



SLSNSW First Aid Facilitator

Appointment and Re-Appointment Criteria

v2 July 2022

Background

As per the [SLSNSW Education SOPs](#), and to ensure that both legislative and quality assurance requirements continue to be met, SLSNSW continues to appoint First Aid Facilitators on a quarterly basis to train and assess the SLS First Aid award.

The quarterly appointment and annual re-appointment process supports SLSNSW's quality assurance strategy and enables us to maintain our internal volunteer capacity to deliver this award.

Criteria

Appointment and re-appointment are determined by a panel of appointees in consultation with Branch Directors of Education, and the Australian Lifesaving Academy Trainer Manager, based upon the following criteria:

Appointment

- Adherence to standards of conduct and ethics
- Relevant SLSNSW Branch Director of Education feedback
- Established working relationships with the SLS training and education teams in NSW
- Currency of SLS awards and units of competency noted in SurfGuard within the last 12 months, e.g., HLTAID011, HLTAID010, HLTHAID009.
- Currency in other relevant industry qualifications and certificates within the last 12 months, e.g., Certificate IV Training and Assessment or equivalent, TAEASS502, TAELLN411.
- Demonstrated commitment to professional development, e.g., attend SLS Education end-of-season and pre-season meetings, completion of annual TAF pre-season online modules, subscribe to vocational training related newsletters, participation in joint industry projects, listen to education related podcasts
- Other relevant considerations, e.g., local training capacity requirements.

Additional for re-appointment:

- Number of courses facilitated
- Feedback provided by course participants.
- Other relevant considerations, e.g., impacts of COVID-19, mentoring activities, course demand, digital literacy, adherence to administrative procedures as per induction.

Selection Panel

The panel for appointment and reappointment of SLSNSW First Aid Facilitators will meet to review all EOIs received.

This panel is comprised of:

1. SLSNSW Chair of Education Standing Committee – Tony Waller
2. SLSNSW Training and Education Manager – Hayley Jay

Timelines

Quarterly Appointment

First month of the quarter – Branch Director of Education releases EOI for Appointment Form to eligible members.

Second month of the quarter – SLSNSW Selection Panel meets to review EOIs in consultation with Branch Directors of Education and the Australian Lifesaving Academy Trainer Manager.

Third month of the quarter – SLSNSW confirms and invites new Probationary First Aid Facilitators to commence the First Aid Facilitator Induction Process under the guidance of their Branch Director of Education or their delegate and a TAF Mentor.

Note: Members who are also Australian Lifesaving Academy Trainers do not need to deliver at least 2 first aid courses under the guidance of a TAF Mentor.

Annual Re-Appointment

Sept – SLSNSW Selection Panel identifies members eligible for re-appointment.

Oct – SLSNSW releases EOIs for Re-appointment Form to eligible members.

Nov – SLSNSW Selection Panel meets to review EOIs in consultation with Branch Directors of Education and the Australian Lifesaving Academy Trainer Manager.

Dec – SLSNSW confirms re-appointments.