

## 2022 SLSNSW State Conference

### Conference Overview / Frequently Asked Questions

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#### **Who is the conference aimed at?**

Each club is allocated (and guaranteed) **two spaces**, one of whom must be an emerging leader. The first 100 clubs to respond will also be able to send a third representative. We recommend clubs select members who will actively participate in the program and bring back ideas and actions – and help put them into practice at your club!

Branch Presidents and members from the SLSNSW Standing Committees (Lifesaving, Education, Membership and Surf Sports) are also invited to join this event.

#### **Can we send more than three people per club/branch to the conference?**

Clubs/branches are able to endorse additional members to be added to a waitlist. These members will be invited should other clubs/branches not utilise their allocated spaces.

#### **We are expecting changes to our committee members – are conference places transferable?**

Yes. If one or more committee members change between the time of booking and the conference itself, you can advise SLSNSW of the change of name(s). SLSNSW will not be able to reimburse costs associated with changes to travel plans (i.e. cancelled flights). All changes to attendees will need to be confirmed by Wednesday 06 July.

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#### **When does the conference start and finish?**

Conference registration will open at 9am on Saturday 23<sup>rd</sup> July 2022, with the conference starting at 10am. The conference will conclude with lunch at 12:30pm on Sunday 24 July 2022. For those not staying overnight, the conference program will begin at 8:15am on Sunday 23<sup>rd</sup> July.

#### **Where is the conference being held?**

The conference venue is Stamford Plaza Sydney Airport. 241 O'Riordan St, Mascot NSW 2020

#### **What do I do when I arrive?**

When you arrive, please check in at Reception and then head upstairs to the Conference Registration Desk collect your conference pack.

#### **Are meals included?**

Included with your conference attendance are Saturday lunch, Saturday dinner and Sunday lunch. Breakfast will also be provided for those with accommodation or locals who pre-register for breakfast on Sunday.

If you have any dietary requirements, please advise us at the time of registration.

For those staying overnight, anything taken from the mini bar will be at your own expense.

#### **I'm under 18, can I come?**

Of course! Please just advise us when you complete your online registration.

**What do I need to bring?**

The majority of the conference will be held inside, however there are outside spaces which can be used for networking. As such, you may wish to bring some warm clothing depending on the weather forecast.

If you are staying overnight, you only need to bring clothes and toiletries (towels and linen are provided).

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**TRAVEL AND ACCOMMODATION****Will accommodation be provided?**

Accommodation on Friday and Saturday night will be provided to members flying, and members from LNC. Attendees who live outside of the Sydney/Sydney Northern Beaches area will be offered accommodation on Saturday night. Attendees from these branches can however choose to join the rest of the participants for breakfast on the Sunday morning from 7:00am.

Accommodation is twin-share and if you would like to share a room with someone specific, please request this at the time of registration (note that they must also request to share with you on their registration form). Special requests for accommodation (e.g. single rooms) can be made via the registration form, and we will do our best to accommodate your request.

**Is parking available?**

Members who are driving can park at Stamford Plaza Sydney Airport, with parking tickets validated onsite and costs covered by SLSNSW. The carpark is open 24 hours a day.

**Are travel subsidies available?**

Travel subsidies will be provided for club endorsed attendees from the following branches up to the value of the amount shown below. Subsidies will be provided per attendee (or per car where fuel is being claimed).

- FNC: \$200 (flights)
- NC: \$300 (flights)
- MNC: \$330 (fuel) or \$400 (flights)
- LNC: \$255 (fuel)
- HUN: \$150 (fuel)
- CC: \$85 (fuel)
- SNB: \$50 (fuel)
- SYD: \$50 (fuel)
- ILL: \$85 (fuel)
- SC: \$170 (fuel) or \$260 (flights)
- FSC: \$450 (fuel) or \$480 (flights)

To claim this subsidy, an expense claim must be completed with valid tax receipts for airfares, transport costs or fuel. Where fuel expenses are being claimed, this will be paid at \$0.80c per k/m up to the value of the subsidy and requires an odometer reading at the start and end of your trip. To keep costs low, we recommend that you carpool wherever possible and book flights at the earliest opportunity.

You can also download an expense claim form from the State Conference Event webpage to submit your expense claim before, during or after the event. Expense claim forms will also be available at the conference itself.

Clubs or branches may decide to subsidise any additional costs associated with attending the conference. Please speak to your club/branch to find out whether this is a possibility.

#### **How will I get from the airport to the conference?**

The conference venue is a 15minute walk from Sydney Domestic Airport or a 2minute drive. Shuttle buses will not be arranged, and members who taxi or uber to and from the venue are encouraged to do so in groups, and the cost can be reimbursed through the expense claim process.

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### **DURING THE CONFERENCE**

#### **Name Badges**

Name badges should be worn at all times during the conference. Your name badge will be supplied at the Registration Desk upstairs on Saturday morning.

#### **Dress Code**

The dress code for the conference is smart casual.

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### **VENUE OVERVIEW**

#### **Facilities at Stamford Plaza Sydney Airport**

The facilities at the Stamford Plaza include 24 hr reception, concierge, restaurant for dinner and drinks, internet access, lift, room service, air conditioning, and colour TVs. The Stamford Plaza has wheelchair access and accessible toilets.