



# Memorandum

<b>To:</b>	All SLSNSW Clubs & Branches
<b>From:</b>	Phil Ayres, Chief Operating Officer, SLSNSW
<b>Date:</b>	7 September 2023
<b>Pages:</b>	1
<b>Subject:</b>	Upcoming Grant Opportunity – NSW Office of Sport Surf Club Facility Program – please prepare attachments

**PLEASE NOTE: The NSW Office of Sport has advised that the next round of the Surf Club Facility Program is likely to open soon. Exact opening and closing dates have not been confirmed however this memo is being sent to enable Clubs and Branches that may wish to apply in this next round sufficient time to gather the required documentation and approvals to lodge an application.**

The **NSW Office of Sport Surf Club Facility Program** assists NSW Surf Life Saving clubs to develop facilities that will enable increased facility usage, improve safety and increase participation in Surf Life Saving.

The guidelines for this year's program round have **not** yet been released. **While there may be some changes to this year's program**, Clubs and Branches looking to apply are encouraged to commence gathering required approvals and documentation **ASAP**. As soon as the new guidelines are released, we will distribute the details.

The following is a reminder of the criteria for the previous round **to be used as a guide only**:

- Grants are available for construction of new surf club facilities, and capital enhancement of existing facilities.
- Clubs can apply for funding regardless of previous funding received through prior year programs. Prior funding may be taken into account by the assessment committee.
- **Applications MUST have landowner consent AND Development Approval (DA) (if required) at the time of applying.**
- A co-contribution may be required for this round – to be confirmed.
- Applicants may only receive State Government funding once for the same project or same component of a project from this program or any other State Government funded grant program (i.e. if the club has received State Government funding for a component of a facilities project, you cannot receive funding for this same component of the project from this grant).
- Required attachments to the application are likely to include:
  - Written approval from landowner
  - Development approval (DA) OR evidence an application is not required at time of applying
  - Letter of Support from SLSNSW
  - Quotes (*it is strongly recommended clubs commence sourcing quotes immediately to assist in meeting the submission deadlines*)
- Ineligible projects include (but are not limited to): retrospective funding; general maintenance (e.g. painting); equipment including IT; requests for feasibility, design or development stages; projects that require a DA and/or landowner consent but are yet to receive it.

If you have any questions or are interested in applying, we encourage you to make contact with the Grant Seeking Unit who can assist in providing information to ensure you are ready to apply when the opening date is announced. Please contact either Zan, Megan or Becky on:

**Zan Marshall**  
07 3177 5824  
[zan.marshall@sls.com.au](mailto:zan.marshall@sls.com.au)

**Megan McKay**  
07 3177 5814  
[megan.mckay@sls.com.au](mailto:megan.mckay@sls.com.au)

**Becky Vining**  
07 3177 5855  
[becky.vining@sls.com.au](mailto:becky.vining@sls.com.au)

Kind regards

**Phil Ayres**

Chief Operating Officer  
Surf Life Saving New South Wales