

Circular 3708

Released March 2022

SLSNSW Club Sun Safety Grant

Attention: Branch Presidents, Branch Directors of Lifesaving, Branch CEO's, Branch Secretaries,
Club Presidents, Club Captains/Directors of Lifesaving and Club Administrator/Secretary.

Date: March 2022

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Summary	This Circular 3708 outlines the process and timelines for the SLSNSW Club Sun Safety Grant
Key Strategic Goal	The Club Sun Safety Grant is facilitated with the objective of providing financial assistance to NSW Surf Life Saving Clubs (SLSCs) to promote upgrading and maintaining sun safety to compliment rescue and patrolling equipment essential to deliver frontline lifesaving services.
Strategic Plan	Pillar 2 : Develop and Support

Club Sun Safety Grant Overview

Surf Life Saving New South Wales (SLSNSW) is committed to Sun Safety for all clubs and the membership. The Club Sun Safety Grant, proudly funded and facilitated by SLSNSW and Surf Life Saving Services (SLSS) aims to provide financial assistance to each club to promote Sun Smart principles across all lifesaving activities.

A total pool of **\$2,500.00 excl. GST** per club has been allocated to all 129 SLSNSW clubs across the state for the purchasing of Sun Safety products and equipment to help protect members against the harmful effects of the sun and UV radiation.

The Club Sun Safety Grant will be available online only with the allocation of grant monies appearing in an online store as a Store Credit. This credit can be used to purchase the desired equipment required by your club, from a selection of essential Sun Safety products and equipment. The online store will be open for ordering from **1 April 2022** till **30 April 2022**, with no extensions to ensure ordering and delivery timeframes are met. Delivery will take place over the weeks and months following the placement of orders, with the aim of being fully delivered before the start of the 2022/2023 patrolling season at the latest.

SLSNSW will continue to provide bulk purchasing processes to obtain competitive discounts on top of quality products and equipment for clubs from SLSNSW's preferred suppliers. A list of approved equipment eligible for purchase as part of the Club Sun Safety Grant is provided within the dedicated section of the online store, as well as within this circular.

Club Sun Safety Grant Guidelines

The Club Sun Safety Grant will be dispersed via an online store. A detailed email will be sent out to the nominated Ordering Delegate for all 129 clubs in NSW. The Ordering Delegate for this Grant will be as per the 2021/2022 Club Lifesaving Equipment Grant (CLEG). The email will provide greater explanation on the following:

- Access to Online Store
- Delivery Information

Eligible Sun Safety Product List

Only equipment from the Club Sun Safety Grant section of the online store can be supplied as part of this Grant. The list has been developed to target primary lifesaving and club activities, noting the existence of current Sun Safety products and equipment across SLSNSW clubs.

Obligations for the Club Sun Safety Grant

Clubs will need to adhere to the below timelines, with no extensions being given. Please note that if clubs do not submit their order prior to **30 April 2022**, they may lose their allocated funding due to project timelines and funding acquittal requirements by SLSNSW.

The relevant timelines for clubs under this grant are:

March 2022	Release of Club Sun Safety Grant Circular
April 1, 2022	Club Ordering Delegate will be emailed their username for access to the online store
April 2022	Online store will open for ordering
April 30, 2022	The last day for online ordering
May 2022	Equipment orders placed by SLSNSW
June 2022 on	Products and equipment shipped to clubs

FAQs

I did not receive our Club email with the username and information about how I access the online store?

- Only the Ordering Delegate (nominated by the Club President) will receive this email. If you are not sure who this is, please contact your Club President. If you are the Ordering Delegate, please check your “junk” folder, or contact Karle Codd (kcodd@surflifesaving.com.au) if you still have not received it.

I am not the Ordering Delegate; however, I want to place the order on behalf of my club, how can I do this?

- Only the Ordering Delegate can place orders, discuss existing orders, etc. If you are not sure who the Ordering Delegate is for your club, please contact your Club President.

Can I order items that are not listed in the online store?

- No, only items in the online store can be purchased using Club Sun Safety Grant monies.

We have already ordered some items on the list – can we use the Club Sun Safety Grant to pay for these?

- No, only items purchased via the online store, in the period it is open can be covered by the Club Sun Safety Grant.

Where can I find pricing for items?

- All pricing is located on the online store.

Is this the BSEF or CLEG?

- No, the BSEF and CLEG are separate and independent programs to the Club Sun Safety Grant.

How much does our club get to spend?

- \$2,500.00 excl GST per SLSNSW club. Information relating to the store credit has been sent to the Ordering Delegate, along with the store access information.

Can we use our local supplier/s?

- No, only suppliers listed on the grant can be used to supply items and can only be ordered via the online store.

Can I change my mind once my order is submitted?

- No, all orders are considered final at checkout stage.

When will I receive my order?

- Deliveries are at supplier discretion. Please note that deliveries can occur at any time, but most likely Mon-Fri, 9am-5pm. Please advise a delivery address where goods can be left safely, if unattended.

Do I pay on the store?

- No, the store credit will cover order costs up to \$2,500.00 excl GST. For any monies owed above the store credit amount, an invoice will be generated and sent to the club following the closure of the Club Sun Safety Grant online store on 30 April, 2022.

What if we want to order more?

- If your club wishes to purchase additional items over the value of \$2,500.00 excl GST as part of this Club Sun Safety Grant, any monies owed above the store credit amount will be invoiced directly to the club.

Where is the online store located?

- Please use the link provided with the login details - these details have been sent to the Ordering Delegate. **Please do not** use the SLSA Members store to place orders.

PLEASE USE <https://sunsafety.slsnsw.com.au/>

What happens if there is an issue with my delivery?

- If you are concerned that your delivery has not arrived, arrives damaged, incomplete, etc please contact Karle Codd via email, kcodd@surflifesaving.com.au immediately.

A Selection of the Eligible Sun Safety Product List

