



Memorandum

To: Branch UAV Coordinators, Branch Presidents, Branch Directors of Lifesaving, Club UAV Officers, Club Presidents, Club Directors of Lifesaving
From: Brent Manieri – General Manager Public Safety & Emergency Management / Paul Hardy – AUAVS Manager and Chief Remote Pilot
Date: 13/11/2023
Pages: 2
Subject: Confirmation of Flexibility of Membership UAV Kits

Flexibility of Stored Location for Branch UAVs

We would like to share some information in line with usage of UAVs loaned to Branches by SLSNSW.

As you may be aware, as per Enhanced Funding Agreements, SLSNSW required Branches to store UAVs (uncrewed aerial vehicles) within Duty Officer (DO) Emergency Response Vehicles so the DO could drive the UAV to a search and rescue (SAR) and have a UAV Operator/Pilot from the Branch Call Out Team (Branch COT) meet them there.

With some review and discussion into this requirement over time, SLSNSW agrees that individual Branches may be able to better utilise their UAVs in other ways such as being stored at a Surf Life Saving Club where no UAV is currently available (for example). This communication is not in relation to the 50 Fixed Locations where x2 UAVs are stored at SLSCs, and no change is to be made to these x50 locations nor the UAVs stored at these locations.

As a result of this, we would wish to advise that with conditions (outlined below), AUAVS is able to approve Branch's adapting utilisation of the Branch Loan UAVs in a different setting to the conditions set in their EFA.

Current Asset Stocktake

As part of this change, we do ask that you communicate to us in a timely matter of the current plan of utilising your Branch's delegated UAVs. This is so we can have this recorded accordingly within AUAVS' records and also with the State Operations Centre team in times where a call out response may be requested.

We would request that this information in as much detail as possible is presented to the SLSNSW State Operations Centre, by no later than 5pm Friday, 1st December 2023. This should allow adequate time for your Branch to collate the information of the current plan in place at this stage. If more time is required, please alert us to this request in the most appropriate and earliest time possible. The information required to be sent to SOC@surflifesaving.com.au cc: uav@surflifesaving.com.au is:

- Asset #
- Location(s) relevant
- Contact person (incl. phone and email) for any service and maintenance relating to the UAV
- Any other necessary information relating to call out structure to you may see fit

Future Changes

Moving forward, changes to a Branch's utilisation of UAVs will need to be advised in advance prior to the changes being made. This is to ensure that the conditions of the changes are suitable to the Standards and Policies as set out by AUAVS, and to ensure changes can be updated within the AUAVS and SOC to avoid confusion.

Changes should be notified by email to SLSNSW SOC (SOC@surflifesaving.com.au) cc: AUAVS (uav@surflifesaving.com.au) within 48hrs **prior** to the changes being implemented. The email can be as brief as you may need but please ensure that the following is included in the email:

- Asset #
- Location(s) relevant
- Contact person for any service and maintenance relating to the UAV
- Any other necessary information relating to call out structure to you may see fit.

Examples of what SLSNSW SOC and AUAVS should be notified of include but are not limited to:

- The locational change of a UAV Asset (this is to ensure that the AVCRM (paperwork for UAV Pilots & Operators) can be updated accordingly and ensure that maintenance records are up to date).
- The methodology/strategy use of UAVs (changing from having UAVs stored in DO Emergency Response Vehicles to SLSCs, vice versa; so SOC are aware).
- Temporary changes e.g. usage at a Surf Sports Carnival where UAV is not stored (to ensure SOC are aware of temporary changes).
 - o With these kinds of changes, there should also be a notification to the SOC and AUAVS to provide an update that the UAV/Asset is back to where it was previously determined.

Prior to making changes, please be considerate that the UAV will be in a position that it can be routinely maintained, this includes:

- Batteries are charged;
- UAV is cleaned after use;
- A Branch member is responsible for reporting faults of UAV.

Again please note, this does not mean SLSCs or Branches can move UAVs that are funded and placed at the x50 fixed locations operated by the Australian UAV Service and made available to these SLSCs outside of key operating periods.

The process above is to help ensure that we all can continue to operate the UAVs in a way that ensures our members are able to contribute to SLSNSW as UAV Operators and UAV Pilots, whilst also ensuring that our systems are in place to be an effective patrolling and emergency response service. These outlined processes also ensure that we are accountable to our government or third-party stakeholders to whom we have outlined standing levels of capacity.

If you have any questions about the above communication, please feel free to email uav@surflifesaving.com.au and we will be able to help clarify any issues.