



Surf Life Saving Australia

Title:	Expression of Interest - Powercraft Course Design Working Group
Document ID:	Circular 12/22-23
Audience:	Education Management and Advisory Committees Lifesaving Management and Advisory Committees State/Territory Centres, Branches & Clubs SLS Members with powercraft expertise
From:	Chris Jacobson - SLSA Chair, Lifesaving Tracey Hare-Boyd – SLSA Chair, Education
Date:	09/08/2022
Summary:	Surf Life Saving Australia (SLSA) is seeking expressions of interest (EOI) for the Powercraft Course Design Working Group. This group will review current course resources and update these to align with the updated curriculum and training manual, current requirements and best practice using blended learning to achieve course outcomes.

Overview

To ensure course outcomes meet the current and future needs of SLS members, the IRB Crew award, Silver Medallion IRB Driver award and the RWC Operator award courses are to be reviewed and updated to align with current requirements and best practice. In keeping in alignment with previous course reviews this review will be completed in three stages:

1. Curriculum development - **COMPLETE**
2. Powercraft manual review - **UNDERWAY**
3. Course design - **NOT COMMENCED**

The **first stage** was to review/develop a full curriculum for both IRB and RWC operations awards to inform the powercraft manual and course design phases. The curriculum development was undertaken by the powercraft advisory group (PAG) and has been endorsed by the Lifesaving committees.

The **second stage** is currently underway and has two Working Groups reviewing and updating the powercraft training manual/s. The current *Powercraft Training Manual 8th Edition* covers both IRB (crew and driver) and RWC operations in a hardcopy manual. The 9th Edition Manual/s will move to the SLSA Publications App as an electronic manual and be split into two training manuals: one for IRB (Crew and Driver) awards and the other for the RWC Operator award.

The **third stage** is the course design which will develop the courses using a blended learning approach. It will follow the same approach as the Bronze Medallion and Patrol Captain courses, identifying what theory aspects can be delivered in an online format along with a clear course delivery guide for practical face-to-face sessions. We are currently seeking expressions of interest for this working group.

Terms of Reference

Please refer to Appendix 1 for a copy of the Course Design Working Group's Terms of Reference (TOR).



Online Expression of Interest Form

An online expression of interest form has been created to collect information from members wishing to be part of the working group. Expressions of interest received will go to your SLS state/territory centre for endorsement before selection. The personal details of nominees collected by Surf Life Saving Australia are for selecting working group members only. They will only be disclosed to the SLSA board, committee chairs and Surf Life Saving Australia staff.

Course design working group EOI:

[Click here](#) to submit your expression of interest for the **course design working group** or enter the following address into your web browser: <https://form.jotform.com/222157727560861>

Selection Process

1. Completed expressions of interest submitted before COB 28 August 2022, will be accepted.
2. All expressions of interest will be considered as per the Terms of Reference.
3. Applicants will be notified of their further involvement in September 2022

Further information

Please contact the SLSA Learning and Development Coordinator if you have any questions about the process or completion of the online expression of interest form, email: education@slsa.asn.au

Appendix 1: Terms of Reference

Surf Life Saving Australia	
Terms of Reference	
Name:	Powercraft Course Design Working Group
Created/Authorised by:	Chris Jacobson - SLSA Chair, Lifesaving Tracey Hare-Boyd – SLSA Chair, Education National Powercraft Advisor
Type of Group:	Working Group
Purpose:	The powercraft course design working group will review current course resources and update these to align with the updated curriculum and training manual, current requirements and best practice using blended learning to achieve course outcomes.
Responsibilities:	<ul style="list-style-type: none">• To design the course delivery of the IRB crew, IRB driver and RWC operator courses.• To develop course resources including delivery methods and assessments to facilitate the effective delivery and assessment of the course requirements.
Authorities and limitations	The working group has no delegation for approval of expenditure. The working group is not intended to replace the decision-making authority of SLSA or stakeholders or replace the associated accountabilities of their respective boards or staff. The working group can make recommendations on: <ul style="list-style-type: none">• Delivery and assessment of the IRB driver, IRB crew and RWC operator courses
Composition:	The Working Group shall be comprised of: <ul style="list-style-type: none">• 5-7 members• SLSA Chair of Lifesaving• SLSA Chair of Education• The SLSA Learning and Development Coordinator or his/her nominee (who shall act as secretariat) Notes: <ul style="list-style-type: none">• Chairperson to be determined during first meeting• Visitors and/or observers may attend meetings by prior consent of the Chair

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	<ul style="list-style-type: none">• In the absence of the Chair, the Chair shall appoint one of its members to act during such absence• The composition of the Working Group should reflect the diversity of our membership.
Appointed By:	SLSA Chair of Lifesaving SLSA Chair of Education National Powercraft Advisor
Reports to:	Education and Lifesaving Committees
Quorum:	The quorum for any working group meeting shall be at least four (4) members (excluding SLSA staff)
Meeting Schedule:	The working group shall meet as required to progress the review within the project timeframes. Engagement outside of agreed meetings may also be required. Courses are due for release May 2023.
Provision of Recommendations:	All listed members excluding the chairperson and SLSA staff, shall be entitled to contribute to any recommendation at all meetings at which they are present in person, or by proxy. The chairperson shall have the right to determine the final recommendation where a consensus cannot be reached.