

# Club Executive Training Calendar 2025-26



## CLUB EXECUTIVE TRAINING SCHEDULE

ALL WORKSHOPS AND WEBINARS WILL RUN FOR 1.5 HOURS UNLESS OTHERWISE NOTED. YOU WILL NEED TO REGISTER IN ADVANCE FOR EACH SESSION, WHERE YOU WILL BE SENT A ZOOM LINK TO THE MEETING.

	Date	Webinar	Content	Audience	Presenter	Registration Point
JULY	Thursday 31.07.2025 6pm	Administration Workshop Pre-season	Navigating club administration during the registration season A session focusing on requirements for pre-season administration, including how to manage registrations, renewals, trouble shooting and your club’s compliance obligations.	Administration / Registrars	Jenni Darwin - Club Services Manager SLSNSW	<a href="#">REGISTER</a>
	Tuesday 05.08.2025 6pm	Surfguard Training Administration	Surfguard and registrations. A workshop specifically aimed at club registrars and administration, exploring the Surfguard / SLS Hub user journey for registration, price lists, reports, administration and more.	Administration & Registrars	SLSA	<a href="#">REGISTER</a>
AUGUST	Thursday 07.08.2025 6pm	Club Insurance	SLSA Group Insurance explained Delivered by our National Insurance Broker, Marsh, this session aims to clarify the different insurance options available for your club, what the group insurance covers and how to submit your annual insurance declaration.	President / Administration / Finance	Marsh Insurance	<a href="#">REGISTER</a>
	Tuesday 12.08.2025 6pm	Finance Webinar 1	Financial management at your club Join SLSNSW’s Finance Team as they walk you through best practice in financial management, reporting and financial risk management, and explore what ‘not-for-profit’ really means.	Finance / President	SLSNSW Finance Team	<a href="#">REGISTER</a>
	Thursday 14.08.2025 6pm	SurfGuard Training	If you are new to Surfguard, this workshop is for you! A training session delivered by SLSA as an introduction to Surfguard and its integration with other SLSA IT Systems. A great session to get your skills up to scratch for the season ahead.	Club Officers	SLSA	<a href="#">REGISTER</a>
	Thursday 21.08.2025 6pm	Club Management Induction for New Position Holders	Discover the Fundamentals of being on a Board Join our workshop to gain essential insights into serving on the board of a not-for-profit organization. Learn beyond your expertise and understand your role and responsibilities as a director. This session is tailored for new position holders or those who have not previously attended. Elevate your impact as a board member with this comprehensive workshop.	Club Board Directors and Club Presidents	Jenni Darwin - Club Services Manager SLSNSW	<a href="#">REGISTER</a>
	Tuesday 26.08.2025 6pm	Member Recruitment & Retention	Recruitment and retention of SLSNSW members Discover what we currently know about the key drivers of volunteer satisfaction and turnover intention in SLSNSW and what we are doing to learn even more. Find out about how to retain your members and learn about the tools available when running a club recruitment campaign including using the Canva templates available for clubs.	Presidents / Member Services JAC	Jenni Darwin - Club Services Manager Claire Bevis – Membership Manager SLSNSW	<a href="#">REGISTER</a>
	Thursday 28.08.2025 6pm	Privacy and Data Management	Understanding privacy and data management obligations Join SLSA's General Counsel, Ian Fullagar, to explore Commonwealth privacy laws as they apply to SLS, data handling and storage, data breach notification laws, cyber liability insurance, and top tips for privacy protection in a work-from-home environment. Explore best practices for member privacy, including child-safe practices, handling images, and publication consent.	President / JAC / Child Safe Coordinator / Member Services / Club Administration	Ian Fullagar - General Counsel SLSA	<a href="#">REGISTER</a>
