

Circular 3914

Released 03 September 2025

SLSNSW/SLSA LIVEHEATS UPDATE

Attention: Branch & Club Presidents & Directors of Surf Sports, Club Secretaries & Team Managers, SLSNSW Competitors
Actioned by: Competitors, Admins, Carnival Organisers wishing run a Surf Sport Carnival in the 2025/2026 season.
Date: 03 September 2025
Contact: Surf Sport Team
 Phone: (02) 9471 8000
 Email: surfsport@surflifesaving.com.au

Summary	SLSA and Liveheats have provided an update and training plan to the Carnival Entry Management System as reference in SLSA Circular 13/25-26
Action	Read the following updates and register to the upcoming training dates referring to SLSA Circular 15/25-26

As previously advised by SLSA, the carnival entry platform will move from SEMS to Liveheats this season. This will mean some changes to processes and functionality of the entry system for both carnival organisers and entrants/surf sports administrators entering club members into events. It will also change the way in which entry fees are paid and collected.

Please see below the list of updates regarding the introduction of Liveheats for all carnival entries:

GENERAL

- Liveheats has developed a training plan, starting 9th September which includes documentation and webinar training sessions for competitors, Clubs (entering members into events) and Clubs & Branches who are carnival organisers. These sessions will cover the following points in much greater operational detail, as well as all other aspects required for Club/Branch users and team managers – [Refer to SLSA Circular 15/25-26](#)
- Restrictions with respect to competitors needing to be financial members of SLSNSW and have the correct awards, will be in place - this will feed from SurfGuard. Patrol hour restrictions which apply to Championships only will be in place before we get to Championship season.

- There will be a bulk upload of current competitors from SurfGuard to Liveheats at a date to be confirmed.
- Functionality will allow for either a Club to undertake bulk entries of their competitors into a carnival, or for individual competitors to enter events on their own (and pay entry fee directly). The system will not allow an entry to occur twice.
- Where Clubs do a bulk entry for their members, they will need to pay entry fees via credit/debit card. We have been advised functionality will be available from mid-October for bank Electronic Funds Transfer for Clubs only, any individual entry will only be able to pay via a credit/debit card
- Only Clubs will be able to make team/relay entries. They will have access to a list of the members from the Club entered into the event in order to select and enter teams. The process for naming teams is still to be confirmed (i.e. both surfboats who have a team name, and relay teams which generally go by A, B, C etc or by colour). This will be discussed at the training.

CARNIVAL ORGANISERS

- Carnival organisers (Club and/or Branch) will set up the carnival for entries to be received. This is where entry fee, events/program eligibility criteria will be loaded in (essentially as is currently undertaken through SEMS).
- Carnival organisers (Clubs and/or Branches) will need to advise via the Liveheats platform of bank details to enable bank transfer of entry fees to club/branch bank accounts – [via SLSA LiveHeat Entry Website](#)
- Carnival organisers can select for entry fees to be applicable per event or for the entire carnival (i.e. as is currently the case). SLSNSW will continue with the approach of a singular entry fee for all events in the carnival (and then require the entry to select which events the competitor is entering as is undertaken in SEMS currently). However, over the course of this season we will be undertaking an analysis and exploring moving to an individual event entry fee which the system will now permit.
- Liveheats entries include a Registration Fee, a Stripe Charge (Payment) Fee and a Liveheats Administration Fee. Attached is a table which will identify the required face value entry fee to be charged by events to yield an entry fee amount back to the carnival organiser. E.g. the face value charge to yield \$20 per entry (excl gst) will need to be set at \$24.68 (incl gst) – **Refer to table at end of document.**

CLUB ADMINS

- New members of SLS (including juniors/Nippers) will require a manual entry by the Club into the Liveheats system as part of their joining process. This must be undertaken by the Club and not the individual. The process for those competitors who have transferred Clubs is still to be confirmed and will be advised as part of the training sessions.

Surf Club Carnival Revenue <i>Carnival Entry Fee Calculation</i>				
<u>Surf Club</u> <u>Revenue Excl</u> <u>GST</u>	<u>GST</u>	<u>Surf Club</u> <u>Revenue Incl</u> <u>GST</u>	<u>Fee's and</u> <u>Charges (Incl</u> <u>GST)</u>	<u>Entry Fee</u> <u>(incl GST)</u>
5.00	0.50	5.50	1.74	\$ 7.24
10.00	1.00	11.00	2.06	\$ 13.06
15.00	1.50	16.50	2.37	\$ 18.87
20.00	2.00	22.00	2.68	\$ 24.68
25.00	2.50	27.50	3.00	\$ 30.50
30.00	3.00	33.00	3.31	\$ 36.31
35.00	3.50	38.50	3.62	\$ 42.12
40.00	4.00	44.00	3.94	\$ 47.94
45.00	4.50	49.50	4.25	\$ 53.75
50.00	5.00	55.00	4.57	\$ 59.57
55.00	5.50	60.50	4.88	\$ 65.38
60.00	6.00	66.00	5.19	\$ 71.19
65.00	6.50	71.50	5.51	\$ 77.01
70.00	7.00	77.00	5.82	\$ 82.82
75.00	7.50	82.50	6.13	\$ 88.63
80.00	8.00	88.00	6.45	\$ 94.45
85.00	8.50	93.50	6.76	\$ 100.26
90.00	9.00	99.00	7.07	\$ 106.07
95.00	9.50	104.50	7.39	\$ 111.89
100.00	10.00	110.00	7.70	\$ 117.70
105.00	10.50	115.50	8.01	\$ 123.51
110.00	11.00	121.00	8.33	\$ 129.33
115.00	11.50	126.50	8.64	\$ 135.14
120.00	12.00	132.00	8.95	\$ 140.95
125.00	12.50	137.50	9.27	\$ 146.77
130.00	13.00	143.00	9.58	\$ 152.58