



# SLSNSW Training Officer Certificate Facilitator

## Annual Appointment and Re-Appointment Criteria

v1 October 2021

### Background

As per the [SLSNSW Education SOPs](#), and to ensure that both legislative and quality assurance requirements continue to be met, SLSNSW continues to appoint TOC Facilitators on an annual basis to train and assess the [SLSNSW Training Officer Certificate Program](#).

Those currently endorsed to deliver this 'high risk' award, will receive an invite from the SLSNSW Training and Education Team's Program Coordinator with a link to express their interest to be appointed or re-appointed as a TOC Facilitator.

### Criteria

Appointment and re-appointment is determined by a panel of appointees and based upon the following criteria:

#### Appointment

- Adherence to standards of conduct and ethics
- Feedback provided by course participants
- Number of courses facilitated
- Relevant Branch Director of Education feedback
- Established working relationships with the SLSNSW Training and Education Team
- Currency with industry qualifications and certificates, e.g., TAEASS502, TAELLN41, upgrade to TAE40116
- TAE related currency, e.g., completed Induction into TOC Canvas delivery
- Demonstrated commitment to professional development, e.g., attend SLSNSW Education pre-season meetings, subscribe to vocational training related newsletters, participation in joint industry projects, listen to education related podcasts
- Other relevant considerations, e.g., impacts of COVID-19, mentoring activities, course demand, digital literacy.

### Selection Panel

The panel for appointment and reappointment of SLSNSW TOC Facilitators will meet to review all EOIs received. This panel is comprised of:

1. SLSNSW Chair of Education Standing Committee – Tony Waller
2. SLSNSW Training and Education Manager – Hayley Jay
3. SLSNSW Learning Project Manager – Andrew Chan
4. SLSNSW Program Coordinator – Joanne Massey