

# Circular 3711

Released 25 May 2022

Updated 15 June 2022



## 2023 NSW IRB Premiership & State Championships Expression of Interest (EOI) to Host

**Attention:** Club Presidents and Secretaries, IRB Competition Team Managers

**Actioned by:** Club Presidents, Club Secretaries and Club Carnival Organisers

**Date:** 25 May 2022

**Updated:** 15 June 2022

**Contact:** Jess Mensforth, Senior Competitions Coordinator

Phone: 02 9471 8000

Email: [jmensforth@surflifesaving.com.au](mailto:jmensforth@surflifesaving.com.au)

<b>Summary:</b>	This document is to advise all Clubs that Surf Life Saving NSW (SLSNSW) is seeking 'Expressions of Interest' (EOI) from Clubs who may wish to host rounds of the 2023 Sharkskin NSW IRB Premiership and the 2023 Sharkskin NSW IRB Championships
<b>Action:</b>	Complete and submit Expression of Interest by <b>30 June 2022</b> to <a href="mailto:jmensforth@surflifesaving.com.au">jmensforth@surflifesaving.com.au</a>

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## Introduction

SLSNSW is seeking Expressions of Interest from Clubs who may be interested in hosting a round of the 2023 NSW IRB Premiership or the 2023 NSW IRB Championship.

NSW IRB competition attracts around 300-400 competitors, officials and supporters during Autumn and Winter.

## Background Information

The NSW IRB Premiership and State Championships provide SLSNSW members the opportunity to compete against top quality IRB teams from across the State in a competitive environment, whilst maintaining and training to improve vital lifesaving skills.

*The seven competition divisions include;*

- Open Female
- Open Male
- U23 Mixed
- 35+ Mixed
- 45+ Mixed
- Rookie Mixed

*The five competition disciplines include;*

- IRB Rescue
- IRB Mass Rescue
- IRB Teams Rescue
- IRB Tube Rescue
- IRB Relay

The event not only caters for competitors but also provides opportunities to many other people to participate in roles such as officiating, powercraft and first aid.

## Host Club Benefits

As the host venue, your club receives a range of benefits for holding this event in your local region.

### *Club Culture*

Hosting a State event, provides your members with the opportunity to enhance comradery and pride in the club. Often host clubs use this opportunity draw on a wider pool of volunteers to engage in the club over the autumn and winter months and breathe life into the club facilities at a traditionally 'quiet' time of year.

### *Local and State Profile*

As part of the IRB Competition Series, your club will be promoted to the wider network of clubs in anticipation of the event. Furthermore, media exposure is possible along with social media generated by SLSNSW. This is an opportunity to showcase your club both within and external to surf life saving.

### *Host Fee*

SLSNSW will provide a hosting fee to the club for provision of services defined in a hosting MOU. This includes administrative delivery, facilities and equipment, volunteer personnel and event support.

### *Officials Catering*

SLSNSW provides the host club with the opportunity to cater for 60+ officials for breakfast, morning tea, lunch and debrief. SLSNSW meets the cost for officials catering to \$19.00 incl GST per official per day. This is not included in the host fee.

### *Refreshments*

At the conclusion of competition, your club can operate a club bar (within your current liquor licence) to service officials, competitors and supporters alike.

**BBQ**

Your club could leverage from 250+ competitors, 50+ officials and 100+ supporters to operate a BBQ fundraiser for the duration of competition, in a prime position.

**Local Council Support**

Successful host clubs may be able to access local event grants and may be required to assist SLSNSW with funding applications to local councils or other organisations to reduce costs where possible.

**Schedule and Format**

The 2023 IRB Premiership will ideally be conducted over five rounds allowing for a maximum of two full days for competition per round.

**Please note SLSNSW reserves the right to amend/modify any of the below schedule (e.g. A round may be reduced to 1 day of competition, include 2 rounds on one weekend or the format may be a standalone IRB competition) with reasonable notice to the host club.**

**Round 1: Saturday 29 April & Sunday 30 April, 2023**

- 2 day event with a 0800 start on both days with a finish of 1600 (unless completed earlier). Scrutineering may be included in this round from late Friday afternoon.

**Round 2: Saturday 13 May & Sunday 14 May, 2023**

- 2 day event with a 0800 start on both days with a finish of 1600 (unless completed earlier).

**Round 3: Saturday 27 May & Sunday 28 May, 2023**

- 2 day event with a 0800 start on both days with a finish of 1600 (unless completed earlier).

**Round 4: Saturday 10 June & Sunday 11 June, 2023 (June Long Weekend)**

- 2 day event with a 0800 start on both days with a finish of 1600 (unless completed earlier).

**Round 5: Saturday 24 June & Sunday 25 June, 2023**

- 2 day event with a 0800 start on both days with a finish of 1600 (unless completed earlier).

