Bondi	Caves Beach	Palm Beach	Newport		Powercraft Team
Shift 3: 1400 - 1700	Area 1	Area 2	Area 3	Area 4	Back Up	Duty
Club 1 (Driver & Crew)	Queenscliff	Manly	North Bondi	Umina	Freshwater	Powercraft Team
Club 2 (Driver & Crew)	Elouera	Mollymook	Mona Vale	Warriewood		Powercraft Team

### Sunday 14 March 2021 - Masters Championships

Shift 1: 0630 - 1100	Area 1	Area 2	Area 3	Area 4	Back Up	Duty
Club 1 (Driver & Crew)	Queenscliff	Bondi	Thirroul	Coogee	Ocean Beach	Powercraft Team
Club 2 (Driver & Crew)	Stockton	Mollymook	Redhead	Avalon Beach		Powercraft Team
Shift 2: 1030 - 1430	Area 1	Area 2	Area 3	Area 4	Back Up	Duty
Club 1 (Driver & Crew)	Manly	North Bondi	Avalon Beach	Coogee	Toowoan Bay	Powercraft Team
Club 2 (Driver & Crew)	Cronulla	Avoca	Terrigal	Bondi		Powercraft Team

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Powercraft Roster - IRB (as at Monday 15 February 2021)				
Friday 19 March 2021 - Masters Surf Boats Championships				
Shift 1: 0700 - 1100	1	2	reserve	Duty
Club 1 (Driver & Crew)	North Cronulla	Not Required	Mollymook	Powercraft Team
Club 2 (Driver & Crew)	Bilgola			Powercraft Team
Shift 2: 1030 - 1430		<b>Shift 12.30 - 5.00pm</b>		<b>Duty</b>
Club 1 (Driver & Crew)	Soldiers	Avalon	North Narrabeen	Powercraft Team
Club 2 (Driver & Crew)	Freshwater	Wanda		Powercraft Team
Shift 3: 1400 - 1700		Caves		<b>Duty</b>
Club 1 (Driver & Crew)	Coogee		North Cronulla	Powercraft Team
Club 2 (Driver & Crew)	South Maroubra			Powercraft Team



**Saturday 20 March 2021 - Open Surf Boat Championships**

Shift 1: 0700 - 1100	1	2	reserve	Duty
Club 1 (Driver & Crew)	North Cronulla	Collaroy	South Maroubra	Powercraft Team
Club 2 (Driver & Crew)	Palm Beach	South Curl Curl		Powercraft Team
Shift 2: 1030 - 1430				Duty
Club 1 (Driver & Crew)	Avalon	McMasters	Mollymook	Powercraft Team
Club 2 (Driver & Crew)	Newport	Wanda		Powercraft Team
Shift 3: 1400 - 1700				Duty
Club 1 (Driver & Crew)	North Cronulla	Collaroy	North Narrabeen	Powercraft Team
Club 2 (Driver & Crew)	Palm Beach	South Curl Curl		Powercraft Team

**Sunday 21 March 2021 - Open Surf Boat Championships**

Shift 1: 0700 - 1100	1	2	reserve	Duty
Club 1 (Driver & Crew)	Queenscliff	McMasters	Avoca	Powercraft Team
Club 2 (Driver & Crew)	Avalon	Newport		Powercraft Team
Shift 2: 1030 - 1430				Duty
Club 1 (Driver & Crew)	Coogee	Collaroy	Freshwater	Powercraft Team
Club 2 (Driver & Crew)	Wanda	Elouera		Powercraft Team
Shift 3: 1400 - 1700				Duty
Club 1 (Driver & Crew)	North Cronulla	Not Required		Powercraft Team
Club 2 (Driver & Crew)	Palm Beach	Not Required		Powercraft Team