SEPTEMBER	TBC	MPIO Training	Play by the Rules - MPIO Training If you have taken on the role of MPIO this season, this training is a requirement for the position. Part 1 is accessed online and must be completed prior to attending this session. This webinar is Part 2 of the process and provides practical MPIO skills and scenarios. Register to receive your online link, pre reading and access to the webinar.	MPIO’s	Morgan Lander - Not on my Watch	<a href="#">TBC</a>
	Thursday 04.09.2025 6pm	Cyber Security	Cybercrime: how vulnerable is your club? Take a deep dive into cyber security from experts in the field, Apollo Secure, and find out how to protect from phishing attempts, how safe is your website and preventing unauthorised access to your club systems. This session will share real life case studies to help clubs understand the true cost of a cybercrime incident.	Club Management / Club Administration	Apollo Secure	<a href="#">REGISTER</a>
	Thursday 11.09.2025 6pm	Child Safe Introduction	Introduction to child safety in clubs This introductory session is for clubs and members to learn about the SLSA Child Safe Policy, Code of Conduct and Child Safe Standards in NSW. It provides you with introductory information on how to create a child safe culture within your club and is aimed at new position holders or members who are interested in understanding the key elements of child safety in clubs.	Club Management / Child Safe Coordinator	Jeanette Mangan - Child Safe Officer SLSNSW	<a href="#">REGISTER</a>
	Tuesday 16.09.2025 6pm	Complaints Management Introduction	A session designed specifically for Complaints Managers Policy overview, the online complaints portal, complaints handling 101.	Complaints Managers	Jenni Darwin – Club Services Manager SLSNSW	<a href="#">REGISTER</a>
	Thursday 18.09.2025 6pm	Club Youth Engagement	Join our engaging webinar for club youth officers! Discover the youth strategy, gain support in your role, access valuable resources, and learn how to create a fun and inclusive environment to engage and retain youth effectively. Maximize your season's impact and build meaningful connections with young members. Don't miss out!	Youth Officers	Claire Bevis - Membership Manager SLSNSW	<a href="#">REGISTER</a>
	Wednesday 24.09.2025 6-6.45pm	Volunteer Leadership	This introductory webinar will introduce you to the evidence-based leadership development opportunities available in Surf Life Saving NSW in the 2025/26 season. If you’re keen to learn how to better support and motivate volunteers leading to greater retention, join this webinar for an overview of what we know about leadership in Surf Life Saving, and to find out how you can further develop your own leadership skills this season.	Club Management / Front Line Leaders.	Louise Cooke - General Manager Culture and Capability SLSNSW	<a href="#">REGISTER</a>
	Thursday 25.09.2025 6pm	Member Wellbeing and Support	Supporting member wellbeing in your club Looking after the safety and wellbeing of members is a priority. This session will provide you with an insight into wellbeing support across SLSNSW, including updated wellbeing training, our peer support program, post incident support, our member assistance program (MAP), work cover and services that support members in their volunteering journey.	MPIO / Club Management	Claire Bevis - Membership Manager SLSNSW Kellie Meek - Wellbeing Officer SLSNSW	<a href="#">REGISTER</a>