**State Championships: Friday 7 July – Sunday 9 July 2023**

- 2 day event with a 0800 start on both days with a finish of 1600 (unless completed earlier). Scrutineering will be conducted on Friday.

**Previous Host Club & Branch**

Year	Round 1	Round 2	Round 3	Round 4	State Championships
<b>2010</b>	Swansea Belmont, HUN	Ocean Beach, CC	Windang, ILL	Pacific Palms, LNC	Woolgoolga, NC
<b>2011</b>	North Narrabeen, SNB	Towradgi, ILL	Pacific Palms, LNC	Terrigal, CC	Woolgoolga, NC
<b>2012</b>	Mollymook, SC	Terrigal, CC	Forster, LNC	Wollongong City, ILL	Fingal Beach, HUN
<b>2013</b>	Mollymook, SC	Forster, LNC	Newport, SNB	Newport, SNB	Fingal Beach, HUN

<b>2014</b>	Collaroy, SNB	Batemans Bay, FSC	Terrigal, CC	Woonona, ILL	South West Rocks, MNC
<b>2015</b>	Caves Beach, HUN	Windang, ILL	Terrigal, CC	Kiama Downs, SC	Mollymook, SC
<b>2016</b>	Caves Beach, HUN	Terrigal, CC	Birubi Point, HUN	South Maroubra, SYD	Mollymook, SC
<b>2017</b>	Caves Beach, HUN	Mollymook, SC	Ocean Beach, CC	Cape Hawke, LNC	South West Rocks, MNC
<b>2018</b>	Stockton Beach, HUN	The Lakes, CC	Umina, CC	Caves Beach, HUN	South West Rocks, MNC
<b>2019</b>	Stockton Beach, HUN	The Lakes, CC	Cape Hawke, LNC	Caves Beach, HUN	Cape Hawke, LNC
<b>2020</b>	Cancelled due to COVID-19				
<b>2021</b>	Terrigal, CC	Cape Hawke, LNC (cancelled due to weather)	Warilla Barrick Point, ILL	Ocean Beach, CC (cancelled due to COVID-19)	South West Rocks, MNC (cancelled due to COVID-19)
<b>2022</b>	Terrigal, CC	Bulli, ILL	Broulee Surfers, FSC	Ocean Beach, CC	South West Rocks, MNC

### Expressions of Interest Timetable

The closing date for Clubs to submit EOI is **Thursday 30 June 2022**.

The table below outlines the venue selection process and milestone dates.

Please note that these dates will be used as a guide and whilst SLSNSW will endeavor to achieve these milestones the dates may be subject to change due to various circumstances.

Milestone	Date
'EOI' document released to all NSW Clubs & Coastal Councils	25 May 2022
'EOI' from potential Host Clubs & Councils due to SLSNSW	30 June 2022
SLSNSW select 'shortlist' from all EOI's received. Further information may be required	July 2022
SLSNSW IRB Competition Venue Selection Working Group to review EOIs and provide consideration of venues to SLSNSW	July 2022
Unsuccessful Host Clubs advised	July 2022
Successful Host Club complete and sign MOU with SLSNSW	July 2022
SLSNSW formally announce the selected Host Club to the media and membership	August 2022

### Venue & Event Requirements

The successful venue will be required to address the following criteria: A checklist is provided at the end of this circular. Please provide any supporting attachments with the EOI.

#### 1. On Beach

Minimum accessible beach of 400m, including the following:

Item	Description	Dimension	Additional Information
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1.1	1 x IRB area, straight edge at water's edge.	300m long x 40m wide	Consideration to 10 'fair' lanes
1.2	Water Area (includes competition, warm up/warm down, buffer and power craft access zones)	750m of usable water area	
1.3	Minimum beach width	25m wide	Measured at high tide
1.4	Minimum of 2 pedestrian beach access points	3m wide	
1.5	Minimum of 2 beach vehicle access points	3m wide	
1.6	Rocks & Reefs within proposed competition area		None in proposed competition area
1.7	Tide range		Less tidal range the better
1.8	Average swell size range for month of event		Average >0.25m to <2.0m
1.9	Minimum monthly temperature average for month of event		>18 degrees C
1.10	Minimum water temperature average for month of event		>16 degrees C

## 2. Back of Beach

Item	Description	Dimension	Additional Information
2.1	Officials briefing/catering/licensed refreshment area		This area should be in close proximity to each other and as close as possible to the main competition areas. This could be part of the existing clubhouse.
2.2	Helicopter Landing Site	40m x 40m	Must be within a reasonable distance to the competition area.
2.3	First Aid area		Must have direct access to the beach. This may be part of the existing clubhouse.
2.4	Sufficient plumbing located at the venue		Wash down area for IRBs
2.5	Public Toilets		1 per 100 people
2.6	Scrutineering site	Minimum 50 sq./m space	Consideration to fresh water supply
2.7	Sponsor activation area	6x4m	Close to competition area

