



Memorandum

To:	2025 Sharkskin NSW IRB State Championships – Competition Liaisons & Appeals Panel
From:	Belinda Cooper, Competition & Event Staging Coordinator
Date:	18 June 2025
Pages:	1

Thank you for volunteering your time to officiate as a member of the Appeals Panel and Competition Liaison for our 2025 NSW Sharkskin IRB State Championships.

With the responsibility of these roles comes expectations which are part of our welfare and safety plans and also our service to the IRB community.

The standards listed below are minimum requirements for your roles.

If you feel you cannot meet these, please let me know.

1. There will be a Competition Liaison and an Appeals tent on the beach at Cape Hawke and you are expected to be there during competition, or in another close location ON the beach, not at the clubhouse.
2. **You must be able to get yourself to and from the beach without transport in a vehicle.** Our safety guidelines currently do not include the transport of officials in the event of an emergency and therefore it is of the utmost importance that you demonstrate your capacity to fulfil your role with the parameters of our safety manual.
3. Concerns have been raised previously about expectations of free food and drinks throughout the day. You are expected to collect your lunch or have your lunch delivered in the same manner as all other technical officials. If the food provided is not sufficient, please bring or buy your own.
4. As a member of the Appeals Panel and/or Competition Liaison, you are expected to have a thorough knowledge of all aspects of IRB competition and be up to date with rules, particularly any that have recently changed. **You need either a printout of the latest rules OR [electronic access](#) to them individually i.e. each panel member requires a copy. These must be the November 2024 updated version.** We would also expect you to have an open mind if tasked with an appeal, declare any conflict of interest with a club or competitor involved, and be non-adversarial in your approach. An open mind is key.
5. **Please make sure you read all relevant documentation for the carnival, which will be on the Stack Team App and on our [website](#).**

If there are any issues in relation to the points above please advise the Surf Sports Team at surfsports@surflifesaving.com.au

Once again, thank you for joining our team for the 2025 NSW Sharkskin IRB Championships.