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	Date	Webinar	Content	Audience	Presenter	Registration Point
OCTOBER	Tuesday 14.10.2025 6pm	Optimizing Board Performance	Practical Strategies for success: This webinar offers insights and strategies to help club and branch boards improve their functioning and effectiveness. Learn about communication, decision-making, conflict resolution, and strategic planning. Led by governance experts, gain actionable tips to enhance board performance and drive organizational success. Join us to foster better collaboration, increase efficiency, and maximize board impact.	All Club Board Members	TBC	<a href="#">REGISTER</a>
	TBC	MPIO Refresher training	MPIO Proficiency This session is for existing MPIOs to refresh their skills, gain insight into best practice and receive guidance around SLSA policies. A practical and engaging session delivered by industry expert Mogan Lander from Not on My Watch.	MPIO's	Morgan Lander Not on my Watch	TBC
	Tuesday 21.10.2025 6pm	Managing Capital work projects and finances	If your club is currently doing or thinking of a major renovation or capital work project, this is a key session for you. A dive into understanding how to manage project cash flow to completion and acquital, advice on the do's and don'ts of capital works projects and some insight into how to avoid common pitfalls.	Club Presidents / Club Boards	Phil Ayres SLSNS Chief Operating Officer Susan Ahmelman – GSU Manager SLSA	<a href="#">REGISTER</a>
	Thursday 23.10.2025 6pm	Child Safe Implementation	Understanding best practice in clubs A deeper dive into how to create a child safe culture at your club. This session will share information and resources available to clubs when delivering child safe engagement and will explore case studies and best practice from clubs from across NSW.	Presidents / MPIO / Child Safe Coordinator	Jeannette Mangan - SLSNSW Child Safe Officer	<a href="#">REGISTER</a>
	Tuesday 28.10.2025 6pm	Marketing, Media and Promotions	We can help you to better promote your club's activities and attract support for events, fundraisers or recruitment. We'll give you some tips on how to develop key messages, write a media release or produce comms that help you connect with your members and the local community.	Presidents / Administration, Publicity Officers / Member Services	SLSNSW Media Team	<a href="#">REGISTER</a>
NOVEMBER	Tuesday 04.11.2025 6pm	Social Media for Clubs	We'll explore how you can produce social content to leverage and promote your club's activities. Get some tips on how to inform, celebrate and educate using social media. We'll show you some content that works, guidelines for current trends in social media and some inexpensive equipment to add to your club kit.	Presidents / Administration, Publicity Officers / Member Services	SLSNSW Media Team	<a href="#">REGISTER</a>
	Thursday 06.11.2025 6-8pm	Sponsorship and Funding Webinar	Sponsor engagement and funding source from SLS foundations & SLSNSW partnerships. One of our most popular webinars, find out all you need to know about sponsor engagement and getting the most out of the SLSA Grant Seeking Unit (GSU), delivered by specialists in the field from SLS Foundation and SLSNSW partnerships.	Finance / President	Various	<a href="#">REGISTER</a>
	Thursday 13.11.2025 6pm	Member Engagement	This interactive workshop aims to discover ways to increase member participation, by bringing together clubs from different regions to share ideas on engaging members. Join us to explore strategies for encouraging members to take on club roles, ways to improve communication, foster inclusivity, and generate involvement.	Club Management / Member Services	Jenni Darwin – Club Services Manager SLSNSW	<a href="#">REGISTER</a>
	Thursday 20.11.2025 6pm	Complaints Management Implementation	A guide to handling complaints well in clubs Guided by experienced complaints managers, this hands-on workshop looks at real life case studies and identifies how to work through processes, understanding steps in the policy, levels of complaints and how to manage difficult conversations.	Complaints Managers	Phil Ayres – SLSNSW Chief Operating Officer Kerry Downes - SLSNSW Complaints Manager	<a href="#">REGISTER</a>
DECEMBER	Tuesday 02.12.2025 6pm	Lifesavers with Pride	The ocean is for everyone. Lifesaving is too Lifesavers with Pride lead national targeted inclusion and outreach programs to recruit and retain surf lifesavers on our beaches. They showcase lifesaving as welcoming, progressive and inclusive for the LGBTQIA+ community. This session will give insight into the national programs, such as Rainbow Beaches, and will share how their engagement model can be applied to any surf club and the community they serve.	Member Services / Administration, President	Lifesavers with Pride	<a href="#">REGISTER</a>
JANUARY	Thursday 29.01.2026 6pm	Member Recognition Workshop	How to recognise your members contributions Member recognition is an essential tool of member retention, this webinar will help guide you through both SLSA's awards framework (including service awards and national medal applications) and external award opportunities available for volunteers and emergency service personnel.	Member Services	Claire Bevis – Membership Manager SLSNSW Nerradene Wolken – Training and Education Coordinator SLSNSW	<a href="#">REGISTER</a>
FEBRUARY	Thursday 12.02.2026 6pm	Finance Webinar 2	Financial compliance and reporting as a NFP An overview of ACNC requirements for your financial reports, reporting thresholds, audit requirements and EOFY.	Finance / President	Finance Team - SLSNSW	<a href="#">REGISTER</a>
MARCH	Tuesday 17.03.2025 6pm	Administration Workshop Season end	End of season administration A session focusing on end of season tasks including Surfguard administration, annual reports, Awards of Excellence and AGMs.	Administration	Jenni Darwin – Club Services Manager SLSNSW	<a href="#">REGISTER</a>
APRIL	Tuesday 21.04.2026 6pm	Annual Reports – content, design and delivery	Creating a great annual report An overview of reporting requirements, inclusions and content recommendations together with some design guidance from our media team.	Administration	Jenni Darwin –SLSNSW Club Services Manager SLSNSW Media Team	<a href="#">REGISTER</a>