## 3. Contingency Location

Item	Description
3.1	The proposed alternative venues should face a different direction and prevailing conditions to that of the main venue

<b>3.2</b>	Two alternative locations should be nominated, meeting similar requirements of the proposed venue, i.e. minimum length of 300m, or flat water venue with minimum length 200m
<b>3.3</b>	Include maps of the proposed alternative venues
<b>3.4</b>	Sufficient access for vehicles
<b>3.5</b>	Water quality suitable for swimming
<b>3.6</b>	All successful venues will need to be available to host the Back Up Round if required

#### 4. Other Logistical Requirements

Item	Description
<b>4.1</b>	Accessible to adequate emergency services including hospital and ambulance service
<b>4.2</b>	Access to medical, pharmaceutical, dental, physio and chiropractic services
<b>4.3</b>	The venue must be available to SLSNSW from Friday 3pm prior to the event until 2 hours after the completion of last race
<b>4.4</b>	A designated car park and/or on street parking of 50 spaces; (includes officials and 30x IRB Trailers)
<b>4.5</b>	Provide an overview of facilities in the area including shopping centres, entertainment facilities, public transport and accommodation
<b>4.6</b>	Pencil booked all IRB dates with Council

### Checklist for Host Venue

Prospective host venue to complete checklist addressing the items **Venue & Event Requirements**, as well as the points below, as a minimum.

#### 5. Essential Criteria

Item	Description
<b>5.1</b>	1x nominated key organising contact
<b>5.2</b>	A minimum of 5x fully operational IRBs ( <b>including 2 stroke motors only</b> ) 2 for judging and 3 for duty/patient boats.
<b>5.3</b>	High & low tide times must be stated for the nominated event
<b>5.4</b>	Available accommodation within a reasonable distance from the venue
<b>5.5</b>	Public viewing areas
<b>5.6</b>	Proximity to a shopping complex
<b>5.7</b>	A suitable contingency venue with sufficient beach and a flat water venue in the event of unfavourable sea conditions (within a reasonable distance from the proposed venue)
<b>5.8</b>	Local Government support (i.e. pencil booking dates). The Council special event application must be completed by the host Club in consultation with SLSNSW after successful EOI advised.
<b>5.9</b>	Previous events hosted by the club in the last 3 years
<b>5.10</b>	Provide officials catering for the carnival (60 approx.)

<b>5.1 1</b>	Provide First Aid personnel, equipment and consumables (minimum 4 personnel)
<b>5.1 2</b>	A minimum of 2x ATV/4WD vehicles as required for the event
<b>5.1 3</b>	Sufficient trailer and car parking. Minimum 50 car parks for 30 IRB Trailers and 20 officials
<b>5.1 4</b>	Club and Branch endorsement
<b>5.1 5</b>	Detailed map outlining the site layout

**Other items that will be required for consideration include**

Item	Description
<b>6.1</b>	Gear storage areas
<b>6.2</b>	Suitable wash down area
<b>6.3</b>	Craft scrutineering and gear storage area with considerations for large numbers of craft, motors and competitors
<b>6.4</b>	Sufficient workforce for the duration of the event (10x minimum)
<b>6.5</b>	4x tents and star pickets (6x4m patient marshal tent with walls, 3x3m video recorders tent, 3x3m first aid tent, 3x3m back up administration tent)
<b>6.6</b>	Waste and recycling bins with regular cleaning
<b>6.7</b>	Team Managers and officials briefing / debrief areas (25+ Team Managers and 40 approx. officials)
<b>6.8</b>	Power supply
<b>6.9</b>	Drinking water
<b>6.1 0</b>	Nearby public or other toilet facilities
<b>6.1 1</b>	Public address equipment

**Closing Dates**

Clubs interested in submitting EOI should indicate to SLNSW that an EOI is pending by emailing Jess Mensforth, Senior Competitions Coordinator: [jmensforth@surflifesaving.com.au](mailto:jmensforth@surflifesaving.com.au)

Clubs must also make contact with their Council to provide notification that a Surf Life Saving competition could be staged on the nominated dates. This is to avoid any event clashes with any other beach users/event organisers. **A formal Special Event Application will need to be submitted to Council by successful Host Clubs in consultation with SLNSW.**

The EOI addressing the criteria is due to Surf Life Saving NSW by **Thursday 30 June 2022**. Please note that the EOI requires endorsement by the Branch.

If you are considering submitting an EOI, it is highly recommended that you contact Jess Mensforth for further information.

**Draft Site Map**



Please include a draft site map similar to the **example below** for the main and all contingency locations. The site map is not expected to be to scale.

Consider Including;

- Car parking
- Trailer parking
- Water competition area
- Club tents
- Vehicle access
- Pedestrian access
- Scrutineering (if applicable)

